Policy 5090

Code of Student Conduct

FLORIDA STATUTE §1006.07 REQUIRES THE DISTRICT SCHOOL BOARD TO ADOPT A CODE OF STUDENT CONDUCT FOR ELEMENTARY AND SECONDARY SCHOOLS AND DISTRIBUTE THE APPROPRIATE CODE TO ALL TEACHERS, SCHOOL PERSONNEL, STUDENTS, AND PARENTS, AT THE BEGINNING OF EVERY SCHOOL YEAR. EACH CODE SHALL BE ORGANIZED AND WRITTEN IN LANGUAGE THAT IS UNDERSTANDABLE TO STUDENTS AND PARENTS AND SHALL BE DISCUSSED AT THE BEGINNING OF EVERY SCHOOL YEAR IN STUDENT CLASSES, SCHOOL ADVISORY COUNCIL MEETINGS, AND PARENT AND TEACHER ASSOCIATION OR ORGANIZATION MEETINGS. EACH CODE SHALL BE BASED ON THE RULES GOVERNING STUDENT CONDUCT AND DISCIPLINE ADOPTED BY THE DISTRICT SCHOOL BOARD AND SHALL BE MADE AVAILABLE IN THE STUDENT HANDBOOK OR SIMILAR PUBLICATION. THIS POLICY SHALL SERVE AS THE FOUNDATION FOR THE CODE OF STUDENT CONDUCT AT EACH RESPECTIVE LEVEL.

SECTION I: GUIDING PRINCIPLES

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA, (SBBC), firmly believes a positive school culture promotes equal educational opportunities and establishes the framework for a safe learning environment. The Code of Student Conduct is grounded in a set of policies, rules, and laws by which order is established and maintained for the benefit of all. Discipline within a school must have the qualities of objectivity, consistency, and equity. Parents have a fundamental right to direct the upbringing, moral or religious training, education, and care of their children. However, it is the responsibility of all school personnel, students, parents, external stakeholders, and the greater community to ensure the school environment encourages a climate conducive to learning.

The Code of Student Conduct is intended to be an instructive policy based on interventions and supports for students. However, when consequences are warranted, they shall be implemented based on a system of progressive discipline. Minor incidents and first offenses have less serious consequences than major incidents and repeat offenses. Factors such as age, grade level, social, emotional, and intellectual development, and overall student rights and responsibilities shall also be considered. Disciplinary issues will be resolved by every means possible prior to exclusion from school. Equitable and reasonable procedures will be followed to assure students of their rights.

SBBC promotes parental involvement in schools and expects all stakeholders to demonstrate mutual respect for the rights of others. It is expected that all involved in teaching and learning fully accept their responsibilities to model and practice the District's eight character traits of Responsibility, Citizenship, Kindness, Honesty, Self-Control, Tolerance, Respect and Cooperation.

SECTION II: SCOPE OF AUTHORITY

For teaching and learning to take place, a safe and secure school environment is essential. This policy provides specific information on the rules that all students are expected to follow, as well as consequences for violations of these rules. The rules apply to all activities occurring on the grounds, other sites being used for school-sponsored activities, on any vehicle authorized to transport students to and from school, and during all school-sponsored activities and functions. The SBBC is not responsible for students, their conduct and/or activities, when attending non-school sponsored activities.

This Code of Student Conduct is used to govern conduct and discipline of all students attending an SBBC school. It is expected that students will obey District rules while on school grounds, while being transported

to or from school at public expense, while on the school premises for instruction, and for authorized participation in a school-sponsored activity. During such times, all students are subject to the immediate control and direction of teachers, staff members, and/or bus drivers to whom such responsibility has been assigned by the principal.

Pursuant to F.S. §1006.09, this Code of Student Conduct also applies to students who commit felonies or delinquent acts which would be felonies if committed by an adult, off SBBC owned property or whose off-campus conduct creates a substantial disruption to the school environment. Off-campus conduct and conduct outside of school time that violates the District's Code of Student Conduct may also be the basis for discipline up to expulsion if it is accomplished through electronic means and substantially disrupts the educational process or orderly operation of a school. Off-campus conduct that poses a threat or danger to the safety of other students, staff, School Board members, or other members of the District community, or school property may constitute behavior that has a substantial adverse impact on the educational environment requiring disciplinary action and/or administrative assignment to another District school under the authority of the District school superintendent (F.S. §1006.08). Furthermore, any offending student may be administratively reassigned to another District school in accordance with F.S. §1006.13(6) to protect a victim and/or the sibling of a victim from further victimization for incidents occurring on or off SBBC owned property.

Students should be advised that violations of the Code of Student Conduct may also be violations of Florida law. Thus, students may be subject to school/district level disciplinary actions as well as discipline imposed by local law enforcement authorities. School Resource Officers/Deputies (SRO/SRD) and other law enforcement authorities have the power to conduct investigations independent of those conducted by school personnel for the same incident. Furthermore, the sanctions imposed by the school district for misconduct are separate and distinct from the consequences that may be imposed following the arrest and prosecution of a student for a violation of law originating from the same incident. Please keep in mind that failure of law enforcement to act does not prevent SBBC from taking appropriate actions consistent with this Code of Student Conduct or with Florida law.

Disciplinary incidents which require it, shall be reported to the Florida Department of Education (FLDOE) in accordance with Rule 6A-1.0017, F.A.C. pertaining to School Environmental Safety Incident Reporting (SESIR) requirements through the approved reporting tool provided by the SBBC. All SESIR level incidents shall be addressed by school-based administrators only. Per Rule 6A-1.0017, each public-school principal, including charter school principals or equivalent, must ensure that all persons at the school responsible for SESIR information participate in the training set forth in subsection (10) of this rule and must ensure that SESIR data is accurately and timely reported. For additional guidance regarding the SESIR definitions and the appropriate Florida Statutes, please refer to http://www.fldoe.org/safe-schools/sesir-discipline-data/.

SECTION III: PARENTAL RIGHTS

SBBC supports parents' fundamental rights to make decisions regarding the upbringing and control of their children. School district personnel shall encourage all students to discuss issues relating to their well-being with their parent. The school district may not adopt procedures or student support forms that prohibit school district personnel from notifying a parent about their student's mental, emotional, or physical health or well-being, or change in related services or monitoring, or encourage or have the effect of encouraging a student to withhold such information unless a reasonably prudent person would believe the disclosure would result in abuse, abandonment, or neglect, as those terms are defined in F.S. §39.01. (F.S. §1001.42).

Florida law supports the active involvement of parents until the student graduates from school (F.S. §§743.07, 1003.21, 1003.24). It is presumed that students are dependent students (as defined by the regulations supporting the Family Educational Rights and Privacy Act at 34 C.F.R §99.31(a)(8) and by Internal Revenue Code §152). When a student reaches the age of majority (18 years of age), the parent shall continue to perform the parental functions of a dependent student, including but not limited to, providing excusal of absences and tardiness, signing permission slips for early release, field trips, other

activities, as necessary. School Board Policy 5070 Enrollment and Withdrawal governs processes and procedures related to registering, withdrawal, and termination of school enrollment for all students, regardless of age.

The term “parent” refers to either or both parents, any guardian of a student, any person in a parental relationship to a student, or any person exercising supervisory authority over a student in place of a parent (F.S.§1000.21(6)).

A) SCHOOL SAFETY

1) Parents of public-school students have a right to access reported SESIR incidents (those reported pursuant to F.S. §1006.07(9)), receive timely notification of threats to school safety, and the following unlawful acts, and significant emergencies occurring on school grounds, during school transportation, or during school-sponsored activities:
    a) Weapons possession or use when there is intended harm toward another person, hostage, and active assailant situations.
    b) Murder, homicide, or manslaughter.
    c) Sex offenses, including rape, sexual assault, or sexual misconduct with a student by school personnel.
    d) Natural emergencies, including hurricanes, tornadoes, and severe storms.
    e) Exposure as a result of a manmade emergency.
2) F.S. §1006.07(4)(b)5.(c) requires each public school, including charter schools, to implement a mobile panic alert system capable of connecting diverse emergency services technologies to ensure real-time coordination between multiple first responder agencies. Such system, known as “Alyssa’s Alert,” integrates with local public safety answering point infrastructure to transmit 911 calls and mobile activations. All schools will utilize the District-adopted mobile panic alert system by ensuring all staff have access to a mobile panic alert activator.

B) INVOLUNTARY EXAMINATIONS AND MENTAL HEALTH

The Superintendent will annually report to the FLDOE the number of involuntary examinations, as defined in F.S.§394.455, which are initiated at a school, on school transportation, or at a school sponsored activity (F.S. §1006.07(10)).

1) A reasonable attempt to notify parents of public-school students by the school principal/designee shall be made before a student is removed from school, school-sponsored transportation, or a school-sponsored activity and taken to a receiving facility for an involuntary examination pursuant to F.S.§394.463. A “reasonable attempt to notify” means the exercise of reasonable diligence and care by the principal/designee to make contact with the student’s parent, guardian, or other known emergency contact whom the student’s parent or guardian has authorized to receive notification of an involuntary examination. At a minimum, the principal/designee must take the following actions:
    a) Use available methods of communication to contact the student’s parent, guardian, or other known emergency contact, including but not limited to, telephone calls, text messages, e-mails, and voicemail messages following the decision to initiate an involuntary examination of the student.
    b) Document the method and number of attempts made to contact the student’s parent, guardian, or other known emergency contact, and the outcome of each attempt.
    c) A principal/designee who successfully notifies any other known emergency contact may share only the information necessary to alert such contact that the parent or caregiver must be contacted. All such information must be in compliance with Federal and State law.
    d) The principal/designee may delay the required notification for no more than 24 hours after the student is removed if:
        (i) the principal/designee deems the delay to be in the student’s best interest and if a report has been submitted to the central abuse hotline, pursuant to F.S.§39.201, based upon knowledge or suspicion of abuse, abandonment, or neglect; or

(ii) the principal/designee reasonably believes that such delay is necessary to avoid jeopardizing the health and safety of the student.

e) Before a principal/designee contacts a law enforcement officer, he or she must verify that de-escalation strategies have been utilized and outreach to a mobile response team has been initiated unless the principal/designee reasonably believes that any delay in removing the student will increase the likelihood of harm to the student or others. This requirement does not supersede the authority of a law enforcement officer to act under F.S.§394.463.

2. Students referred to a school-based or community-based mental health services provider, for mental health screening for the identification of mental health concerns and students at risk for mental health disorders are assessed within 15 calendar days of referral. School-based mental health services are initiated within 15 calendar days of identification and assessment. Community-based mental health services are initiated within 30 calendar days of referral.

   Individuals living in a household with a student receiving services are provided information about behavioral health services through other delivery systems or payors for which such individuals may qualify if such services appear to be needed or enhancements in those individuals' behavioral health would contribute to the improved well-being of the student.

   District schools and local mobile response teams use the same suicide screening instrument approved by FDOE pursuant to s. 1012.583, F.S., and Rule 6A-4.0010, Florida Administrative Code.

   Assisting a mental health services provider or a behavioral health provider as described in s. 1006.041, F.S., respectively, or a school resource officer or school safety officer who has completed mental health crisis intervention training in attempting to verbally de-escalate a student's crisis situation before initiating an involuntary examination pursuant to s. 394.463, F.S. Such procedures must include strategies to de-escalate a crisis situation for a student with a developmental disability as that term is defined in s.393.063, F.S. The requirement that in a student crisis situation, the school or law enforcement personnel must make a reasonable attempt to contact a mental health professional who may initiate an involuntary examination pursuant to s. 394.463, F.S., unless the child poses an imminent danger to self or others before initiating an involuntary examination pursuant to s. 394.463, F.S. Such contact may be in person or using telehealth, as defined in s. 456.47, F.S. The mental health professional may be available to the school district either by contracts or interagency agreements with the managing entity, one or more local community behavioral health providers, the local mobile response team, or be a direct or contracted school district employee. Note: All initiated involuntary examinations located on school grounds, on school transportation or at a school-sponsored activity must be documented in the Involuntary Examinations and Restraint and Seclusion (IERS) platform.

   Parents of students receiving services are provided information about other behavioral health services available through the student's school or local community-based behavioral health service providers. Schools may meet this requirement by providing information about and internet addresses for web-based directories or guides for local behavioral health services.

   A system is in place to measure the program outcomes outlined in s.1006.041, F.S.

SECTION IV: RIGHTS AND RESPONSIBILITIES OF STUDENTS

Students have the right to attend school daily and learn in a safe, orderly, and distraction free learning environment. They also have the right to free speech, student publications, assembly, participation in school programs and activities, and a right to privacy. Furthermore, students have a right to use appropriate online communications and information systems, the Internet, and networks to increase their access to information

and resources, obtain information, create intellectual products, collaborate, and communicate for educational purposes, and to do so without the fear that their products or their personal reputation will be violated, misrepresented, tampered with, destroyed, or stolen.

To enhance the learning experience for all students, below is a list of responsibilities and behavioral expectations to increase the probability of student success in school:

- Treat others with respect and honesty.
- Come prepared for class by bringing the necessary school supplies.
- Listen and follow instructions from school/district-staff.
- Complete all assigned classwork and homework.
- Use class time wisely to complete work and get assistance from your teacher(s).
- Take home and return all paperwork.
- Follow all rules and regulations during school and at school-sponsored events/activities.
- Take care of and return all textbooks, library books, and school-owned materials loaned to you.
- Act responsibly on campus, school-sponsored transportation, field trips, and at all school-sponsored events, regardless of locations.
- Understand the difference between appropriate and unacceptable uses of online communications and information systems, the Internet, and networks.
- Use online communications and information systems, the Internet, and networks in a responsible, efficient, ethical, and legal manner in accordance with their educational mission.
- Recognize that the use of online communications and information systems, the Internet and networks is a privilege that can be withdrawn if used in an unacceptable or illegal manner.

A) ATTENDANCE

1) SBBC stresses the importance that all students attend school regularly and remain in school until they graduate from high school. Students who have attained the age of 16 years and who have not graduated are subject to compulsory attendance until the student files a formal declaration of intent to terminate school enrollment with the School Board in accordance with School Board Policy 5070. The declaration must acknowledge that terminating school enrollment is likely to reduce the student's earning potential and must be signed by the student and the student's parent. (F.S. s. 1003.21(1)(c)).
2) Declaration of Intent Forms are available at each school's administration office. .
3) Each parent of a child of compulsory school age is responsible for the child's daily school attendance. (F.S. §1003.24). School staff, parents, students, and appropriate State agencies are expected to work together to ensure that laws are obeyed including, but not limited to, referral to the State designated agency for possible court action for extended absence or truancy (F.S. §1003.27). School Board Attendance Policy 5040 outlines the rules that apply to attendance and attendance procedures. Florida law supports the active involvement of parents until the student graduates from school (F.S. §§743.07, 1003.21, 1003.26).
4) **Non-attendance and early signs of truancy**
   a) It is important to be in school every day. If a child is not in school, they may be showing early signs of truancy through a pattern of non-attendance. A student may be developing a pattern of non-attendance when they have an accumulation of tardiness, early sign-outs, and/or unexcused absences that exceed 5 school days in one calendar month or 10 school days within 90-calendar day period. If the school's collaborative problem-solving team (CPST) finds that a pattern of non-attendance is developing, whether the absences are excused or not, a meeting with the parent must be scheduled to identify potential remedies (F.S. §1003.26(1)(b)).
   b) A student who has 15 unexcused absences within 90-calendar days with or without the knowledge or consent of the student's parent, is subject to compulsory school attendance under s. 1003.21(1) and (2)(a), and is not exempt under s. 1003.21(3) or s. 1003.24, or by meeting the criteria for any other exemption specified by law or rules of the State Board of

Education may be identified as an "habitual truant" (F.S. 1003.01(12)). In this definition, "calendar days" refers to all the days in a month, including weekends and holidays."

c) Parents and students may verify absences at any time at school or at home by contacting the school or by accessing electronic attendance records through the student information system (SIS).

d) If, after an accumulation of absences as noted above, the principal/designee determines that the reasons for time out of school are invalid, the principal/designee must refer the student to the CPST to determine if early patterns of truancy are developing and provide appropriate interventions. The State Attorney's Office may also be notified due to non-compliance with compulsory school attendance laws (F.S. §1003.26(1)(b)).

e) **Truancy Intervention** At five (5), ten (10), and fifteen (15) unexcused absences, parents will receive written notification from the school as part of the school's intervention process

f) *For Elementary Only*, The Broward Truancy Intervention Program (BTIP) is a partnership between with the Broward State Attorney's Office for students in grades K-5.. The program is designed to prevent excessive absences through parent notification and accountability, school interventions, and close monitoring of attendance. Parents are expected to communicate with school personnel regarding absences. Parents who fail to ensure regular attendance may be referred to the State Attorney's Office under F.S. § 1003.27(7).

5) *For Secondary Only* - The truancy prevention process for grades 6-12 aligns with Florida Statute §§ 1003.21, 1003.24, and 1003.27. This involves early identification and intervention, attendance monitoring, regular parental communication, and referrals to the School Social Worker. With parental consent, case management and support services are offered to address attendance barriers through various community providers. If excessive absences persist, the student may be referred to the Case Staffing Committee, which could lead to court involvement. **Reporting an absence**

a) Parents must report all school absences within two (2) school days of the absence, or the absence will be unexcused, unless otherwise excused by the school principal due to extenuating circumstances. When making the absence report, a reason for the absence must be provided along with the date(s) of the absence. Parents can find absence reporting options on each school's website. On the website, under CONTACT, select REPORT AN ABSENCE, parents can choose their preferred absence reporting method:
   (i) Online Form which provides a confirmation email that includes the date and time of submission;
   (ii) Voicemail on the schools' attendance phoneline; or
   (iii) Handwritten note from parent delivered to the front office.

b) School staff members may ask for a written medical excuse. Failure to provide a written note from a licensed practicing physician pertaining to the absences shall result in those absences being unexcused (F.S. §1003.24(4)).

c) For High School Only, absences for shared-time students must be reported to both schools.

d) **Excused absences** :
   (i) When it is necessary to be out of school, absences may be excused for one of the eight reasons listed below. Please note that all absences will be considered unexcused until properly reported by the parent. Some situations require written documentation from a physician or public health unit. Excused absences include:
      (A) Illness or injury of the student which may impact or be related to physical or mental health. If the child is expected to miss at least 15 school days due to illness, a medical condition, for social/emotional reasons, or who would miss excessive days intermittently throughout the school year for the same reasons and could benefit from supplemental instruction, parents should consult with the Hospital/Homebound contact person at the school.
      (B) Illness of an immediate family member.

(C) Death in the family.
(D) Religious instruction or holidays of the student's specific faith.
(E) Required court appearance or subpoena by a law enforcement agency.
(F) Special event – prior approval by principal required. Examples of special events include important public functions, education enrichment activities, conferences, State/national competitions, college/university campus tour/visit, as well as exceptional cases of family need.
(G) Scheduled doctor, dentist appointments, or treatment for autism spectrum disorder by a licensed health care practitioner or certified behavior analyst. (F.S. §1003.21(2)(b))
(H) Insurmountable conditions or communicable disease. Students having or suspected of having, some other insurmountable condition. Insurmountable conditions are extreme weather conditions; a communicable disease or infestations which the state health or county medical director indicates that can be transmitted; and local conditions determined by the district with, after taking into account the material circumstances, would render impractical a student's attendance at school (F.S. s. 1003.24(4), F.A.C. 6A-1.09513) are to be excluded from school and are not allowed to return to school until they no longer present a health hazard (F.S. §1003.22). Examples of communicable diseases and infestations include, but are not limited to, measles, chickenpox, fleas, head lice, ringworm, impetigo, and scabies. Students are allowed a maximum of five (5) one excused absence school days excused absence for each infestation of head lice.

(ii) Students on field trips, students who attend alternative-to-suspension programs, or in-school suspension programs are not considered absent.

e) **Unexcused absences**

(i) It is the responsibility of the school principal to ensure that parents are contacted after each unexcused absence and to ensure that there are specific, appropriate interventions as a result of each unexcused absence. Parents may receive phone calls, text messages, emails, and/or letters to inform them of their student's unexcused absences. These notifications are generated from official attendance records. Absences are only excused for the reasons listed above.

(A) Students without a completed Certificate of Immunization indicating compliance with the current required schedule of immunizations will not be allowed to attend classes until the certificate this document is provided, or a waiver is obtained, or if lawfully exempted. A child shall be exempted from the requirement of health examination upon written request of the student's parent stating objection to the examination on religious grounds. Students who receive the first shot in a series of immunizations but who are late obtaining subsequent shots will be given a grace period of 3 school days after which they will be excluded from school and the resulting absences will be considered unexcused.

(B) For secondary students, 14-18 years of age, who have 15 unexcused absences within 90 school calendar days, drop out of school and have a driver's license or learner's permit will have their driving privileges suspended by the Division Department of Highway Safety and Motor Vehicles or will not be issued a license or permit if they apply for one. Additional information about procedures and waivers is available from school administration or school counseling offices.

f) **Suspensions**

(i) A student assigned to in-school suspension will be included in the school's daily attendance count. The appropriate code for in-school suspension will be recorded by the attendance clerk to override the classroom teacher's reported attendance.

(ii) Students who have been assigned an out-of-school suspension and choose not to participate at the alternative to external suspension (AES) program will be considered externally suspended.

(iii) A student assigned to out-of-school suspension will not be included as present in the school's daily attendance count. The student will be recorded as suspended, which will count as an absence due to suspension. This absence type is not counted as unexcused. The distinction between an absence due to suspension and an unexcused absence alleviates the double penalty problem associated with noncompliance with regular attendance as required by law (e.g., driving privileges and Learnfare).

(iv) Students who have been assigned an out-of-school suspension and do not attend all of the assigned days in the AES program, will be considered externally suspended for the day(s) they do not attend.

(v) A student assigned to "Alternative to External Suspension" means an alternative to external suspension program (AES) offered to students who have been externally suspended must attend the days assigned to the program. If they do not attend the assigned days, the absences will be considered suspensions. For a student with a disability (SWD), if a Free and Appropriate Public Education (FAPE) is provided and the student does not attend, the student will be marked absent based on this attendance policy.

g) **Tardiness**

(i) Tardiness is defined as a student not being in the classroom when classes are scheduled to begin. Tardiness is disruptive to the learning environment and can have a negative impact on student achievement. Tardiness may also count toward establishing a pattern of non-attendance that may indicate early signs of truancy.

(ii) A tardy is excused for the same reasons that an absence is excused. In extenuating circumstances, principals and/or their designee may also excuse a tardy for reasons other than those stated if documentation is provided. Parents must follow the same process to excuse a tardy as they do to excuse an absence.

(iii) A student who has an excused tardy should report directly to class after first checking in at the designated check- in area of the school.

(iv) Excessive tardiness will be addressed on a case-by-case basis to determine if there is a pattern of non-attendance.

(v) Tardiness to any class without documentation may be considered unexcused.

h) **Early sign outs**

(i) When students are signed out early on an ongoing basis, their academic performance may be negatively impacted. The school system strongly encourages parents to ensure their student is in school for the full school day every day. Signing out early may count toward establishing a pattern of non-attendance that may indicate early signs of truancy.

(ii) All schools will establish procedures for early release that ensure that all students are treated consistently.

(iii) Students shall not be released within the final 30 minutes of the school day unless the principal/designee determines that it is an emergency, or the student has a medical/dental appointment that cannot be reasonably scheduled at another time.

(iv) Excessive early sign outs will be addressed on a case-by-case basis to determine if there is a pattern of non-attendance.

Make-up work: School Board Policy 4000: Student Progression Plan contains all relevant information regarding the earning of grades and credits for make-up work, related to absences, field trips and suspensions.

B) RIGHT TO FREE SPEECH, STUDENT PUBLICATIONS, AND DISTRIBUTION OF MATERIALS

The Constitution of the United States of America guarantees to its citizens the right to express ideas freely. A basic education should prepare students to do that in responsible ways. Per 20 U.S.C. §7904, nothing in this policy prevents or denies a student's participation in constitutionally protected prayer in public elementary and secondary schools.

Students have a right to exchange ideas, give their opinions and points of view while hearing all sides of subjects about which people disagree. They have a right to be free of censorship within a framework of mutual respect. Students have a responsibility to be informed about all sides of controversial issues, to listen politely to the viewpoints of others, to use good judgement in developing student publications, and to use good judgement when selecting sources of information.

1) Pledge of Allegiance

The Pledge of Allegiance to the flag shall be recited at the beginning of the day in each public elementary, middle, and high school in the State. Each student has the right not to participate in reciting the pledge. Upon written request by his or her parent, the student must be excused from reciting the pledge, including standing and placing the right hand over his or her heart. When the pledge is given, unexcused students must show full respect of the flag by standing at attention and men removing the headdress, except when such headdress is worn for religious purposes (F.S. §1003.44).

2) Moment of Silence

Pursuant to F.S. §1003.45, District schools will observe a moment of silence for 1-2 minutes. This moment of silence will occur during first period or at the beginning of the school day. In accordance with statute, the District will not make suggestions as to the nature of any reflection in which a student may engage during the moment of silence. Families are encouraged to discuss the moment of silence with their child(ren) and to make suggestions as to the best use of this time.

3) Printed, written, and electronic media.

a) No printed, written materials, or electronic media may be distributed in schools or on school grounds without the permission of the principal, or designee.

(i) A principal or designee must either approve or reject a request from a student to distribute materials within 24 hours, excluding non-school days, of the request by the student.

(A) Any request to distribute materials not acted upon within 24 hours, excluding non-school days, by the principal or designee is deemed approved.

(1) For approved materials, the principal or designee may assign reasonable restrictions with regard to time, place, and manner of distribution.

(2) For approved materials, the publication shall contain this phrase: **"THE OPINIONS AND/OR ACTIVITIES ARE NOT ENDORSED OR SPONSORED BY THE SCHOOL BOARD."**

(B) If material is denied distribution, the principal or designee must state to the student(s) the specific reasons why such material was denied distribution.

(C) If the material is denied distribution as likely to cause a substantial disruption or material interference, the principal or designee must state to the student the specific reasons why a disruption is likely to occur as a result of the distribution and why such disruption would be substantial.

(D) Any student who would like to appeal a decision made under this section has the right to appeal such decision as specified in Section X of this policy.

(ii) The following materials will not be allowed on school property or distributed in schools if the material can reasonably be interpreted as:

(A) Obscene or pornographic;

(B) Libelous or slanderous;

(C) Likely to create a substantial disruption of, or material interference with, normal school activity or appropriate discipline in the operation of the school. Material will

not be deemed to fall within this subsection only because students, faculty or staff may disagree with or find the contents of the material offensive;

(D) Profane, vulgar, or lewd language; or

(E) Selling a commercial product or attempting to make a commercial profit from the sale of products.

b) Notices of student non-curricular group meetings posted on general-purpose student bulletin boards do not represent the viewpoint of the SBBC and/or the administration. The School Board is only offering physical space to such groups and does not promote, endorse, or otherwise sponsor such materials. Students are encouraged to be sensitive to other viewpoints and beliefs when posting such notices.

c) Students may not hand out/circulate petitions or surveys during class time.

4) **School sponsored publications.** School sponsored publications are important components of school–based instructional programs. All school publications shall be consistent with the educational curriculum and the cultural values of the school community and appropriate for the school setting. In this regard, considerable latitude shall be provided to individual school leadership to plan and develop school publications.

a) The contents of all school publications must meet the district's journalism standards, which prohibit obscenity, profanity, libelous or slanderous material, vulgar or lewd language, or material that may cause substantial disruption of normal school activities. All school sponsored publications must include the following statement: *The opinions expressed in this publication are not necessarily those of [insert name of school] or The School Board of Broward County Public Schools, Florida.*

b) Approval for publication shall be based on:

(i) Consistency with the educational curriculum of the SBBC;

(ii) Reasonable school community standards and cultural values; and

(iii) The overall purpose of the publication in relation to the academic curriculum and school setting.

(iv) The principal or designee(s) shall retain final authority to approve the design and content of all school publications prior to publication or posting. Any advertisements in school-sponsored publications must adhere to SBBC Policy 6300- Advertising. Publications include, but are not limited to, items such as school newspapers, yearbooks, student newspapers, and publications put out by the PTA, Booster Clubs, and the like.

5) **Social media use.** SBBC realizes that part of 21st Century learning is adapting to the changing methods of communication. The importance of teachers, students and parents engaging, collaborating, learning, and sharing in these digital environments is a part of 21st Century learning. As such, educational standards are now requiring the use of online educational tools to demonstrate proficiency. To address related issues, SBBC has developed the following guidelines to provide direction for students when using or accessing BCPS tools, networks, online supports and resources to engage in social media activities.

a) Social Media refers to the use of web-based and mobile technologies that enable all SBBC's internal and external stakeholders to connect, collaborate, and form virtual communities via the computer and/or Internet. For some, social media is used mainly for social purposes, but for others, these sites and technologies are used as tools to teach and to connect with the community.

b) F.S. §501.1736(2)(a) prohibits a minor who is younger than 14 years of age from entering into a contract with a social media platform to become an account holder. Schools can discipline students if their speech, including online postings, disrupts school operations or constitutes a violation of Federal or State laws or SBBC policies.

c) When using social media as part of a club, organization, or school-sponsored activity, the following guidelines are expected:

(i) Be Honest/Truthful: Always be transparent about who you are and who you represent. How you represent yourself online is an extension of yourself. Do not misrepresent yourself by using someone else's identity.

(ii) Maintain confidentiality: Do not post any confidential or proprietary information regarding yourself and/or others.

(iii) Students can reveal some information about themselves (ethnicity, political beliefs, stance on issues, interests) but should not offer any confidential information (place of residence, phone number, discretely identifiable information, common 'hang-out' locations). Never give out personal information, including, but not limited to, last names, phone numbers, addresses, exact birthdates, and pictures. Do not share your password with anyone besides your parents and teachers, if applicable.

(iv) Know You Are Always "On": You must assume that your social media usage is visible to the world. Be sure to manage what and with whom you are sharing. Keep in mind that while we all have occasional frustrations, social media are not the best venues in which to air frustration as those comments are available to everyone.

(v) Be Respectful: Avoid remarks that are off topic or offensive. Always demonstrate respect for others' points of view, even when they're not offering the same in return. Never bully or pick fights, and do not respond to abusive comments. If you are sharing a negative experience, please try to do so in a constructive way.

(vi) Think Ahead: Be smart about protecting yourself, your privacy, and the privacy of others, and confidential or personal information. What you publish online is widely accessible and will be around for a long time so consider the content and consequences carefully. Show good judgment as future employment and/or academic opportunities may be adversely affected by your posts and comments.

(vii) The Internet is not anonymous, nor does it forget: Everything written on the Web can be easily traced back to its author. Information is backed up often and repeatedly, and posts in one forum are usually replicated in others through trackbacks and reposts or references. Social media venues including wikis, blogs, photo, and video sharing sites are very public. What you contribute leaves a digital footprint for all to see. Do not post anything you wouldn't want friends, enemies, parents, teachers, or a future employer to see.

(viii) Avoid "hazardous" materials: Do not post or link to any materials that are inflammatory, defamatory, harassing, or indecent.

(ix) Your online behavior should reflect honesty, respect, and consideration.

(x) When bringing your own technology to school make sure that you follow the guidelines set out in the SBBC Personally Owned Device Guidelines.

(xi) Follow the school's code of conduct when writing online. It is acceptable to disagree with someone else's opinions, however, do it in a respectful way. Make sure that criticism is constructive and not hurtful. What is inappropriate in the classroom will be inappropriate online.

(xii) Linking to other websites to support your thoughts and ideas is recommended when appropriate. However, be sure to read the entire article prior to linking to ensure that all information is appropriate for a school setting.

(xiii) Do your own work! Do not use other people's intellectual property without their permission. It is a violation of copyright law to copy and paste other's thoughts, images, designs, etc. When paraphrasing another's idea(s) be sure to cite your source with the URL. It is good practice to hyperlink to your sources.

(xiv) Be aware that pictures may also be protected under copyright laws. Verify that you have permission to use the image or that it is under Creative Commons' attribution.

(xv) How you represent yourself online is an extension of yourself. Do not misrepresent yourself by using someone else's identity. Blog and wiki posts should be well written.

Follow writing conventions including proper grammar, capitalization, and punctuation. If you edit someone else's work, be sure it is in the spirit of improving the writing.

(xvi) If you come across inappropriate material that makes you feel uncomfortable, or is not respectful, tell a school staff member right away.

d) Students who do not abide by these guidelines may lose their opportunity to take part in the project and/or access to future use of SBBC online tools. In addition, disciplinary or legal action may apply.

e) As outlined in Section II: Scope of Authority, students who utilize social media and/or other online tools/resources to bully, threaten, and/or otherwise disrupt the educational process or orderly operations of a school may be subject to discipline under the Code of Student Conduct, even if the action takes place off school property or after school hours.

6) Student activities and assembly

Students have the opportunity to take part in extracurricular activities, assemblies, and school approved organization without discrimination, as defined by applicable laws. School activities give students a chance to interact in positive ways. They can learn from each from other how to work together harmoniously for common goals. Students have the right to elect officers for student government, consult with faculty advisors of school-approved clubs/groups, and attend educational field trips (non-educational field trips such as end-of-the-year celebrations, Grad Bash, etc. are a privilege).

Students have a responsibility to keep their extracurricular activities from interfering with their academic work and to know and follow the rules for the activities they choose. Students also have a responsibility to ensure that their actions as members of school clubs and groups meet the standards that have been set by the school administration. Students have a responsibility to educate themselves as to the qualities needed for leadership and choose officers who have those qualities. Students who hold office have a responsibility to learn how to do their jobs, support the goals of the group that elected them, and to treat other members of the group fairly.

Students who participate in field trips, social and/or extracurricular activities that are school-approved and/or sponsored by school clubs or groups, have a responsibility to follow the rules set forth in the Code of Student Conduct, School Board Policy 6310, and where applicable, by the conferences, conventions or contests they may attend.

a) Extra-curricular activities. Many students take part in school-related activities that are extracurricular (take place outside of school hours), social, and interscholastic (engage in competition with other schools). Students must attend half of the classes on the day of an activity in which they want to take part unless they have been excused or exempted from class by the school administration in advance. Students are expected to have prior approval from the school administration for many activities related to school-approved and school-sponsored clubs and groups. They need approval to:

(i) Present a program or an assembly.

(ii) Create and hold meetings for clubs or organizations on campus.

(iii) Collect funds as prescribed by School Board policy. Items cannot be sold for personal gain such as food, jewelry, T-shirts, etc.

(iv) Have a school-related fundraising project on or off school grounds. Fundraising drives among students initiated by outside organizations such as the Salvation Army, United Way, Girl Scouts, etc., are not permitted in the schools.

(v) Hold a demonstration.

(vi) Have a guest speaker and/or vendor on campus.

b) Field trips and interscholastic extra-curricular activities. Field trips and interscholastic extracurricular activities can be an integral part of the learning process in many areas of education. All students are guaranteed the right to be afforded an equal opportunity to participate in all school sponsored social and/or extracurricular activities when the student is

otherwise qualified to participate. Reasonable accommodations must be made to allow all qualified students to attend and participate in a safe and equitable manner.

(i) Under special conditions, students may be denied participation in educational or non-educational field trips and educational school-sponsored activities (See School Board Policy 6310).

(ii) To attend a field trip or participate in an interscholastic extra-curricular activity:

(A) Students must have parental consent, meet academic eligibility requirements, and maintain satisfactory conduct in school and in the community to participate in interscholastic, extracurricular activities.

(B) To participate in Interscholastic Extracurricular Activities, students must meet and maintain specific eligibility requirements and standards. These requirements and standards are maintained by the Department of Athletics and Student Activities at https://www.browardschools.com/Page/43305.

(C) Since representing a school either as an elected school officer or in extracurricular activities is both an honor and a privilege, students must also meet requirements established by their club, school, instructional services, and/or the Board to serve as representatives of their school.

(D) In addition to the eligibility requirements and standards set forth by the Department of Athletics and Student Activities, students who are suspended from school, expelled, administratively reassigned to a behavior intervention program, or those convicted of, or found to have committed, a felony or a delinquent act that would have been a felony if committed by an adult, regardless of whether adjudication is withheld are ineligible to participate in Interscholastic/Extracurricular activities sponsored by the Middle School Athletic Association (MSAA) and/or Florida High School Athletic Association (FHSAA) during the term of their suspension, expulsion, or behavior intervention assignment.

(E) A student may not participate in MSAA or FHSAA sanctioned activities if the student participated in that same sport at another school during that school year, unless the student meets the criteria in s. 1006.15(3)(i), F.S.

(F) A student's eligibility to participate in any interscholastic or intrascholastic extracurricular activity may not be affected by any alleged recruiting violation until final disposition of the allegation pursuant to s. 1006.20(2)(b).

7) **STUDENT PRIVACY.** Students have the right and responsibility to learn how the information in their school records is gathered, how it is used, and what it means. Students have the right to expect that schools will keep their records safe, secure, and private. Students who are eighteen (18) years or older have the right to see their own school records. Students have the right to personal privacy and have the responsibility of respecting the rights of others. Information about another person must be treated with respect and privacy.

a) **COLLECTION, USE, AND DISCLOSURE OF SOCIAL SECURITY NUMBERS OF STUDENTS.** Pursuant to F.S. §119.071(5), SBBC collects, uses, and/or discloses Social Security numbers (SSNs) as mandated or authorized by law and as otherwise authorized in writing by the parent or adult/emancipated student (authorized by F.S. §119.071(5)(a) 6.c. Students are not required to provide their social security number as a condition of enrollment or graduation. Social Security numbers are kept confidential and are exempt from public inspection in accordance with F.S. §119.071(5)(a)5. Our District collects, uses, and/or discloses the Social Security numbers of students and/or parents for the following purposes:

(i) Compensation or financial assistance provided from State or Federal funds and administered by the FLDOE. (Authorized by F.S. §1009.90 et seq.)

(ii) Criminal history, Level 1 and Level 2 background screenings, including youth mentoring and volunteer applicants. (Required by F.S. §119.071(5)(a)2,6b)

(iii) Employment documents utilized in hiring student workers. (Authorized by F.S. §119.071(5)(a)6)

(iv) Enrollment & Salary Reduction Authorization Form (Benefits Department) for employee and dependent (student) if the student is being added to the Benefits plan. (Authorized by F.S. §119.071(5)(a)6.f)

(v) Financial aid, including the Free Application for Federal Student Aid (FAFSA), Florida Pre-Paid form, grants (including Pell Grants for vocational schools), 1098T tax form (Tuition Payment Statement) for vocational students, etc. (Authorized by F.S. §119.071(5)(a)6.b)

(vi) Information received from the FLDOE to locate missing Florida school children. (Required by Rule 6A-6.083, F.A.C. and F.S. §119.071(5)(a)6).

(vii) Information sharing pursuant to the Interagency Agreement between SBBC, the Department of Juvenile Justice, Circuit 17, the Broward County Chiefs of Police Association, Inc., the Seventeenth Judicial Circuit In and For Broward County, Florida, the Florida Department of Children and Families, the State Attorney of the Seventeenth Circuit In and For Broward County, and the Sheriff of Broward County, Florida. (Authorized by FERPA regulations found at34 CFR §99.31(a)(5))

(viii) Reports from the Department of Motor Vehicles of each student whose driver's license is suspended for excessive unexcused absences and reports to the Department of non-enrollment or non-attendance upon the part of a student who is required to attend some school. (Required by F.S. §§322.091(5), 1003.27, and 119.071(5)(a)6).

(ix) Reports on students required to be submitted to the Florida Department of Education. (Authorized by F.S. §119.071(5)(a)2, 6).

(x) SBBC's management information system and school district databases (Required to request by F.S. §§1008.386 and authorized by 119.071(5)(a)6).

(xi) Selected state and national test documents, as part of the student identification and test security process. (Authorized by F.S. §119.071(5)(a)6.b).

(xii) Student registration and student identification numbers. (Authorized to request by F.S. §§1008.386 and 119.071 (5)(a)(6). Pursuant to F.S. §1008.386, SSNs are not required for enrollment or graduation. (Authorized by F.A.C. Rule 6A-10.0381 for adult students.)

(xiii) The collection and/or disclosure are imperative and necessary for the performance of the School District's duties and responsibilities as prescribed by law, including but not limited to child abuse reports to the Department of Children and Families (student victim and subjects of report); password identification to the School District's network, reports to Federal and State agencies who conduct discrimination investigations; and information pertaining to Social Security Assistance, court orders and subpoenas, and military purposes. (Authorized by F.S. §119.071(5)(a)(2); required by F.A.C. Rule 65C-29.002, F.S. §§39.201 and 119.071(5)(a)6.b).

(xiv) The disclosure is made to a commercial entity for the permissible uses set forth in the federal Driver's Privacy Protection Act of 1994, 18 U.S.C. §2721 et seq; the Fair Credit Reporting Act, 15 U.S.C. §1681 et seq.; or the Financial Services Modernization Act of 1999, 15 U.S.C. §6801 et seq., provided that the authorized commercial entity complies with the requirements of paragraph 5 in F.S. §119.071. (Authorized by F.S. §119.071(5)(a)6).

(xv) The disclosure is made to prevent and combat terrorism, to comply with the USA Patriot Act of 2001, Pub. L. No. 107-56, or Presidential Executive Order 13224. (Required by 31 U.S.C. §5318 and F.S. §119.071(5)(a)6).

(xvi) The disclosure is necessary for the receiving agency or governmental entity to perform its duties and responsibilities as prescribed by law. (Authorized by F.S. §119.071(5)(a)6.b).

(xvii) To determine eligibility for the school lunch program. (Required by 42 U.S.C. §1758, 7 C.F.R. §245.6a, and F.S. §119.071(5)(a)6).

(xviii) Tort claims and tort notices of claims against SBBC. (Required by F.S. §§768.28(6) and F.S. §119.071(5)(a)6).

(xix) Transcripts, applications, and other records sent to the school officials of educational institutions, schools, colleges, and universities. (Authorized by FERPA, 34 C.F.R. §99.31(2)).

(xx) Written verification from employer for vocational education, student follow up (Required by F.A.C. Rule 6A-10.0341).

b) **FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA) NOTICE.** The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the accuracy and privacy of students' education records. FERPA, F.S. §§1002.22 and 1002.221 and School Board Policy 1480 (Student Records: Confidentiality and Family Educational Rights) afford parents, guardians or eligible students (students over 18 years of age or attending a post-secondary institution) certain rights with respect to the student's education records maintained by the District. These rights are:

(i) ***The right to inspect and review a student's education records within 30 days of the day the District receives a request for access.*** Parents or eligible students should submit to the school principal a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected. When the education records contain information about more than one student, a parents may review the information related only to his or her child. E-mails not maintained in a student's file folders kept by the schools or District departments are not education records. In addition, records created and maintained solely by Broward County Schools Police are not education records.

(ii) ***The right to request the amendment of a student's education records.*** Parents or eligible students may ask SBBC to amend a record that they believe is inaccurate, misleading, or in violation of the student's privacy rights. They should write the school principal, clearly identify the part of the record they want changed and specify the reasons for the request. If the District decides not to amend the record as requested, the District will notify the parent or eligible student of the decision and advise them of their right to a hearing within a reasonable period of time regarding the request for amendment. Additional information regarding the hearing procedures will be provided when the parent or eligible student is notified of the right to a hearing. NOTE: Substantive decision-making processes, which include but are not limited to Behavioral Threat Assessments, student discipline and grades, are not subject to the amendment process.

(iii) ***The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.*** FERPA permits disclosure without consent in many situations, including:

(A) to SBBC school officials[1] with a legitimate educational interest[2];

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[1]**School official** is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health and medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the District has contracted to perform a special function that would normally be performed by SBBC personnel (such as an attorney, auditor, medical consultant or therapist); a clerical or paraprofessional staff member assisting another school official in performing his or her professional duties.

[2]**Legitimate educational interest** exists when a school official needs to review an education record in order to fulfill his or her professional responsibility.

(B) to contracted outside agencies and organizations, whose personnel perform their duties in a "school official" role and who are prohibited from re-disclosing personally identifiable information from education records, except as required or permitted by law;
(C) to school officials of other institutions for the purposes of student transfer or student enrollment;
(D) to authorized Federal, State, and local officials, including educational authorities, and for audits or evaluations of Federal and State supported programs;
(E) to comply with judicial orders or lawfully issued subpoenas; the parent/guardians/majority age student will be notified in advance of SBBC's intent to comply in ten (10) days so the parent or majority age student may seek protective action, except where the law prohibits or does not require said notification;
(F) to appropriate parties in connection with a health or safety emergency; and,
(G) to an agency caseworker or representative of a State or local child welfare agency, or tribal organization, when the agency is legally responsible for the care and protection of the student.
(H) Additional requirements and conditions may apply to non-consensual disclosures. See School Board Policy 1480 for a full listing of FERPA-permitted disclosures for which prior written consent is not required.

(iv) **Types of Directory Information**

(A) Directory Information is personally identifiable information that would not generally be considered harmful or an invasion of privacy if disclosed. Pursuant to FERPA, SBBC may disclose – in its discretion – directory information of a student in any grade level, if the parent or student aged 18 or over did not "opt out" of the disclosure. SBBC designates the following as "directory information": student's name, parent's name, residential address, telephone number(s), date of birth, place of birth, major field of study, participation in school-sponsored activities and sports, height and weight of athletic team members, jersey number and team position of athletic team members, school grade level, dates of school attendance, degrees and awards*, the name of the most recent previous school or program attended and room number.
(B) *Note: Degrees and awards include exemplary work (including artwork), recognitions of all types, and graduation status (i.e., a list of graduating students), and excludes Grade Point Average (GPA).

(v) **PURPOSES OF DISCLOSURE OF DIRECTORY INFORMATION.** SBBC reserves the right to release Directory Information only:

(A) to colleges, universities, or other institutes of higher education in which the student is enrolled, may seek enrollment, or may be recruited,
(B) for athletic events, school-sponsored activities, band, color guard, prom, school publications, instructional materials, and other school communication tools (including, but not limited to, yearbooks, athletic programs, graduation programs, recruitment brochures, theatrical programs, school and District websites, social media, and postings and displays throughout the school facility),
(C) to Broward County health officials for purposes of communicating with parents to address conditions of public health importance as determined by Florida Department of Health (64D-3, F.A.C.), including information to meet or to prepare for a potential or confirmed health threat, and/or
(D) to class reunion committees (and the like) for purposes of class reunion activities.

(vi) **Opt Out Procedure**

(A) Parents/guardians of students in any grade level (or eligible students, those over the age of 18 or attending a post-secondary institution) may opt out of (refuse to

permit) the release of any or all of the above Directory Information. On the FERPA Opt Out Notification Form provided with the back-to-school forms in FOCUS/Code of Student Conduct Handbook, parents/guardians or eligible student must indicate the types of Directory Information they do not want disclosed. The FERPA Opt Out Notification Form must be submitted to the school principal annually. Regarding former students, SBBC shall continue to honor any valid request to opt out of the disclosure of directory information made while a student was in attendance, unless the former student rescinds the opt out request (34 C.F.R. § 99.37(b)) and/or the former student submits a new FERPA Opt Out Notification Form.

(B) Note: Opt out choices on the FERPA Opt Out Notification Form will be effective until the parent or student (age 18 or older) submits a new form.

(vii) **Disclosure to Military, Armed Forces, and Postsecondary Institutions.** SBBC is required to disclose, upon request, student name, address, and telephone number of 11th and 12th grade students to the armed services, military recruiters, and/or postsecondary institutions without prior written consent, unless the parent/guardian or eligible student opts out of disclosure. On the Every Student Succeeds Act (ESSA) Opt Out Form provided with the back-to-school forms in FOCUS/Code of Student Conduct Handbook, parents/guardians and eligible students must indicate the categories they wish not be disclosed. The ESSA Opt Out Form must be submitted to the school principal annually.

(viii) ***The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.*** The name and address of the office that administers FERPA is **Student Privacy Policy Office• U. S. Department of Education • 400 Maryland Avenue, S.W. • Washington, DC 20202.** *If you wish to discuss and try to resolve any FERPA concerns before contacting the Student Privacy Policy Office, you may contact the SBBC Privacy Officer at 754-321-1914.*

(ix) **NOTICE TO PARENTS/GUARDIANS AND ELIGIBLE STUDENTS OF STUDENT PERSONALLY IDENTIFIABLE INFORMATION (PII) COLLECTED FOR ONLINE EDUCATIONAL SERVICES**

Pursuant to 6A-1.09550, F.A.C., Student Online Personal Information Protection, section 3 (Review and Approval of Online Educational Services), a list of approved online educational services required for students and/or parents/guardians to use is posted on SBBC's Academic Division's website at www.browardschools.com/approvedsoftware, as well as each school's website. These postings also notify parents/guardians and eligible students of how PII will be collected, how it will be used, when and how it will be destroyed, and the terms of re-disclosure, if any, via the posted SBBC Agreement, as well as the Supplier Terms and Conditions.

(x) For additional information refer to School Board Policy 1480. This policy outlines the privacy rights of parents and students with respect to students' education records. You may view the complete student records policy and all SBBC policies at www.browardschools.com/policies.

c) **PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA) NOTICE.** Pursuant to the Protection of Pupil Rights Amendment (PPRA) (20 U.S.C. §1232h; 34 C.F.R. § 98), parents, guardians, or eligible students (over the age of 18 or emancipated) have certain rights pertaining to surveys, analysis, evaluation, the collection, and use of information for marketing purposes, and certain physical exams.

(i) **PPRA Rights**

(A) **The right to give prior written consent** before students are required to submit to surveys concerning "protected information," if the survey is funded in whole or in part by a program of the U.S. Department of Education. "Protected information" includes:

(1) Political affiliations or beliefs of the student or the student's parent;
(2) Mental or psychological problems of the student or the student's family;
(3) Sex behavior or attitudes;
(4) Illegal, anti-social, self-incriminating, or demeaning behavior;
(5) Critical appraisals of others with whom survey respondents have close family relationships;
(6) Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
(7) Religious practices, affiliations, or beliefs of the student or student's parent; or
(8) Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

Pursuant to F.S. §1002.222, the District will not collect, obtain, or retain information on political affiliation, voting history, religious affiliation or biometric information of a student or a parent or sibling of the student. "Biometric information" means information collected from the electronic measurement or evaluation of any physical or behavioral characteristics that are attributable to a single person, including fingerprint characteristics, hand characteristics, eye characteristics, vocal characteristics, and any other physical characteristics used for the purpose of electronically identifying that person with a high degree of certainty.

(B) **The right to receive notice and an opportunity to opt a student out of participation in any other protected information survey**, regardless of funding.

(C) **The right to receive notice and an opportunity to opt a student out of any non-emergency invasive physical exam or screening** required as a condition of school attendance administered by the school or its agent, and not necessary to protect the immediate health and safety of a student.

(D) **The right to receive notice and an opportunity to opt a student out** of activities involving the collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others. This does not include information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students and educational institutions.

(E) **The right to inspect, upon request and prior to administration or use** (a) protected information surveys of students, and surveys created by a third party, (b) instruments used to collect personal information from students for any marketing, sales, or other distribution purposes, and (c) instructional material used as part of the educational curriculum.

(F) These rights transfer from the parents/guardians to a student who is 18 years old or an emancipated minor under Florida law.

(G) Privacy and Notification

(1) The District will ensure that student privacy is protected in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes.

(2) The District will directly notify parents of their PPRA rights at least annually at the start of each school year and after any substantive changes. Direct notification includes, but is not limited to, the Code Book of Student Conduct, mail, e-mail, in- person, or by acknowledgment form. The District will also directly notify parents of students who are scheduled to participate in the specific activities or surveys noted above and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. The District will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of

the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys and will be provided an opportunity to opt their child out of such activities and surveys and to review any pertinent surveys.

(3) Those who believe their rights have been violated may file a complaint with the Student Privacy Policy Office, U.S. Department of Education, 400 Maryland Avenue, S.W., Washington, D.C. 20202. If you wish to discuss and try to resolve any PPRA concerns before contacting the Student Privacy Policy Office, you may contact the SBBC Privacy Officer at 754-321-1914.

(H) PPRA Procedures.

(1) To inspect surveys, instruments used to collect personal information, and instructional materials, parents/guardians must submit their requests in writing to the school. Such inspection must be conducted in-person under the supervision of designated staff and at the location designated by the school principal.

(2) Prior to the administration of protected information surveys, principals or designated District staff will provide direct notification (including but not limited to mail, e-mail, in-person, or by acknowledgement form) to parents, guardians, or eligible students and provide the required consent forms. All completed forms must be returned to the child's school.

(3) Principals or designated staff will directly send parents opt out forms for any instruments used to collect personal information for marketing, sales, or distribution purposes. All completed forms must be returned to the child's school.

(4) All surveys containing protected information and all instruments used to collect personal information for marketing, sales, or distribution will be administered in a manner that protects students' privacy.

(5) Parents will be provided reasonable advance notification of (a) the administration of protected information surveys of students, (b) the collection, disclosure, or use of personal information from students for marketing, sales, or distribution, and (c) any non-emergency, invasive physical examination, or screening. Notification of items (a), (b), and (c) shall occur at the beginning of the school year if the dates of surveys and activities have been identified, or after the school year starts if the dates are not available earlier, as long as parents have the opportunity to opt their child out.

d) **HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA) NOTICE.** The full HIPAA notice is available in Appendix B of this policy.

SECTION V: KNOWLEDGE AND OBSERVATION OF RULES OF CONDUCT

It is important for students to know their rights and responsibilities, which include obeying teachers and all other school employees, obeying each individual rule as defined by the school and this Code of Student Conduct, and obeying bus drivers. This also includes adherence to all SBBC safety and security protocols, including but not limited to weapons detection systems, handheld metal detectors, and specifically trained animals in search of firearms and ammunition on School Board property (School Board Policies 2010 & 2030). The rationale, procedures, and rules for the use of weapons detection systems, handheld metal detectors, and specially trained animals are contained within the aforementioned policies. These policies apply to all students. Students are subject to disciplinary consequences inclusive of confiscation, suspension, assignment to a behavior intervention program, expulsion, and/or consultation with law enforcement in accordance with the Discipline Matrix for items found to be in their possession which violate the Code of Student Conduct.

A) Dress Code

Appropriate dress and grooming can help to create a positive learning environment. Other attire may be allowed for special school activities with approval of the school administration. Possible consequences for violating the dress code are found in the Discipline Matrix. Changes in clothing trends will not override the dress code policy. All students are expected to honor their responsibilities and dress in a way that respects the rights of others. This is applicable to students while on school campus, on school transportation, or at a school-sponsored event.

1) Students shall wear their current, unaltered, and official school issued identification (ID) badge, clearly visible on the front of their person and worn using either a lanyard around their neck or a click on the upper portion of their shirt. ID badges shall be worn at all times while on school grounds and on school-sponsored transportation. ID badges for students in grades 6-12 shall include the telephone numbers for the national and statewide crisis and suicide hotlines (F.S. §1008.386(3)).
2) Footwear must be worn at all times. Parents should ensure that the shoes worn by their children do not impede their safety while at school. Bedroom slippers are not allowed.
3) Students in grades K-5 may not wear backless, sling-backs, or open-toed footwear.
4) Students in grades 6-12 are permitted to wear backless, sling-back, or open-toed footwear.
5) Special clothing, including footwear, may be required for safety reasons in certain programs or activities such as physical education, home economics, career/technical education, and science.
6) Revealing clothing or clothing that exposes the torso is not allowed. Examples include but are not limited to tank tops or spaghetti straps without overblouses, long shirts, or jackets; see-through garments; mini-skirts or mini-dresses; halters; backless dresses; jackets, shirts, or blouses tied at the midriff; and bare midriff outfits.
7) Clothing which is not worn appropriately, is not properly fastened, or has tears that are *indecent will not be permitted. All trousers, including oversized or low-hanging trousers, must be worn and secured at waist level.
8) Garments including, but not limited to, pajamas, boxer shorts, bloomers, and bustiers, which were traditionally designed as undergarments, sleepwear, or beachwear, may not be worn as outer garments. Other clothing not allowed are leggings without overblouses or long shirts that reach mid-thigh, tights, bodysuits, or hosiery, and bicycle racing attire unless they are worn underneath dresses, skirts, or shorts of appropriate length.
9) Clothing that exposes the upper thigh is not allowed. Shorts that extend to at least mid-thigh, such as walking shorts, Bermuda shorts, and split skirts (culottes) are permitted. For Pre-K through 3, shorter shorts may be worn since these are standard attire for these ages.
10) Clothing, jewelry, buttons, haircuts, or other items or markings which are, *suggestive, *revealing, or *indecent, associated with gangs or cults, encourage the use of drugs, alcohol, or violence, or are discriminatory/hate-related are not allowed. *Indecent, suggestive, and revealing refer to exposure of private body parts and/or pictures or words with a sexual connotation.
11) Head coverings including, but not limited to, caps and hats are not allowed unless they are necessary for safety in programs such as home economics, technology education, vocational education, and athletics or are worn for religious or medical reasons. Bandanas are not allowed. Hats that do not violate any of the rules set forth in the dress code are allowed to be worn outdoors for physical education and recess as a safety precaution from sun damage. Note: Exceptions may be granted to head coverings at the principal's/designee's discretion based upon extenuating circumstances for a particular student.
12) Curlers and other hair grooming aids are not allowed. Personal grooming including, but not limited to, combing, brushing, and/or spraying hair, and applying cosmetics is allowed only in restrooms and/or designated areas.
13) Sunglasses may not be worn indoors unless a doctor's authorization is on file. Sunglasses are allowed to be worn outdoors for physical education and recess as a safety precaution from sun damage.
14) Any articles of clothing or jewelry that may cause injury including but not limited to items with spikes or sharp objects, wallet chains, and heavy link chains are not allowed.

15) Pursuant to F.S. §1006.07(2)(g), wearing clothing or accessories that depict a firearm or weapon or express an opinion regarding a right guaranteed by the Second Amendment of the United States Constitution is not grounds for disciplinary action or referral to the criminal justice or juvenile justice system. However, a student who wears clothing or accessory that causes a substantial disruption to student learning shall be issued a consequence as outlined in the Discipline Matrix.
16) It is not a violation of this policy or the Mandatory Unified School Dress policy if a student wears a button, armband, or other accessory to exercise the right to freedom of speech as guaranteed by the First Amendment and applicable SBBC policies. Any buttons, armbands, or other accessories must comply with the standards set forth in policy.
17) In schools with a Mandatory Unified School Dress program, parents/guardians may request exemptions for their students from participation following procedures outlined in School Board Policy 5309 Mandatory Unified School Dress.
18) Violators of the Mandatory Unified School Dress policy (SBBC Policy 5309) shall be subject to the same penalties as violators of the dress code policy.

B) Technology Usage

Computers, networks, and online communications and information systems such as the Internet and e-mail are commonplace in our classrooms and media centers. Digital curriculum and resources for students provided by SBBC are accessible via the Internet. While these systems deliver a huge number of resources to our classrooms, their ability to serve students and teachers depends on the responsible and ethical use of every device and system.

1) Use of the school district's technology and/or software for any unauthorized purpose is prohibited as outlined in School Board Policy 5306: School and District Technology Usage and may result in students' losing their opportunity to take part in projects and/or access to future use of SBBC online tools. In addition, disciplinary or legal action may apply. This includes the unauthorized use of a computer/technology, including but not limited to:
    a) Accessing or breaking into restricted accounts or networks,
    b) Creating, modifying or destroying files/records without permission,
    c) Copying software,
    d) Entering, distributing or printing unauthorized files/records,
    e) Uploading to the internet and/or sharing or distributing, offensive or inappropriate material, including video, and
    f) Any other misuse or violation of the SBBC Policy 5306.
2) The District recognizes that new and emerging technologies, such as Metaglasses and other wearable devices, can provide innovative educational opportunities. However, these devices also raise important concerns regarding privacy, safety, and responsible use.
    a) Metaglasses and other wearable technology may only be used when expressly approved by the teacher or administrator, strictly for instructional purposes. When authorized by the teacher or administrator, devices must not be worn or used in a manner that creates a safety risk, distracts from instruction, or disrupts the learning environment.
    b) Unauthorized or inappropriate use of Metaglasses or other wearable technology may result in confiscation of the device and disciplinary action, consistent with the Discipline Matrix.
    c) Recording, streaming, or photographing others without consent is strictly prohibited. This includes in classrooms, hallways, restrooms, locker rooms, and on school transportation.
    d) Students must comply with all District technology policies, the Code of Student Conduct, and applicable state and federal laws when using wearable technology.

C) Use of Wireless Communication Devices

1) Sole possession of a wireless communication device is not a violation of the Code of Student Conduct. Wireless communication devices include, but are not limited to cellular/mobile phones, smart watches, personal digital assistants, tablets, wearable technology such as Metaglasses* or similar, and other two-way communication devices.
2) A student may possess a wireless communication device while on school property or in attendance at a school function; however, elementary and middle school students may not use a wireless

communication device during the school day. High school students may not use a wireless communication device during the school day, except during their assigned lunch period or when expressly directed by a teacher solely for educational purposes. A high school teacher shall designate an area for wireless communication devices during instructional time (F.S. §1006.07(2)(f)). All wireless communication devices shall be turned off or placed on airplane mode. Instructional time is defined as time from the beginning bell until the end of the school day.

3) Each school's principal shall designate locations within the school buildings where a student may use their wireless communication device with the express permission of a school administrator (F.S. §1006.07(2)(f)).
4) Students with an individualized education plan (IEP) or Section 504 Accommodation Plan issued under s. 504 of the Rehabilitation Act of 1973 shall be allowed to use their wireless communication device during the school day, in accordance with the accommodations outlined in their IEP or Section 504 Accommodation Plan. (F.S. §1006.07(2)(f)). Any use by a student outside the accommodations provided in their IEP or Section 504 Plan is prohibited and the student may be subject to disciplinary action in accordance with this policy.
5) Students with a doctor's note from a physician licensed under chapter 458 or chapter 459 certifying in writing that the student requires the use of a wireless communications device based upon valid clinical reasoning or evidence shall be allowed to use their wireless communication device in accordance with the orders outlined by the physician. (F.S. §1006.07(2)(f)). Any use by a student outside the orders of the physician is prohibited and the student may be subject to disciplinary action in accordance with this policy.
6) Due to school safety concerns, headphones, earbuds, or other accessories are prohibited during the school day for all elementary and middle school students, unless authorized by a teacher or administrator for instructional purposes or otherwise determined as a necessary accommodation by an IEP/504 Accommodation Plan team and specified in said plan. High school students may utilize headphones, earbuds, or other accessories during their assigned lunch period or when expressly permitted by a teacher for instructional purposes. When permitted to use headphones, earbuds, or other accessories, students must leave one ear free of a device so they can hear any emergency instructions being provided.
7) A rule violation occurs when students use their wireless communication device during the instructional day and they are subject to disciplinary action under the cell phone violation code in the Discipline Matrix; however, when used to properly report any situation that can compromise the safety of students, staff, or property, students will not be subject to additional disciplinary action for infractions such as inciting a disturbance or major campus disruption. In such an event, proper reporting includes but is not limited to photographs and/or videos that are reported immediately to school administration. Additional means to properly report include:
    a) Call the District Security Operations Center (DSOC), 24 hours a day, 7 days a week at 754-321-3500
    b) Send an email to securitytips@browardschools.com
    c) Submit a tip online via FortifyFL at GetFortifyFL.com
    d) Submit a tip through SaferWatch at www.saferwatchapp.com/browardschools/.

    NOTE: Simply sharing the information on social media or through messaging apps with friends is not considered a means to properly report and solely sharing in this manner may result in disciplinary action.
8) The improper use of a wireless communication device during the school day, in attendance at a school function, or on school transportation is a violation of this policy. Improper use is defined as one that disrupts the educational environment or interferes with the safety of students, staff, or property. Pursuant to F.S. §1006.07(2)(f), the SBBC is required to provide notice that students who use wireless communication devices in the commission of a criminal act while on school property or in attendance at a school function may face school disciplinary action and/or criminal penalties.

9) Progressive discipline will apply for repeated violations as outlined in the Discipline Matrix. Repeated violations of this policy will result in the confiscation of the wireless communication device and the device will be released only to the parent.
10) Schools are not responsible if a student's wireless communication device is lost or stolen while in school, in attendance at a school function or while on school transportation.
11) Possession of an electronic device is prohibited during all school, District, State, and National testing. Possession of an electronic device during testing that reproduces, transmits, calculates, or records is cause for invalidation of the test. Possession during testing is defined as within arm's reach, even if the electronic device is not visible. For example, students [shall] not have cellular phones in their pockets, clipped to their belts, at their desks, or anywhere they can be easily accessed during testing.
    a) During testing, the test administrator will direct students on the appropriate storage of electronic devices.
    b) It is strongly advised that students do not bring a cell phone or any other prohibited electronic device to any testing environment, including but not limited to Florida Assessment for Student Thinking (FAST), End-of-Course (EOC), Advanced Placement, AICE/Cambridge, International Baccalaureate, PSAT, SAT, and/or ACT exams. If an electronic device makes any noise, or a student is seen using it at any time – including breaks – the student may be dismissed immediately, scores may be canceled, and the device may be confiscated.

D) Possession, use (including being under the influence), purchase, sale (including intent to sell, attempted sale, actual sale), and/or transmittal of alcohol, drugs, tobacco, nicotine products, medications (over the counter and prescription), and other mood-altering substances

1) Students may be subject to disciplinary action for the following behaviors related to the possession, use (including being under the influence), purchase, sale (including intent to sell, attempted sale, actual sale), and/or transmittal of alcohol, drugs (including drug paraphernalia), tobacco, nicotine products, medications (over-the-counter and prescription) and/or other mood-altering substances, including those delivered through e-cigarettes, vapor devices, or similar. Specific information on consequences and interventions for incidents under this section can be found in School Board Policy 5100 Suspension and Expulsion. Students are prohibited from possessing, using, purchasing, selling, and/or transmitting:
    a) Prescription medication/treatment and over the counter (OTC) medications:
        (i) Prescription medication/treatment and OTC medication require an Authorization for Medication/Treatment Form. The healthcare provider and parent/guardian must complete this form.
        (ii) Students with special health conditions, e.g., asthma, diabetes, and hypersensitivity, regardless of grade, may carry medication on self, only if approved by their physician and noted on the Authorization for Medication/Treatment Form.
        (iii) For Grades 9-12 only, self-carry and self-administration of selected OTC medication requires that an ***Authorization for Over the Counter (OTC) Medication with Parental Approval Form*** be completed and signed by the parent/guardian and student annually. Please refer to SBBC Policy 6305: Administration of Medications/Treatments for the list of approved self-carry and self-administration OTC medications.
        (iv) All prescription medications and over-the-counter medications, excluding the select authorized OTC medications identified in SBBC Policy 6305: Administration of Medications/Treatments, must be transported to the school by the parent/guardian in the original sealed container along with the appropriate authorization form signed by the appropriate parties. Therefore, students are prohibited from possessing any medication while on school grounds, participating in school-sponsored activities, or on school transportation without appropriate authorization.
        (v) Students found to be in violation of SBBC Policy 6305: Administration of Medications/Treatments shall be subject to the disciplinary action outlined in the Discipline Matrix and SBBC Policy 5100. Students violating SBBC Policy 6305:

Administration of Medications/Treatments, by possessing or using their own prescription medication, as governed by this policy, and is in violation of SBBC Policy 6305 on school grounds, on school transportation, or at a school-sponsored activity, shall be issued a 10-day suspension. However, upon verification of prescription by the school principal/administrative designee, the recommendation for a behavior intervention program assignment may be withheld by the school.

b) Students violating SBBC Policy 6305.1: Medical Marijuana/Low THC Cannabis Use to Qualified Students in Schools, by possessing or using their own substance as governed by this policy, in violation of SBBC Policy 6305.1, on school grounds or at a school-sponsored activity, shall be issued a 10-day suspension. However, upon verification of prescription by the school principal/administrative designee, the recommendation for a behavior intervention program assignment may be withheld by the school.

c) Possession, use (including being under the influence), purchase, sale (including intent to sell, attempted sale, and actual sale), and/or transmittal of the following is strictly prohibited:
   (i) Alcohol (including all beverages containing alcohol and those held out to be or represented as an alcoholic beverage)
   (ii) Cannabis and derivatives of such including but not limited to:
   (A) CBD
   (B) Hemp
   (C) Marijuana (leaf, liquid, synthetic)
   (D) THC
   (iii) Drugs and other controlled substances deemed illegal by Chapter 893, Florida Statute
   (iv) Drug paraphernalia
   (v) E-Cigarettes/Vapor Devices (including components of such)
   (vi) Mood altering substances
   (vii) Nicotine/Synthetic Nicotine
   (viii) Prescription medication
      (A) Prescription medication not prescribed for the student who is in possession of the medication
      (B) Any prescription medication not authorized by School Board Policy 6305
   (ix) Tobacco/Tobacco Products
   (x) Unauthorized substances

2) Pursuant to F.S. §1006.09(9), each principal shall post, in a place readily seen by students, a notice stating that a student's locker or other storage area may be subject to search based upon reasonable suspicion of possession of prohibited, unauthorized or illegal materials/objects, or substances and may also result in a search of person, possessions, locker and/or vehicle.
   a) Any personal property brought on school grounds may be inspected by drug-sniffing dogs for, drugs, or other prohibited substances. Personal property that may be inspected includes but is not limited to cars parked on school grounds, desks, backpacks, lockers, book bags, and gym bags.
   b) Reasonable suspicion of improper conduct is not required to use drug-sniffing dogs to inspect personal property. Drug-sniffing dogs will not be used to inspect students for alcohol, drugs, or other prohibited substances.
3) School personnel shall report to the principal/designee the suspected unlawful use, possession, transmittal, sale or attempted sale by a student of any drugs, tobacco or tobacco related products, nicotine, e-cigarette, vapor devices or similar, over-the-counter or prescription substances, except those authorized under SBBC Policy 6305 (Administration of Medication/Treatments), and including any alcoholic beverage or inhalant, and shall be exempt from the civil liability when making such reports.
4) If a student has been suspended or expelled for a prior drug offense by any in-State or out-of-State public, private, charter or research school, then the disposition of this offense shall constitute a second offense and the procedures for second offenses shall apply.

5) Pursuant to F.S. §1006.07(7), if an immediate mental health or substance abuse crisis is suspected, school personnel shall follow policies established by the threat assessment team to engage behavioral health crisis resources.
6) A student who is assigned a Substance Probation Contract (SPC), will be in breach of that SPC if that student commits another substance violation for possession or use of any other drug or substance, not including nicotine, synthetic nicotine, or paraphernalia, during the term of the current SPC . The student will be issued a ten-day suspension with a recommendation for a Behavior Intervention Program assignment for the subsequent violation.

SECTION VI: RESPECT FOR PERSONS AND PROPERTY

Students shall be treated with respect and honesty; to learn in a safe, orderly, and distraction-free environment, and to have their property and rights respected. To honor these rights, students have the responsibility to treat school property and the property of others with respect; to act in a way that does not interfere with the rights of others; to act in a way that Is not harmful to the health and safety of others, and to provide information on any potentially dangerous situations to a staff member or through one of the anonymous tip lines provided by the District at www.browardschools.com/securitytips.

Students are expected to honor their responsibilities and behave in ways that respect the rights of all persons and property. Consequences for unacceptable behaviors are found in the Discipline Matrix. Violations of this section include:

A) Disruptive Incidents (including but not limited to):
1) Taking, possessing, displaying, distributing, and/or transmitting pictures using an electronic device during the school day. Note: Use of a camera telephone may result in additional consequences (beyond confiscation) if used to take pictures that are pornographic or obscene or to break rules or laws.
2) Disturbing the class or school by being disrespectful or rude, refusing to obey any staff member, failing to follow classroom rules, running in the halls, throwing objects, possessing or igniting fireworks or firearms, fighting, gambling, or bringing distracting items to school. Examples of distracting items include but are not limited to in-line skates/roller blades/heelies (sneakers with wheels), toys, playing cards, games, cigarette lighters, radios, audio recorders, or laser pointers/pens and other laser devices.
3) Using scooters and inline skates/rollerblades/heelies in the school building or on school property.
4) Behaving inappropriately on field trips.
5) Possessing and/or transmitting pornographic/obscene material.
6) Misrepresenting oneself by cheating, copying, plagiarizing, counterfeiting, using false identification, or making false reports by posing as a parent to excuse absences or tardiness, sign a report card, etc.
7) Unauthorized possession or use of school/county documents or forms.
8) Conducting, recruiting, or participating in youth gang-like activities on campus including but not limited to using gang-related or cult-related gestures, language, and/or signs.
9) Unauthorized presence on school property.
10) Endangering the lives of students and staff by causing major campus disruptions with behaviors including but not limited to setting off unfounded fire alarms, making false 9-1-1 calls, making false hoax/bomb threats, and/or swatting.
11) Gambling.
12) ***For Secondary Students Only,*** parking a motorized vehicle on school grounds without an official permit or in unauthorized areas.

B) Acts Against Persons (including but not limited to):
1) Bullying and/or harassment as defined in School Board Policy 5900.
   a) Sexual harassment is a form of sex discrimination that violates the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, amended 2020 and SBBC Policies 4001.1 and

5900. Sexual violence is a physical act of aggression that includes a sexual act of sexual purpose. Sexual violence is also a violation of these same statutes and may also represent a criminal law violation. The school district prohibits any form of sexual harassment and sexual violence. Allegations of student-to-student sexual harassment will be investigated in the same manner prescribed by Anti-Bullying Policy 5900. The department of EEO/ADA compliance (Title IX District Coordinator) provides guidance and assistance to school-based Investigative Designees (ID)/Title IX coordinators.

(i) Sexual harassment and sexual violence are unlawful and will be grounds for disciplinary action. Students who believe they have been victims of sexual harassment or sexual violence should report the alleged act immediately to a teacher and/or school administrator. Because sexual harassment can take on many forms, it is further described in the definitions found in the Appendix.

2) Cyberbullying as defined in School Board Policy 5900.
3) Taking part in physical acts of a sexual nature, engaging in sexual harassment, or offending others by indecent exposure.
4) Using insulting, abusive, profane, racially, or sexually offensive written or oral language, or making obscene remarks or gestures.
5) Abusing another student or staff member including, but not limited to, verbal abuse, actual or threatened physical harm, extortion, destruction of personal property, intentionally making a false accusation, or intentionally providing misinformation.
6) Discrimination.
   a) The School Board of Broward County, Florida, prohibits any policy or procedure that results in discrimination, as defined by applicable laws, in its education programs or admissions to education programs. The SBBC also provides equal access to the Boy Scouts, Girl Scouts, and other designated youth groups. Individuals who wish to file a discrimination and/or harassment complaint may call the Director, Equal Educational Opportunities/ADA Compliance Department & the District's Equity Coordinator/Title IX Coordinator at 754-321-2150 or Teletype Machine (TTY) 754-321-2158.
   b) Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 (ADA) School Board Policy 4001.1, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990 (ADA) prohibits discrimination against any students with regard to access to programs, services, and activities on the basis of disability. If any student feels he or she has been discriminated against because of such disabilities or perception of a disability, there are specific procedures to report such offenses. See School Board Policy 5900 for the steps to report such offenses.
   c) If any student feels that he or she has been discriminated against or harassed, there are specific procedures to report such offenses outlined in School Board Policy 5900.
7) Hazing.
8) Threatening, stalking, hitting, or hurting another student, teacher, or other school personnel.
9) Intentionally making a false accusation that jeopardizes the professional reputation, employment, or certification of a teacher or other member of a school staff.
10) Committing a hate crime.
11) Fighting.
12) Threatening or hurting a person with or without a weapon.
13) Committing theft.
14) Committing robbery.
15) Committing extortion.
16) Committing sexual assault, battery, or harassment.
17) Kidnapping or abduction.
18) Homicide.

C) Property Incidents (including but not limited to):

1) Damaging, destroying, or vandalizing school property.

2) Misusing technology.
3) Starting a fire (arson).
4) Breaking and entering/burglary.

D) Other Major Incident (including but not limited to):

1) Having and/or hiding a weapon.
2) Endangering the lives of students and staff by failing to report a threat of violence against others.
3) Committing other criminal acts.

SECTION VII. SCHOOL BUS BEHAVIOR

Misconduct by any student while riding school sponsored transportation represents a serious threat to the safety of all occupants of the bus as well as other motorists, pedestrians, and members of the community. All rules that apply to the school grounds and school activities also apply to school sponsored transportation. Parents are responsible for their student's behavior on the way to and from school using means other than school-sponsored transportation and while their child is at the bus stop. While the District is not responsible for incidents that occur at a bus stop or en route to and from school using means other than school-sponsored transportation (e.g., walking, biking, riding in a personal car), a student, parent, or witness may file an incident report by contacting local law enforcement and/or the students' assigned school if it is known. They may also contact the DSOC in one of the following ways:

- Call the DSOC, 24 hours a day, 7 days a week at 754-321-3500
- Send an email to securitytips@browardschools.com
- Submit a tip online via FortifyFL at GetFortifyFL.com
- Submit a tip through SaferWatch at www.saferwatchapp.com/browardschools/.

Upon receipt of an incident report, the District/school may investigate and provide assistance and interventions as deemed appropriate. The principal/designee will log all reports and interventions in the current SIS. School sponsored transportation violations are listed below and consequences for each level of violation are contained within the discipline matrix.

A) Level One Violations
1) Eating or drinking on the bus.
2) Failing to sit in the seat assigned by the bus operator.

B) Level Two Violations
1) Disrupting, distracting, or disobeying a bus operator.
2) Failing to utilize required safety equipment on the bus.
3) Getting out of the seat while the bus is in motion.
4) Loud talking, inappropriate remarks, or spitting out of the bus window at other students, pedestrians, or motorists.

C) Level Three Violations
1) Placing head, arms, or legs outside the window of the bus.
2) Opening a school bus emergency door and/or exiting the bus when the bus is stopped, unless directed by the school bus operator in an emergency or during an evacuation drill.
3) Threats against the bus operator, bus attendant, or passengers on the bus.
4) Use of profanity.
5) Committing battery and/or fighting on the bus.
6) Committing a sexual offense (misconduct, harassment, battery) and/or inappropriate touching of another student while on the bus.
7) Smoking/vaping on the bus.
8) Opening a school bus emergency exit door while the bus is in motion.
9) Throwing objects out of the window of the bus, which may or may not cause injury to persons or physical damage.
10) Throwing objects at a bus after leaving the bus, which may or may not cause injury to persons or physical damage.

11) Criminal mischief of seats or other bus equipment.
12) Boarding or attempting to board a bus route other than the student's assigned bus route or attempting to leave the school bus at other than the student's assigned bus stop without permission of the school principal or designee.

SECTION VIII: INTERVENTIONS AND CONSEQUENCES

The District will make every reasonable effort to correct student misbehavior through school-based resources at the lowest possible level, and to support students in learning the skills necessary to enhance a positive school environment and avoid negative behavior. Most disciplinary issues should be addressed at the classroom level by teachers. Additionally, students exhibiting serious or chronic behavior issues will be referred to the school's CPST for the development of multi-tiered interventions to address targeted behavior problems.

A) Pursuant to F.S. §1006.08 and F.S. §1003.31, students who commit violent or disruptive behaviors that may pose a threat to the safety of school staff or students shall be assigned to an alternative educational program and/or referred to mental health services identified by the school district. Pursuant to F.S. §1006.07(7), referral to mental health services shall be in consultation with the threat assessment team.
B) In all instances, school discipline should be reasonable, timely, fair, age-appropriate, and should match the severity of the student's misbehavior. Any disciplinary or prosecutorial action taken against a student who violates this policy must be based on particular circumstances of the student's misconduct.
    1) For IDEA-eligible ESE students and students determined to be disabled under Section 504 of the Rehabilitation Act of 1973, suspensions, expulsions, and other disciplinary measures shall follow applicable laws, SBBC policies, and provisions of the Individual Education Plan (IEP) or Section 504 Accommodation Plan.
C) It will not be necessary to use each consequence or to use consequences in the order listed below. However, as provided in the Discipline Matrix, certain rule violations do require specific consequences. The District's Discipline Matrix is attached and also available on the District's website at: https://www.browardschools.com/codeofconduct.
    1) Parent contact/conference (mandatory for all offenses). If the initial meeting with the parent(s) does not resolve the behavioral issues or identify potential remedies:
        a) Referral to School-based Collaborative Problem Solving (CPTS)/Response to Intervention (RtI) Team. The CPTS/RtI Team must attempt and document the attempts to communicate in writing and/or by telephone with the parents regarding the behavioral issues; and
        b) Consider evaluating the student for alternative education programs or behavior contracts.
    2) Referral to the Behavioral Threat Management Team
    3) Confiscation (when applicable)
    4) Restitution (when applicable)
    5) Referral for support services (School Counselor, School Social Worker, Family Counselor)
    6) School-based attendance contract
    7) School-based behavior contract
    8) Interventions Making Positive Adjustment Change (IMPAC) Alternative to External Suspension (AES)
    9) Substance Probation Contract
    10) Alternative Probation Contract
    11) Verbal Warning or Written Reprimand
    12) School/Community Service Work
    13) Before/After School Detention
    14) Multiple Before/After School Detentions (2-3) or Saturday Detention
    15) Timeout
    16) Loss of Extra-Curricular Activities (1-5 days)
    17) Refer to Fire Starter Program
    18) SESIR Incident Reporting Required

19) Recommendation for Expulsion (Mandatory)
20) Recommendation for District-assigned Behavior Intervention Program (Mandatory)
21) Consultation with law enforcement
22) Notification to regional office and District Security Operations Center (DSOC)
23) In-school suspension (less than 1 day to 5 days)
24) Out of school suspension (1-10 days)
25) Bus suspension (1-10 days)
26) Bus expulsion for the remainder of the school year
27) Loss of all school-sanctioned activities for 1 calendar year
28) Referral to Community Youth Support Service Programs (as available and appropriate)
29) Issue HOPE Scholarship[HP] Issue HOPE Scholarship Initial Notification Form to Eligible Party(ies)
30) ***For Secondary Only,*** warning, notification, or towing for motor vehicle violations:
    a) First offense: Warning
    b) Second offense: Parent notification
    c) Third offense: Tow vehicle

D) Consequences of Serious Misbehavior Leading to Suspension and/or Expulsion

School Board Policy 5100: Suspension and Expulsion provides more specific information governing incidents that require suspension, expulsion, or administrative assignment to a District Behavior Intervention Program. This policy can be viewed at www.browardschools.com/policies.

1) The Code of Student Conduct includes provisions for action that must be taken if there are serious problems involving weapons, drugs (including alcohol), mood-altering substances, steroids, and criminal acts. Specific action, outlined in SBBC Policy 5100, will be taken as a result of these violations, except in instances of self-defense.
    a) If the principal determines that the student was an involuntary, mutual combatant and used an action, instrument or object in self-defense, the student may not be suspended or expelled. Self-defense is when a student is unable to leave the area of a “pending attack” and must use any action that is necessary to protect oneself from serious bodily harm using only the amount of force necessary to get away from the attack and immediately seek help from the nearest adult. Provocation and/or retaliatory actions are NOT considered self-defense and will be considered as mutual participation and subject to appropriate disciplinary actions. Provocation/retaliation is considered:
        (i) Provoking another student using actions or words (verbal or written), to engage in an altercation and striking back after being struck.
        (ii) Willingly entering the area of a “pending attack” and involving oneself in the confrontation.
        (iii) Continuing to strike or hit after being able to get away.
        (iv) Choosing not to leave the area after being able to get away.
        (v) Returning to the confrontation after getting away.
    b) Florida Statutes §§776.012, 776.013 and 776.032, commonly known as the Florida Stand Your Ground law, are not applicable to charges of violations of the Code of Student Conduct and/or SBBC Policy 5100.
2) In accordance with Florida Statutes §1001.32(2), District school boards have the authority to exercise any power except as expressly prohibited by the State constitution or general law to develop, implement, interpret, or prescribe law or policy or describe the procedure or practice requirements of such rule.
3) All violations under SBBC Policy 5100 will involve the following steps:
    a) Principal involvement.
    b) Immediate parent contact.
    c) Suspension from school grounds, all classes, and all school activities.
    d) Referral to Broward District Schools Police and local law enforcement, when specified in the Discipline Matrix and School Board Policy 5100.

(i) All necessary steps will be taken to protect a victim from further victimization for incidents set forth in this policy, incidents that require mandatory assignment to a behavior intervention program or expulsion (See Section V of SBBC Policy 5100) or involve acts of bullying. Such actions may include assignment of the student (perpetrator) to a different school from that where the offense occurred. Only the superintendent/designee may assign a student to another school after completion of the mandatory requirements for a District-assignment behavior intervention program or expulsion assignment or after compliance with the bullying complaint procedures. Should the district make such a reassignment, transportation will be provided by the District. All "no contact orders" entered by a court and provided to a school's administrator shall be acknowledged and implemented to the extent possible. Students who return to school under a no contact order are responsible for following the terms outlined in the order. Failure to do so will result in a consultation with law enforcement and may result in an administrative assignment to an alternate school location. Transportation is not provided by the District when there is a court order for no contact requiring reassignment of the student to another school unless there is transportation available at no additional cost to the District.

4) Out-of-School Suspension

Out-of-School Suspension occurs when a student is removed from school and school-related activities on or off school grounds by the school's administration. Students who receive an out-of-school suspension shall be offered a short-term behavior intervention program in a District-approved behavior intervention program school.

a) Students shall be suspended and may be recommended for a behavior intervention or expulsion assignment when they:
   (i) Commit repeated violations of harassment.
   (ii) Commit violations of fighting (mutual combat).
   (iii) Commit criminal mischief/damage to property (equal to or greater than $1,000).
   (iv) Commit any act on campus or off campus that substantially disrupts the orderly conduct of the school/school activities.
   (v) Commit grand theft (equal to or greater than $750).
   (vi) Commit burglary – unlawful breaking/entering.
   (vii) Commit a simple battery.
   (viii) Commit a sexual assault.
   (ix) Commit sexting.
   (x) Commit sexual harassment.
   (xi) Commit sexual misconduct (sexual offense).
   (xii) Commit a false accusation against school staff.
   (xiii) Commit a false fire alarm/911 call.
   (xiv) Commit trespassing.
   (xv) Commit threat/intimidation.
      (A) If the SESIR definition is met, consideration of the following shall occur in order to determine the appropriate incident type:
         (1) Threat/Intimidation Very High Level – For instances where the SESIR definition is met, the Behavioral Threat Assessment (BTA) risk level has yielded an outcome level of high, and the threat involves the potential or actual use of a weapon, the student shall be issued a 10-day suspension and recommended for expulsion or a behavior intervention assignment.
         (2) Threat/Intimidation High Level - For instances where the SESIR definition is met, the BTA risk level is determined to be high, but there is no weapon involved, the school shall follow the Discipline Matrix.
         (3) Additionally, the SESIR Threat/Intimidation incident type may not be applied in instances when the SESIR definition has not been met. To meet the SESIR

Threat/Intimidation definition, the threat must include the following three (3) elements: intent, fear, and capability.

(xvi) Possesses/displays/uses/sells/transmits a Class B weapon, which includes laser pens/pointers and other laser devices used in a manner that could potentially harm or injure another individual.

(A) If through investigation, a student is found to only possess Mace/Pepper Spray in a container with maximum capacity of 2 ounces or less and it has verified and determined by a school administrator that the item was possessed only, and not displayed, used, or transmitted, the student shall not be subjected to disciplinary action. However, if a student displays, uses, sells, or transmits the item, the student shall be subject to discipline for possession/display/use/sale/transmittal of a Class B weapon.

(B) A student shall be subjected to disciplinary action in accordance with the discipline matrix for possession of a Class B Weapon, unless it is determined through an investigation that the Class B Weapon was unknowingly/inadvertently possessed and upon discovery/awareness, the student "immediately" reported, relinquished, or delivered the Class B Weapon to a staff member without incident. This may apply only to incidents with a behavioral threat assessment outcome that indicates there is no threat or indication of intended harm.

(xvii) Commits fire starting*

(A) *Note: The school administrator shall refer the student for participation in a local Fire Starter Program. The suspension shall be reduced by 3 days upon parent/guardian agreement to participate in said program. Failure on the part of the student to successfully complete the program may result in the reissuance of the 3 days.

(xviii) Conducts, recruits, or participates on campus in a formal or informal manner in order to foster youth gang or gang-like activity. This activity may include an association or group of three (3) or more persons who engage in a pattern of youth or street gang or gang-like activity and have a common name or common identifying clothing, jewelry, buttons, colors, signs, symbols, or markings with the intent to threaten and/or present a danger to public order and safety.

(xix) Electronic device – the use of an electronic device to possess, display, or transmit offensive images, images that depict nudity or sexual content, video voyeurism, or the use of an electronic device to capture said images, or any other images of people which violates reasonable expectation of privacy. This includes images generated using artificial intelligence (AI) commonly known as "deep fakes." Deep fakes are defined as an image or video of another person in which their face or body has been digitally altered so that they appear to be someone else, that is used maliciously, or to spread false information.

(A) Display of offensive images will not result in disciplinary consequences if it is determined that the student immediately reported or delivered the offensive image(s) to a staff member.

(xx) Other Major - Other Serious Incident/Delinquent Act - any serious, harmful incident resulting in the need for law enforcement consultation not already set forth by SESIR guidelines or policy, which occur on SBBC property, during school events or activities, or on school transportation.

(xxi) Uses the school district's technology and/or software for any unauthorized purpose. This includes the unauthorized use of a computer/technology, including, but not limited to, accessing or breaking into restricted accounts or networks, creating, modifying or destroying files/records without permission, copying software, entering, distributing or printing unauthorized files/records, uploading to the internet and/or sharing or distributing, offensive or inappropriate material, including video, and any other misuse or violation of SBBC Policy 5306: School and District Technology Use, Section VI.

(xxii) Commits extortion.

(xxiii) Non-School - Other Serious Incident/Delinquent Act - Suspension proceedings, pursuant to Rule 6A-1.0956, F.A.C., may be initiated against any enrolled student who is formally charged with a felony, or with a delinquent act which would be a felony if committed by an adult, by a proper prosecuting attorney for an incident which allegedly occurred on property other than public school property, if that incident is shown, in an administrative hearing with notice provided to the parents of the student by the principal of the school, to have an adverse impact on the educational program, discipline, or welfare in the school in which the student is enrolled. (F.S. §1006.09(2)).

5) Behavior Intervention Program Assignment

A behavior intervention program assignment is when, by action of the Superintendent, or designee, a student is removed from their school and school-related activities on or off school grounds. A behavior intervention program assignment is for a minimum of one academic quarter and continues until the student meets exit criteria of the assigned behavior intervention program. Transitions from a behavior intervention program assignment to a traditional school are considered at the end of each academic quarter for elementary students (Grades K-5) and each semester for secondary students (Grades 6-12). When a student is administratively assigned to a District Behavior Intervention Program for a violation of the Code of Student Conduct, and their parents refuse to have their child participate, the student will be prohibited from attending any Broward County Public School for the remainder of the current school year plus one additional academic year.

a) Students found to have committed the following offenses on school property, school-sponsored transportation, or during a school-sponsored activity shall receive the most severe consequences provided in this policy which shall be mandatory suspension and administrative assignment to the Behavior Intervention Program, a referral to local law enforcement, and a referral for counseling services, as appropriate.
   (i) Aggravated Battery
   (ii) Arson or Attempted Arson
   (iii) Bullying (Grades 3-12)
   (iv) Hazing (F.S. §1006.135)
   (v) Kidnapping or Abduction/False Imprisonment
   (vi) Repeated violations of the Code of Student Conduct (see discipline matrix)
   (vii) Robbery or Attempted Robbery
   (viii) Sexual Battery (Rape) or Attempted Sexual Battery (Rape)
   (ix) Simple Battery on School Board Employee, Sports Official, Law Enforcement Officers, Firefighters, Emergency Medical Care Providers, Public Transit Employees or Agents, or Other Specified Officers (F.S. §§1006.13(5), 784.081, and 784.07).
   (x) Violation of an Alternative Probation Contract or Substance Probation Contract

b) Workback Opportunities for Offenses Mandating an Administrative Assignment to a Behavior Intervention Program or Expulsion
   (i) Success within all workback programs shall be based upon the requirements of the District-assigned Behavior Intervention program and workback agreements as determined by the District case managers.
   (ii) **Substance workback** shall mean that the student is eligible to return to a regular school program upon successful completion of the State-certified rehabilitation or treatment program as determined by the District substance abuse case manager.
   (iii) Upon successful completion of the District-assigned behavior intervention program, the student shall transition back to the regular school program, except when indicated otherwise in this policy. In the case of a student with a disability, a return to their regular school program may be a change in placement that would require action by the IEP/504 Team.

6) Expulsion

An expulsion occurs when, by action of the School Board, a student is removed from school and school-related activities on or off school grounds. Students who are expelled may be eligible to

receive continuing education services in a District-assigned behavior intervention program. Students who engage in the continuing education services in a District-assigned behavior intervention program may be eligible to transition back to a traditional school after a minimum of one calendar year from the date of assignment to the program, if they meet the established exit criteria of the program. Students who do not engage in the continuing education services in a District-assigned behavior intervention program will be expelled for a period of two full semesters. However, if a parent or student of majority age fails to engage in the District-approved behavior intervention program assignment, the term of expulsion shall be for the remainder of the current school year plus one additional school year. If a student committing any of the offenses in this subsection is a student who has a disability, the District school board shall comply with applicable State Board of Education rules (F.S. §1006.13(3)).

a) The term of the expulsion shall commence with the date of the School Board's final order.
b) The term of exclusion from school shall not exceed the remainder of the current school year plus the subsequent school year. Students who enroll in the District-assigned behavior intervention program may qualify for an early completion and transition after a period of two ful semesters. Early completion requires regular school attendance, successful completion of the District-assigned behavior intervention program level system, and compliance with referred services, as applicable. Transitions from a District-assigned behavior intervention program assignment to a traditional school are considered at the end of each academic quarter for elementary students (Grades K-5) and each semester for secondary students (Grades 6-12).
c) A District expulsion case manager shall monitor/verify that the student has successfully completed the assigned behavior intervention program and facilitate the student's transition and re-entry into the regular school program, except where otherwise indicated in this policy.
d) All expulsions shall be entered into the student information system and such documentation forwarded to any school upon request for the purpose of student admission.
e) Per F.S. §1006.13, District school boards may assign the student to a disciplinary program for the purpose of continuing educational services during the period of expulsion.
f) **OFFENSES LEADING TO MANDATORY EXPULSION**

Pursuant to F.S. §1006.13(3), students in grades K-12 found to have committed one of the following offenses involving any student, staff, school, and/or on school property, school transportation, or at a school-sponsored activity will be expelled, with or without continuing educational services, from the student's regular school for a period not less than 1 full year, will be referred to the criminal justice or juvenile justice system and referred to mental health services identified by the school district pursuant to F.S. §1006.04 and F.S. §1006.07(7), for evaluation and treatment as appropriate.

(i) Weapons Class A - Bringing a firearm or weapon, as defined in Chapter 790, including possessing, displaying, using, selling, or transmitting a firearm.
   (A) Per 790.161, a person who willfully and unlawfully makes, possesses, throws, projects, places, discharges, or attempts to make, possess, throw, project, place, or discharge any destructive device.
   (B) Per 790.1615, a person who perpetrates any unlawful throwing, projecting, placing, or discharging of any destructive device or bomb that results in any bodily harm, to any person, regardless of intent or lack of intent to cause such harm.
   (C) Any object or item which can be classified as a weapon in accordance with this policy shall be conclusively determined to be a weapon and not considered to be an instrument or object other than a weapon as defined in this policy. Students are prohibited from possessing or using an object defined as a weapon within this policy at school, on school property, or at school sponsored events. Students may not be subject to mandatory suspension and expulsion proceedings when the principal determines the student used an instrument or object, which is not otherwise defined as a weapon within this policy, in self-defense.

(D) A student shall be subjected to mandatory expulsion for possession of a Class A Weapon, unless it is determined through the Pre-Expulsion conference that the Class A Weapon was unknowingly/inadvertently possessed and upon discovery/awareness, the student "immediately" reported, relinquished, or delivered the Class A Weapon to a staff member without incident. This may apply only to incidents with a behavioral threat assessment outcome that indicates there is no threat or indication of intended harm.

(ii) Threat to Kill/Mass Shooting – Per F.S. §836.10, any person who sends, posts, or transmits, or procures the sending, posting, or transmission of, a writing or other record, including an electronic record, in any manner in which it may be viewed by another person, when in such writing or record the person makes a threat to kill or do bodily harm to another, or conduct a mass shooting or act of terrorism.

(A) Electronic record is defined as any record created, modified, archived, received, or distributed electronically which contains any combination of text, graphics, video, audio, or pictorial represented in digital form. This does not include a telephone call.

(B) Per F.S. §790.162, it is unlawful for any person to threaten to throw, project, place, or discharge any destructive device with intent to do bodily harm to any person or with intent to do damage to any property of any person.

(iii) False Report/Hoax - Per F.S. §790.163, it is unlawful for any person to make a false report/hoax, with intent to deceive, mislead, or otherwise misinform any person, concerning the placing or planting of any bomb, dynamite, other deadly explosive, or a weapon of mass destruction as defined in F.S. §790.166, or concerning the use of firearms in a violent manner against a person or persons, and/or in accordance with F.S. §790.164 concerning any act of arson or other violence to property.

(A) Per F.S. §790.165, "hoax bomb" means any device or object that by its design, construction, content, or characteristics appear to be, or to contain, or is represented to be or to contain, a destructive device or explosive as defined in said chapter, but is, in fact, an inoperative facsimile or imitation of such a destructive device or explosive, or contains no destructive device or explosive as was represented.

(iv) Homicide.

(v) Sexual Battery or Attempted Sexual Battery

g) **Expulsion from any in-state or out-of-state school.** At the time of initial registration for school from any in-State or out-of-State public, private, charter or research school, the student shall disclose previous school expulsions, arrests resulting in a charge, juvenile justice actions, and referrals to mental health services.

(i) Expulsion, dismissal, or administrative assignment to an alternative school for behavior of a student from any in-State or out-of-State public, private, charter, or research school will be honored by the School Board of Broward County, Florida if the act committed is one that would be grounds for expulsion or mandatory assignment to a behavior intervention program under this policy.

(ii) If a student who has been expelled, dismissed, or administratively assigned to an alternative school for behavior in another district, charter school or private school wishes admission, he/she shall be placed in an appropriate behavior intervention program, or a program designated by the Superintendent/designee for a period of time to commensurate with the terms of the original expulsion, dismissal, or assignment. The student shall also be referred to mental health services identified by the school district pursuant to F.S. §1012.584(4), when appropriate.

(iii) Note: Per F.S. §1006.07(1)(b), upon receipt of an out-of-district final order of expulsion, the order shall be recorded in the records of the receiving school district and the expelled student shall be advised of the final order of expulsion.

7) Zero Tolerance

Pursuant to F.S. §1006.13, District school boards shall promote a safe and supportive learning environment in schools by protecting students and staff from conduct that poses a threat to school safety. All incidents of threat shall be taken seriously and will be evaluated by a threat management team in accordance with School Board Policy 4380. A threat assessment team may use alternatives to expulsion or referral to law enforcement agencies to address disruptive behavior through restitution, civil citation, teen court, neighborhood restorative justice, or similar programs. Zero-tolerance policies may not be rigorously applied to petty acts of misconduct. Zero-tolerance policies must apply equally to all students regardless of their economic status, race, or disability. The threat assessment team shall consult with law enforcement when a student exhibits a pattern of behavior, based upon previous acts or the severity of an act which would post a threat to school safety.

The District shall enter into agreements with the county sheriff's office and local police department specifying guidelines for ensuring that acts that pose a threat to school safety, whether committed by a student or adult, are reported to a law enforcement agency. The agreements must include the role of school resource officers, if applicable, in handling reported incidents and a procedure requiring school personnel to consult with school resource officers concerning appropriate delinquent acts and crimes.

The school principal shall notify all school personnel as to their responsibilities regarding incident reporting, which acts which pose a threat to school safety and crimes are properly reported to the school principal/designee, and that the disposition of the incident is properly documented.

Notwithstanding, any student who is attending a public school and is adjudicated guilty of or delinquent for, or is found to have committed, regardless of whether adjudication is withheld, or pleads guilty or nolo contendere to, a felony violation of as defined by F.S. §1006.13(6)(a) and, before or at the time of such adjudication, withholding of adjudication, or plea, the offender was attending a school attended by the victim or a sibling of the victim of the offense, the Department of Juvenile Justice shall notify the appropriate District school board of the adjudication or plea, the requirements in this paragraph, and whether the offender is prohibited from attending that school or riding on a school bus whenever the victim or a sibling of the victim is attending the same school or riding on the same school bus, except as provided pursuant to a written disposition order under F.S. §985.455(2). Upon receipt of such notice, the District school board shall take appropriate action.

B) The HOPE Scholarship Program

1) Pursuant to F.S. §1002.40, the Hope Scholarship is for students in grades kindergarten through 12 who are enrolled in a Florida public school and have been subjected to an incident of battery; harassment; hazing; bullying; kidnapping; simple battery; robbery; sexual offenses, sexual harassment, sexual assault, or sexual battery; threat or intimidation; or fighting at school to have the opportunity to transfer to another public school with capacity or to receive a scholarship to enroll in an approved private school. Incidents reported may be investigated at the district level, however, there does not have to be substantiation on the part of the district to offer a transfer to another public school with capacity or the ability for the student to move to an eligible private school on scholarship. School district personnel in Florida have a responsibility to notify families of the Hope Scholarship Program.
2) Upon receipt of a report of an incident, the school principal (or designee), is required to notify the parents of the reported incident and to investigate the incident to determine if it must be reported in SESIR, as required by F.S. §1006.09(6). Additionally, within 24 hours after receipt of the report, the principal or his/her designee shall provide a copy of the report to the parent of the alleged offender and to the superintendent.
3) After the investigation is completed, or within 15 days after the incident was reported to the principal, whichever comes first, the school district must notify the parent of the reported victim of their opportunity to transfer their child to another school under the Hope Scholarship Program.

4) Parents who wish to transfer their student to another public school must email their completed HOPE Scholarship Notification Form to schoolchoice@browardschools.com. For more information on how to apply for a private school scholarship, please visit www.floridaschoolchoice.org. Parents are required to inform the school district when the parent withdraws a student to attend a private school under this program.
5) Additional information on the HOPE Scholarship program can be found at https://www.fldoe.org/schools/school-choice/k-12-scholarship-programs/hope/.

SECTION IX: ANTI-BULLYING

SBBC believes that all persons are entitled to an educational setting that is safe, secure, equitable, and free from bullying or harassment of any kind. SBBC will not tolerate bullying, harassment, or discrimination of any kind, and violations of School Board Policy 5900: Anti-Bullying shall be just cause for disciplinary action as outlined in the Discipline Matrix.

School Board Policy 5900 outlines expectations, stakeholder responsibilities, procedures for reporting allegations of bullying and/or harassment, requirements for responding to allegations of bullying and/or harassment, investigative procedures, and more. This policy, and all policies, can be viewed at www.browardschools.com/policies.

SECTION X: RIGHT TO APPEAL DISCIPLINARY INFRACTIONS AND ADMINISTRATIVE CONSEQUENCES, GRIEVANCE PROCEDURES for DISCRIMINATION, BULLYING and/or HARASSMENT OFFENSES, including SECTION 504 DISCRIMINATION

There may be times when students do not agree with a violation of the Code of Student Conduct for which they have been disciplined and/or the corresponding administrative consequences. Students may speak with school staff first who will allow the student the opportunity to address the concern. Students may also request the presence of a third party, such as a counselor, assistant principal, other staff person, translator, or interpreter. Parent(s), and/or their attorney also have the right to be included. If a discussion does not resolve the concern, the student and/or parent(s) may request an appeal meeting. When requesting the appeal, the student and/or parent(s) must submit a request for an appeal within five (5) school days from the initial disciplinary notification. The request for an appeal must include a statement indicating what happened, when it happened, who was involved, and a detailed explanation for why the parent(s) or student feels the Code of Student Conduct, administrative consequences, and/or disciplinary infraction does not align with School Board policy or the discipline matrix.

A) Suspension appeals for District Schools
   1) Level 1 Appeal: The principal or the administrator with the most knowledge of the incident shall schedule a meeting with the parent/guardian within five (5) school days of receiving the written request. Following the meeting, the Principal shall provide a written decision parent/guardian within five (5) school days. All appeal documentation must be filed and maintained in the student's educational record.
   2) Level 2 Appeal: If a parent/guardian or student is unsatisfied with the outcome of the level 1 appeal, within five (5) school days from receipt of the school's written response, the parent(s)/student may request a second level of appeal in writing to their school's Regional Superintendent's Office. The request for a Level 2 appeal must include the school's written decision, original statement indicating what happened, when it happened, who was involved, and the detailed explanation of why the parent/guardian and/or student feels the Code of Student Conduct, administrative consequences, and/or disciplinary infraction does not align with School Board policy, or the disciplinary matrix.
      a) Upon receipt of such request, the Regional Superintendent, or designee, shall schedule a meeting with the parent/guardian and/or student within five (5) school days of receiving the written request for a Level 2 appeal. Following the meeting, a written decision will be provided to the parent/guardian and/or student within five (5) school days. Failure on the part of the

parent/guardian or student to attend the scheduled meeting will result in the appeal being abandoned and the appeals process will be concluded.

3) Level 3 Appeal: For SBBC public schools ONLY. If the parent(s)/student are unsatisfied with the decision of the Regional Superintendent or designee, they can file a third and final level appeal in writing to the Superintendent's Office/designee within five (5) school days of receipt of the outcome from the Regional Office. This letter of appeal must include all correspondence from all previous appeals.
    a) Upon receipt of the request for appeal, the Superintendent/designee will schedule a final meeting with the parent to attempt to resolve the matter. After the date of this meeting, the Superintendent/designee has five (5) school days to send a written response. The decision of the Superintendent/designee shall be final.
4) A student shall serve his or her suspension during the pendency of any appeals. If the student is successful in his or her appeal, the student's record shall be corrected to remove all indications of the suspension, and the absences shall be reflected as "excused," for the period in question.
    a) For more serious incidents requiring a mandatory recommendation for an administrative assignment to a District behavior intervention program or expulsion, students will not be allowed to return to the school where the offense occurred. Instead, they will be eligible to receive their continuing education services at a District behavior intervention program site throughout the appeals process.
        (i) Under specific circumstances, this provision may not apply to students with disabilities with an IEP or Section 504 Accommodation plan. At all times, all local, state, and federal laws will be followed.

B) Suspension appeals for Charter Schools Adopting the SBBC Code of Student Conduct
1) Level 1 Appeal: The principal or the administrator with the most knowledge of the incident shall schedule a meeting with the parent/guardian within five (5) school days of receiving the written request. Following the meeting, the Principal shall provide a written decision parent/guardian within five (5) school days. All appeal documentation must be filed and maintained in the student's educational record.
2) Level 2 Appeal: If a parent/guardian or student is unsatisfied with the outcome of the Level 1 appeal, within five (5) school days from receipt of the school's written response, the parent(s)/student may request, in writing, a meeting with the Charter School's Governing Board. The letter asking for the appointment must include a copy of the first written statement and the school's response, if one was received. The decision of the Charter School's Governing Board shall be final.

C) Reporting discrimination and/or harassment offenses
1) If any District school student feels that he or she has been discriminated against or harassed, he or she may contact the Executive Director of Benefits and EEO Compliance in the Department of Equal Educational Opportunities, 600 Southeast Third Avenue, 14th Floor, Fort Lauderdale, Florida 33301, Phone: 754-321-2150. Teletype Machine (TTY): 754-321-2158. Email: EEO@Browardschools.com. Complaints relating to discrimination may also be addressed to the Office for Civil Rights, 61 Forsyth Street, S.W., Suite 19T70, Atlanta, GA 30303, or the State or Federal Office for Civil Rights.

D) Reporting Section 504 discrimination
1) The steps below have been developed to comply with the law for resolution of individual complaints under Section 504/ADA. Persons aggrieved by District school actions are not required by law to exhaust the District's grievance procedures before filing a complaint at the Federal or State level.
2) The following steps should be followed if resolution on Section 504/ADA issues is not achieved through informal discussion with appropriate school personnel. All meetings, discussions, etc. should be documented. Appropriate school personnel could include teachers, the Section 504 liaison, counselors, school administrator, etc.

a) If informal discussions do not resolve the issue, the student/parent/guardian may obtain a Grievance Filing Form from the principal. The completed form should be submitted to the school principal.
b) Within fifteen (15) school days of receipt of the written grievance, the school principal shall provide the grievant with a Grievance Resolution Notice that upholds, modifies, or denies the resolution sought.
c) If the student/parent/guardian is not satisfied with the response issued in Step 2, he/she may file a complaint with the Superintendent of Schools and request an impartial hearing. When requested, school personnel may need to participate in the hearing process. The request for an impartial hearing would be submitted to: Director, Equal Educational Opportunities/ADA Compliance Department. This office can be reached by phone at 754-321-2150, by email at eeo@browardschools.com, or by U.S. Mail at Equal Educational Opportunities/ADA Compliance, 600 SE Third Ave, 14th Floor, Fort Lauderdale, FL 33301. As a party to the hearing, grievant(s) will be provided with full disclosure of their rights, including their impartial hearing rights, responsibilities and hearing procedures. The Department of Equal Educational Opportunities (EEO) will conduct an investigation and make a determination as to whether probable cause exists that the student was, in fact, discriminated against. A determination of probable cause will include specific recommendations for corrective actions. Parent/Guardian may request Grievance documents from the school-based §504 Liaison or from the District 504/ADA Specialist at (754) 321-8464.

Policy Custodian: School Culture and Student Support
Former Policy Number: 5.8
Policy Status: Active
Authority: Sections 120.52(6), 120.54, 120.81(1)(a), 1001.41(1) and (2), 1001.42(28), 1001.43, 1001.51, 1006.07(2), Florida Statutes
Laws Implemented: Sections 1002.22, 1002.221, 1002.40, 1003.31, 1003.32, 1006.07, 1006.08. 1006.09, 1006.13, Florida Statutes
Florida Administrative Code Rule, 6A-1.0017
History: Adopted: 4/19/11; Amended**:** 03/20/2012, 7/23/13, 4/15/14, 6/9/15, 5/3/16, 5/2/17, 6/11/19, 6/15/2021, 6/14/2022, 6/13/2023, 10/17/23, 7/23/24, 6/17/25, 7/29/25, 10/14/25, 6/9/26

APPENDIX A

DEFINITIONS

Definitions

1. **Aggravated Battery** is defined as a battery where the attacker intentionally or knowingly causes more serious injury as defined in Rule 6A-1.0017(8)(g), F.A.C., such as: great bodily harm, permanent disability, or permanent disfigurement; uses a deadly weapon; or, where the attacker knew or should have known the victim was pregnant. Note: This is applicable to battery on School Board of Broward County employees, sports officials, or other specified officials as listed in F.S. §§784.07 and 1006.13(5), battery on a law enforcement officer, firefighter, emergency medical care provider, and others as listed in F.S. §784.07. If the incident involves a Class A or Class B Weapon, said incident shall be documented as weapon-related, per SESIR guidelines.
2. **Alcohol related incident** is defined as the possession, sale, purchase, transmittal, distribution, or use of alcoholic beverages. Use means the person is caught in the act of using, admits to the use, or is discovered to have used in the course of an investigation. Note: Alcohol incidents must not be reported to FLDOE as drug related per SESIR guidelines.
3. **Alternative Probation Contract (APC)** is a one-year probationary contract that, if violated, will result in a recommendation for an administrative assignment to a District behavior intervention program. The one-year period begins from the date of the qualifying incident. If the student transfers to another District or Charter school during the term of the APC, the terms of the contract still apply. Refer to the discipline matrix for qualifying incidents.
4. **Arson** is defined as intentionally setting a fire or to intentionally damage or cause to be damaged, by fire or explosion, any dwelling, structure, or conveyance, whether occupied or not, or its contents. Fires that are not intentional, that are caused by accident, or do not cause damage are not required to be reported in SESIR.
5. **Bullying** (which includes cyberbullying) is defined in School Board Policy 5900.
6. **Burglary** is defined as illegal entry into a facility. The unlawful entry into or remaining in a dwelling, structure, or conveyance with the intent to commit a crime therein.
7. **Cheating**
    a. **Major Cheating** is defined as an act of academic dishonesty by a student who engages in unauthorized use, possession, coordination, promotion, marketing, sharing, distribution, publication, or duplication of tests/exams such as mid-terms, finals, end of course, or other standardized assessments. Cheating, Major also includes but is not limited to changing, giving, facilitating academic dishonesty, seeking to buy, buying grades, selling grades, facilitating the transaction, sale, or purchase of grades or examples, paying someone to change grades, access to exams, or grades or to securing answers to an exam in any manner.
    b. **Minor Cheating** is defined as an act of academic dishonesty by a student who chooses to submit work that is not their own.
8. **Class Cut (Skipping)** is defined as deliberate/willful refusal to attend an assigned class at the designated/required time.
9. **Criminal Mischief (Equal to or greater than $1,000)** is defined as willfully and maliciously injuring or damaging by any means any real or personal property belonging to another, including, but not limited to, the placement of graffiti thereon or other acts of vandalism thereto.
10. **Days** shall be construed to be school days (as determined by the applicable school calendar) whenever mentioned in this policy.
11. **Detention, Unserved,** is defined as an unexcused absence from an assigned detention.
12. **Discriminatory Comments/Actions** are defined as the use of discriminatory words, phrases, social media, actions/retaliation, gestures, symbols or images that slander/demean or is reasonably foreseeable to have a negative impact upon an individual, or community of people/group.
13. **Disruption on Campus-Major** is defined as a major disruption of all or a significant portion of campus activities, school-sponsored events, or school bus transportation. Disruptive behavior that poses a serious threat to the learning environment, health, safety, or welfare of others.

14. **Dress Code Violation** is defined as dressing or accessorizing in a manner that violates the Dress Code section of the Code of Student Conduct or a school's approved unified dress policy, or by dressing or accessorizing in a manner that is dangerous to the health and/or safety of oneself or others or in a manner that causes a substantial disruption to the learning environment.
15. **Drug Sale, Attempted Sale, Distribution or Transmittal** is defined as the illegal sale or distribution of drugs. The manufacture, cultivation, sale, distribution, or transmittal of any drug, leaf marijuana, narcotic, controlled substance, or substance represented to be a drug, narcotic, or controlled substance. This includes drug possession with intent to sell.
16. **Fighting-Major (Mutual Combat)** is defined as mutual combat or mutual altercation. The mutual participation of two or more persons using force or physical violence that results in injury requiring professional medical attention.
17. **Fighting-Medium** is defined as mutual participation of two or more persons using force or physical violence (i.e., punching, slapping, kicking, striking, etc.) that may require physical intervention and/or results in injury requiring first aid.
18. **Grand Theft (Equal to or greater than $750)** is defined as the unauthorized taking, carrying, riding away with, or concealing the property of another person, including motor vehicles, without threat, violence, or bodily harm. The item(s) value must be worth $750 or more.
19. **Harassment** is defined in School Board Policy 5900.
20. **Hazing** is defined as any action or situation that endangers the mental or physical health or safety of a student at a school with any grades 6 through 12 for purposes of initiation or admission into or affiliation with any school-sanctioned organization. Hazing includes, but is not limited to pressuring, coercing, or forcing a student to participate in illegal or dangerous behavior, or any brutality of a physical nature, such as whipping, beating, branding, or exposure to the elements.
21. **Homicide** is defined as the unjustified killing of one human being by another.
22. **Inciting a Disturbance** is defined as the encouragement or contribution to any fight, disruption, and/or any violation of the Code of Student Conduct, that is reasonably foreseeable to negatively impact a student's ability to learn, a teacher's ability to teach, or negatively impact the school community, school transportation or school-sponsored event. The incident is also applicable when off campus conduct creates a nexus between the school community impacting a student's ability to learn, a teacher's ability to teach, or resulting in a disruption on school campus, school transportation or school-sponsored event. Encouragement/contribution includes, but is not limited to knowingly recording, displaying, posting an incident via an electronic device/social media, or through handwritten or verbal communication.
23. **Injury**
    a. **Minor** is defined as an injury, which solely requires first aid.
    b. **Serious** is defined as an injury, which requires treatment, by professional medical personnel or injury which involves a substantial risk of death; extreme physical pain; protracted and obvious disfigurement; or protracted loss or impairment of the function of a bodily member, organ, or mental faculty (18 U.S.C. 1365(h)(3)).
24. **Kidnapping** is defined as forcibly, secretly, or by threat, confining, abducting, or imprisoning another person against his or her will and without lawful authority.
25. **Larceny/Theft (Less than $750)** is defined as the unauthorized taking, carrying, riding away with, or concealing the property of another person, including motor vehicles, without threat, violence, or bodily harm. The item(s) value must be less than $750.
26. **Leaving school grounds without permission** is defined as unauthorized leaving of the school grounds or school-sponsored event during the regular school day or during a school-sponsored event for which the parent has not given written authorization for the student to attend.
27. **Majority Age Student** is any student who is 18 years or older.
28. **Mistreatment of Peers** is defined as words or actions made directly or indirectly towards another that cause harm/hurt feelings that may or may not have minimal effect of interfering with the student's educational performance, opportunities, or benefits. This includes electronic statements.

29. **Mood-Altering Substance** is defined as any substance that is or may be detrimental to the user or to others, including, but not limited to, alcohol or alcoholic beverages, leaf marijuana (less than 20 grams), hallucinogens/chemical intoxication, inhalants, over- the-counter medication taken in excess of the manufacturer's recommended dosage limit.
30. **Non-School - Other Serious Incident/Delinquent Act** is defined as an act, off school property, which would be a felony if committed by an adult. (F.S. §1006.09(2)).
31. **Other Major - Other Serious Incident/Delinquent Act** is defined as any person who commits any serious, harmful incident resulting in the need for law enforcement consultation not already set forth by SESIR guidelines or policy, which occurs on SBBC property, during school events or activities, or on school transportation.
32. **Out of Assigned Area** means willfully entering an area of campus not on a student's assigned schedule, other than a common resource area, without permission. These areas include but are not limited to athletic facilities, classrooms, offices, and restrooms/changing facilities. For this to apply to restrooms/changing facilities, students must first be asked by school personnel to leave and refuse to do so (F.S. §553.865(9)(a)).
33. **Over the Counter (OTC) Medications** are medications that may be sold directly to a consumer without a prescription from a physician or licensed healthcare provider.
34. **Parent** is defined as either or both parents of a student, any guardian of a student, any person in a parental relationship to a student, or any person exercising supervisory authority over a student in place of the parent. (F.S. §1000.21(6)).
35. **Petty Offenses or Petty Acts of Misconduct - Acts that are not a threat to school safety and do not require consultation with law enforcement. (F.S. §1006.13(2)(c)). They include, but are not limited to:**
    a. Willful disobedience;
    b. Defiance of the authority of a member of the staff;
    c. Use of profane or obscene language; or
    d. Repeated exhibitions of behavior that interferes with the teacher's ability to communicate effectively;
    e. Incidents as outlined by the Discipline Matrix.
36. **Possession** is defined as the knowing, intentional, deliberate, or inadvertent control of any article, object, substance, asset, or property.
37. **Robbery** is defined as the use of force to take something from another. The taking or attempted taking of money or other property from the person or custody of another, with the intent to permanently or temporarily deprive the person or owner of the money or other property under the confrontational circumstances of force, or threat of force or violence, and/or by putting the victim in fear.
38. **Self-defense** is when a student is unable to leave the area of a "pending attack" and must use any action that is necessary to protect oneself from serious bodily harm using only the amount of force necessary to get away from the attack and immediately seek help from the nearest adult. Provocation and/or retaliatory actions are NOT considered self-defense and will be considered as mutual participation and subject to appropriate disciplinary actions. Provocation/retaliation is considered:
    a. Provoking another student using actions or words (verbal or written), to engage in an altercation and striking back after being struck.
    b. Willingly entering the area of a "pending attack" and involving oneself in the confrontation.
    c. Continuing to strike or hit after being able to get away.
    d. Choosing not to leave the area after being able to get away.
    e. Returning to the confrontation after getting away.
39. **Sexual Assault** is defined as an incident that includes actual fondling, actual indecent liberties, or actual child molestation or threatened rape. Both males and females can be victims of sexual assault.
40. **Sexual Battery (Rape)** is defined as forced or attempted oral, anal, or vaginal penetration by using a sexual organ or an object simulating a sexual organ, or the anal or vaginal penetration of another by any body part or foreign object. Both males and females can be victims of sexual battery.

41. **Sexual Harassment** is defined as the unwelcomed conduct of sexual nature, such as sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature. Harassing conduct can include verbal or nonverbal actions, including graphic and written statements, and may include statements made through computers, cellphones, and other devices connected to the internet.
42. **Sexual Misconduct / Sexual Offenses (Other)** is defined as lewdness or indecent exposure. Other sexual contact, including intercourse, without force or threat of force. Includes subjecting an individual to lewd sexual gestures, sexual activity, or exposing private body parts in a lewd manner.
43. **Simple Battery** is defined as an actual and intentional striking of another person against his/her will, or the intentional causing of bodily harm to an individual.
44. **Simple Battery on School Board Employee, Sports Official, Law Enforcement Officers, Firefighters, Emergency Medical Care Providers, Public Transit Employees or Agents, or Other Specified Officers (F.S. §§1006.13(5), 784.081, and 784.07)** is the actual and intentional striking of another person against his/her will, or the intentional causing of bodily harm to an individual.
45. **Substance Probation Contract (SPC)** is a one-year probationary contract that, if violated, will result in a recommendation for an administrative assignment to a District behavior intervention program. The one-year period begins from the date of the qualifying incident. If the student transfers to another District or Charter school during the term of the SPC, the terms of the contract still apply. Refer to the discipline matrix for qualifying incidents.
46. **Tardiness, Habitual** is defined as consistent/repeated (5 times in a marking period) failure to be in the required place of instruction at the assigned time.
47. **Threat/Intimidation** is defined instilling fear in others. An incident where there was no physical contact between the offender and victim, but the victim reasonably believed that physical harm could have occurred based on verbal or nonverbal communication by the offender. This includes nonverbal and verbal threats of physical harm which are made in person, electronically or through any other means. Threat/intimidation must include the elements of intent, fear, and capability.
48. **Tobacco** is defined as cigarettes or other forms of tobacco/nicotine. The possession, sale, purchase, distribution, or use, transmittal of tobacco or nicotine products on schoolgrounds, at school-sponsored events, or on school transportation by any person under the age of 21. Tobacco incidents will not be reported to FLDOE as drug related per SESIR guidelines.
49. **Transmittal** is defined as the transfer of an object, thing, electronic message or image, or substance from one person to another. Transmittal does not occur when the person immediately returns the item back to the person who gave it to them or if it is immediately delivered to a teacher or school administrator.
50. **Trespassing** means to enter or remain on school grounds/campus, school transportation, or at a school-sponsored event/off campus, without authorization or invitation and with no lawful purpose for entry. Only incidents involving a student currently under suspension or expulsion, or incidents where any offender (student or non-student) was previously issued an official trespass warning by school officials, or where any offender was arrested for trespass are required to be reported to SESIR. Trespass incidents that did not have a prior official warning, did not result in arrest, or did not involve students under suspension or expulsion should be reported as locally defined incidents according to district policies.
51. **Unauthorized Substance** is defined as any narcotic, controlled substance, or when said drug/substance is used for chemical intoxication. Use means the person is caught in the act of using, admits to using or is discovered to have used in the course of an investigation. This includes any:
    a. substance/drug deemed illegal under Chapter 893.
    b. drug or controlled substance that constitute a felony under Florida statute.
    c. types of cannabis, including, but not limited to, marijuana and hemp, and derivatives of such, including, but not limited to THC and CBD products.
    d. prescription medication not prescribed for the student who is in possession of the medication, or any prescription medication not authorized by SBBC Policy 6305.

52. **Under the Influence** is defined as any student who attends a school or school-sponsored event subsequent to having used or ingested any mood-altering substance or unauthorized substance as defined within SBBC Policy 5100: Suspension and Expulsion.
53. **Vandalism (Less than $1,000)** is defined as destruction, damage, or defacement of school property. The intentional destruction, damage, or defacement of public or private/personal property without consent of the owner or the person having custody or control of it.
54. **Violent Behavior** is defined as the use of physical force that causes damage, injury, violates or abuses another person or property.
55. **Weapons**
    a. **Class A Weapons** include any firearm, instrument, or object that can inflict serious harm on another person or can place a person in reasonable fear of serious harm. Possession of a firearm or any instrument or object as defined by Section 790.001, F.S., that can inflict serious harm on another person or that can place a person in reasonable fear of serious harm. This category includes, but is not limited to:
        i. Firearm, (whether operable or inoperable, loaded or unloaded) including, but not limited to, handgun, zip gun, pistol, rifle, shotgun, and starter gun, but excluding a BB gun, hard pellet gun, or airsoft gun.
            1. Note that a student who wields or threatens with a BB gun, hard pellet gun, or airsoft gun is considered in possession of a weapon under Rule 6A-1.0017, F.A.C. These incidents shall be handled in accordance with possession of a Class A weapon under this policy and SBBC Policy 5100.
        ii. Explosive propellants or destructive devices (operable or inoperable), including bombs
        iii. Dirk
        iv. Brass knuckles and/or metallic knuckles includes, but is not limited to, any device or instrument made of metal or other materials, designed to fit around the knuckles/fingers
        v. Billy club
        vi. Tear gas
        vii. Electric weapon or device including, but not limited to, stun gun and taser gun.
        viii. Slungshot - is a striking weapon consisting of weight or other hard object affixed on a flexible handle or strap
        ix. Chemical weapons or devices in a container with the capacity to hold more than 2 ounces of the chemical
        x. Flare gun
        xi. Ice pick
        xii. Knife – Any knife that may inflict harm on another person, or could be used to intimidate/threaten another person, including, but not limited to, fixed blade knives, regardless of size, switch blade knives, razor blades, or box cutters (except as authorized pursuant to F.S. 790.115(2)(a)), but excluding blunt-bladed table knives and common pocketknives, defined as a folded knife with a blade of 3 ¾ inches or less with no weapon-like characteristics. (see Class B weapons/items for other knives)
            1. Note that a student who wields or threatens with a common pocketknife is considered in possession of a weapon under Rule 6A-1.0017, F.A.C. These incidents shall be treated consistent with possession of a Class A weapon under this policy and SBBC Policy 5100.

    b. Class B Weapons include but are not limited to the following:
        i. Chains (i.e., household, industrial)
        ii. Pipe - a hollow cylinder or tube made of metal, wood, plastic, or similar material
        iii. Other pointed instruments or sharp objects, other than school supplies (i.e., pencil, compass)

iv. Nunchakus, Chinese stars
v. Chemical weapon or device such as pepper spray or mace in a container with the capacity to hold two (2) ounces or less of the chemical*
    1. *This does not apply to pepper spray/mace with the capacity to hold less than two (2) ounces if it was only possessed and not displayed, used, sold, or transmitted
vi. Ammunition and any component thereof, including, but not limited to bullets, shotgun shells, bullet casings and magazine clips
vii. Slingshot - a hand-held and hand-powered device consisting of a frame with attached rubber strap/straps, used for shooting objects
viii. Flammable liquids or combustible materials
ix. Projectile Device* - including, but not limited to, BB guns, hard pellet guns, and paint ball guns
    1. On a 1st offense only, for an elementary level student (Grades K-2), a projectile device shall not be categorized as a Class B weapon/item if the following conditions are met:
        a. the projectile device was unloaded; and
        b. the student was not in possession of ammunition for the projectile device.
    2. If the conditions above are met, for an elementary level student (Grades K-2), then the projectile device shall not be categorized as a Class B weapon/item per this policy.
x. All knives (other than a plastic eating utensil, manufactured for single use and disposal) made of any substance not categorized as Class A weapon
    1. At the principal's discretion, a blunt-bladed, round-tipped knife, which is prohibited, shall not be categorized as a Class B weapon on the first offense, if all the following circumstances are met:
        a. the item is used for the consumption of food as an eating utensil; and
        b. the item presents no threat to the environment.
    2. A plastic eating utensil (manufactured for single use and disposal) shall neither be categorized, nor consequenced, as a weapon/item under this School Board Policy or School Board Policy 5100: Suspension and Expulsion.
xi. Any instrument, tool, object, or substance used in a threatening manner toward another person.

Pursuant to F.S. §1006.07(2)(g), simulating a firearm or weapon while playing is not grounds for disciplinary action or referral to the criminal justice or juvenile justice system unless simulating a firearm or weapon while playing substantially disrupts student learning, causes bodily harm to another person, or places another person in reasonable fear of bodily harm; however, this behavior shall not be classified as a Class B Weapon.

c. Simulating a firearm or weapon while playing includes, but is not limited to:
    i. Brandishing a partially consumed pastry or other food item to simulate a firearm or weapon
    ii. Possessing a toy firearm or weapon that is 2 inches or less in overall length
    iii. Possessing a toy firearm or weapon made of plastic snap-together building blocks
    iv. Using a finger or hand to simulate a firearm or weapon
    v. Vocalizing an imaginary firearm or weapon
    vi. Drawing a picture, or possessing an image, of a firearm or weapon
    vii. Using a pencil, pen, or other writing or drawing utensil to simulate a firearm or weapon

Appendix B

Administrative Discipline Matrix

The Administrative Discipline Matrix sets forth the guidelines for assessing consequences for violations of School Board policies. In accordance with Rule 6A-1.0017, F.A.C., school administrators have the discretion to deviate from these guidelines by assessing an appropriate consequence other than stated in the Matrix if they determine that there are mitigating or aggravating circumstances. In circumstances that do not involve drugs/substances or incidents that rise to expulsion or behavior intervention through progressive discipline, principals may deviate by one level when applying consequences per the Discipline Matrix. For incidents associated with drugs/substances and those with progressive discipline that rise to a recommendation for expulsion or behavior intervention, the school principal must seek approval from the Superintendent, or designee to deviate from the prescribed consequences. In these circumstances, consideration of the offenders' capacity to understand his or her behavior and the inappropriateness of his or her actions as well as the offender's age, development, and disability shall be considered (Rule 6A-1.0017, F.A.C.).

Per F.S. §1006.13, the threat assessment team shall consult with law enforcement when a student exhibits a pattern of behavior, based upon previous acts or the severity of an act, which would pose a threat to school safety. Refer to School Board Policy 4380: Behavioral Threat Management for more information related to threats.

A threat assessment team may use alternatives to expulsion or referral to law enforcement agencies unless the use of such alternatives poses a threat to school safety.

A Recommendation for the Behavior Intervention Program (BIP) via the Expulsion Abeyance Office applies when elementary level student (Grades K-5) commits an offense for which a secondary student would receive a mandatory expulsion under SBBC Policy 5100.

All SESIR level incidents shall be addressed by school-based administrators only. SESIR guidelines require reporting to the FLDOE.

It is prohibited to issue an AES or an out of school suspension (OSS) in lieu of an in-school suspension (ISS) when the Discipline Matrix prescribes such an action. Documentation in the Student Information System and parent contact is required for all violations requiring administrative action. Discipline for ESE/504 students with disabilities shall be in accordance with State and Federal laws and SBBC policies. For incidents resulting in out-of-school suspension, AES shall be offered when appropriate and available (F.S. §1006.09(1)(a)).

Interventions and consequences for students are listed in the matrices below. <u>Parent contact is required for all incidents.</u> Additionally, the interventions and consequences may include but are not limited to:

• Parent conference/contact (mandatory)	• Verbal warning
• Referral to collaborative problem-solving team (CPST)	• Written reprimand
• Referral to School-based Threat Management Team (SBTMT)	• School/community service work
• Referral for support services (i.e., School Counselor, School Social Worker, Family Therapist)	• Detention (before school, afterschool, or Saturday)
• School-based attendance contract	• Time out
• School-based behavior contract	• Loss of extra-curricular activities (Up to 30 days)
• Alternative Probationary Contract (APC)	• Confiscation and/or restitution
• Substance Probationary Contract (SPC)	• In-school suspension
• Interventions Making Positive Adjustment Change (IMPAC) Program referral	• Out-of-school suspension with Alternative to External Suspension (AES)
• Referral to community programs, as available and applicable	• Expulsion
• School Environmental Safety Incident Reporting (SESIR)	• Bus suspension
• Administrative assignment to a District-assigned behavior intervention program	• Loss of all school-sanctioned activities for 1 calendar year
• Consultation with law enforcement	• HOPE Scholarship

Administrative Discipline Matrix for
Kindergarten-Grade 2

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident	5th Incident
23	**Aggravated Batt**	**[RB] Recommend Behavior Intervention Program** (MANDATORY)Out of School Suspension 10 days (Offer AES) [20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship to the victim [RD] Refer to Community Youth Support				
A1	**Alcohol Use, Possession, Purchase**	Out of School Suspension 4 days (offer AES) [20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required		

Administrative Discipline Matrix for
Kindergarten-Grade 2

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident	5th Incident
A3	**Alcohol Sale, Attempted Sale, Transmittal**	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required		
AA	**Alcohol Under the influence**	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required [CF] Confiscation	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [CL] Consult Law Enforcement [34] CPST Referral [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required		
13	**Arson**	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference				

Administrative Discipline Matrix for
Kindergarten-Grade 2

	Incident	**1st Incident**	**2nd Incident**	**3rd Incident**	4th Incident	5th Incident
		[RE] Restitution [SF] Referral to Fire Starter Program [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [SR] SESIR Reporting Required [TP] Behavior Threat Assessment Protocol				
ZN 21	**Battery Low Level**	Time out[20] Parent Contact/Conference	Internal Suspension less than a day[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SC] School Behavior Contract	Internal Suspension 1-2 days[20] Parent Contact/Conference [34] CPST Referral	
ZA	**Bullying**	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [PB] Alternative Probationary Notice [CL] Consult Law Enforcement [SR] SESIR Reporting Required [34] CPST Referral	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CL] Consult Law Enforcement [SR] SESIR Reporting Required			
36	**Burglary**	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [RE] Restitution	Out of School Suspension 6-9 days (offer AES) [20] Parent Contact/Conference [34] CPST Referral [RE] Restitution [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [CL] Consult Law	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement	

Administrative Discipline Matrix for
Kindergarten-Grade 2

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident	5th Incident
		[CL] Consult Law Enforcement [RE] Restitution [SR]SESIR Reporting Required	[SR]SESIR Reporting Required	Enforcement[SR]SESIR Reporting Required	[SR][SR] SESIR Reporting Required	
Bu	**Bus Level One**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	Bus Suspension 3-5 days[20] Parent Contact/Conference	Bus Expulsion for the Remainder of the Year[20] Parent Contact/Conference	
Bu	**Bus Level two**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference [XX] Consult with BTA Chair	Bus Suspension 3-5 days[20] Parent Contact/Conference [XX] Consult with BTA Chair	Bus Expulsion for the Remainder of the Year[20] Parent Contact/Conference [XX] Consult with BTA Chair		
Bu	**Bus Level Three**	Bus Suspension 6-9 days[20] Parent Contact/Conference [XX] Consult with BTA Chair	Bus Suspension 10 days[20] Parent Contact/Conference [XX] Consult with BTA Chair	Bus Expulsion for the Remainder of the Year[20] Parent Contact/Conference [XX] Consult with BTA Chair		
ZY	**Cell Phone Violation**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference [CF] Confiscation	Time out[20] Parent Contact/Conference [CF] Confiscation	One Detention[20] Parent Contact/Conference [CF] Confiscation	One Detention[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	
ZB	**Cheating Major**	One Detention[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	One Detention[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	One Detention[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	One Detention[20] Parent Contact/Conference [34] CPST Referral	
ZL	**Class Cutting**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	Time out[20] Parent Contact/Conference	Time out[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Time out[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	

Administrative Discipline Matrix for
Kindergarten-Grade 2

	Incident	**1st Incident**	**2nd Incident**	**3rd Incident**	4th Incident	5th Incident
V5	**Criminal Mischief greater $1,000**	Out of School Suspension 1-2 days (offer AES) [20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [RE] Restitution [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 3-5 days (offer AES) [20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [RE] Restitution [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 6 days (offer AES) [20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation [RE] Restitution [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES) [20] Parent Contact/Conference [RE] Restitution [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
ZP	**Detention Unserved**	Internal Suspension less than a day[[20] Parent Contact/Conference	Internal Suspension less than a day[20] Parent Contact/Conference	Internal Suspension less than a day[20] Parent Contact/Conference	Internal Suspension less than a day[20] Parent Contact/Conference	
DC	**Discriminatory Actions/ Comments**	Time out[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension less than a day[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [34] CPST Referral	
01	**Disobedience Insubordination**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	Internal Suspension less than a day[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	
D0	**Disruption on Campus Major**	Internal Suspension 1-2 days[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [PB] Alternative Probationary Notice [CN] Complete Immediate	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate

Administrative Discipline Matrix for
Kindergarten-Grade 2

	Incident	**1st Incident**	**2nd Incident**	**3rd Incident**	4th Incident	5th Incident
		[MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required
XA	**Disruption on Campus Minor**	Time out[20] Parent Contact/Conference	Internal Suspension less than a day[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [34] CPST Referral	
SB	**Disruptive Unruly Behavior**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	Internal Suspension less than a day[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	
UP	**Disruptive Unruly Play**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	Time out[20] Parent Contact/Conference	Internal Suspension less than a day[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	
ZJ	**Distribution Sale of Unauthorized Materials Non-Criminal**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	Time out[20] Parent Contact/Conference	One Detention[20] Parent Contact/Conference	Two Detentions or Saturday School[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	
ZE	**Dress Code Violation**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	Two Detentions or Saturday School[L3] Loss of Extracurricular Activities (3 DAY)	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [X1] Loss of Extracurricular	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [MH] Referral to Mental Health	

Administrative Discipline Matrix for
Kindergarten-Grade 2

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident	5th Incident
			[20] Parent Contact/Conference	Activities (1-30 DAYS) [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Serv (I.E. School Counselor, School Social Worker, Family Therapist) [X1] Loss of Extracurricular Activities (1-30 DAYS)	
DP	**Drug Paraphernalia (use, possession, sale, purchase, transmittal)**	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [RD] Refer to Community Youth Support	
D5	**Drug Use/Possession Leaf Marijuana (less than 20g)**	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required [CN] Complete Immediate Notification Form for Regional Office and DSOC		

Administrative Discipline Matrix for
Kindergarten-Grade 2

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident	5th Incident
DB	**Drug Possession Mood Altering Substance**	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [SR] SESIR Reporting Required [CL] Consult Law Enforcement	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required [CN] Complete Immediate Notification Form for Regional Office and DSOC		
D8	**Drug Purchase Leaf Marijuana (less than 20g)**	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required		
D9	**Drug Purchase Other Mood Altering Substance**	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC		

Administrative Discipline Matrix for
Kindergarten-Grade 2

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident	5th Incident
		[CL] Consult Law Enforcement [SR] SESIR Reporting Required [CN] Complete Immediate Notification Form for Regional Office and DSOC	[CL] Consult Law Enforcement [SR] SESIR Reporting Required	[RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required		
D1	**Drug Purchase Unauthorized Substance**	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [RD] Refer to Community Youth Support			
DS	**Drug Sale, Attempted Sale, transmittal of Leaf Marijuana (less than 20g)**	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required		

Administrative Discipline Matrix for
Kindergarten-Grade 2

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident	5th Incident
D7	**Drug Sale, Attempted Sale, Transmittal of Unauthorized Substance**	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required		
DA	**Drug Under the influence leaf Marijuana (less than 20g) or other mood altering substance**	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required		
D6	**Drug Under the influence Unauthorized Substance**	Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC		

Administrative Discipline Matrix for
Kindergarten-Grade 2

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident	5th Incident
		[CL] Consult Law Enforcement [SR] SESIR Reporting Required	[SR] SESIR Reporting Required	[RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required		
DF	**Drug Use/ Possession Unauthorized Substance**	Out of School Suspension 8 days (offer AES)[PS] Probationary Substance Contract [34] CPST Referral [20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required			
ED	**Electronic Devices**	Internal Suspension 1-2 days[20] Parent Contact/Conference [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [CF] Confiscation [SR] SESIR Reporting Required [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[SR] SESIR Reporting Required [20] Parent Contact/Conference [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SR] SESIR Reporting Required	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [34] CPST Referral [PB] Alternative Probationary Notice [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required
SE	**Extortion**	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [RE] Restitution [CN] Complete	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [RE] Restitution [CN] Complete Immediate Notification Form for Regional	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [RE] Restitution [PB] Alternative Probationary Notice	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference	

Administrative Discipline Matrix for
Kindergarten-Grade 2

	Incident	**1st Incident**	**2nd Incident**	**3rd Incident**	4th Incident	5th Incident
		Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [TP] Behavior Threat Assessment Protocol [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SR] SESIR Reporting Required	Office and DSOC [CL] Consult Law Enforcement [TP] Behavior Threat Assessment Protocol [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SR] SESIR Reporting Required	[CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[RE] Restitution [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
SS	**False Accusation Against School Staff**	Internal Suspension 1-2 days[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 6-9 days (offer AES) [20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [34] CPST Referral [PB] Alternative Probationary Notice	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [RD] Refer to Community Youth Support [SR] SESIR Reporting Required
F9	**False Fire Alarm/911 Call**	Internal Suspension 1-2 days[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SR] SESIR Reporting Required	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [34] CPST Referral [PB] Alternative Probationary Notice [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community [CL] Consult Law Enforcement [SR] SESIR Reporting Required

Administrative Discipline Matrix for
Kindergarten-Grade 2

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident	5th Incident
		[CL] Consult Law Enforcement	[SR] SESIR Reporting Required	[SR] SESIR Reporting Required		
B4	**False Report Hoax**	**[RB] Recommend Exuplsion (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required				
ZH	**Falsification Misrepresentation Lying Forgery of Signature**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	One Detention[20] Parent Contact/Conference	One Detention[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	One Detention[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	
F1	**Fight Major Mutual**	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [XX] Consult with BTA Chair [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [XX] Consult with BTA Chair	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [PB] Alternative Probationary Notice [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [XX] Consult with BTA Chair [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required	Out of School Suspension 10 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC **[RB] Recommend Behavior Intervention Program (MANDATORY)** [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship	

Administrative Discipline Matrix for
Kindergarten-Grade 2

	Incident	**1st Incident**	**2nd Incident**	**3rd Incident**	4th Incident	5th Incident
		Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)				
F2	**Fight Medium**	Time out[20] Parent Contact/Conference [XX] Consult with BTA Chair [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement	Internal Suspension 1-2 days[20] Parent Contact/Conference [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [XX] Consult with BTA Chair [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [PE] IMPAC AES[HP] Issue HOPE Scholarship [CN] Complete Immediate Notification Form for Regional Office and DSOC [SR] SESIR Reporting Required [CL] Consult Law Enforcement [34] CPST Referral	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship	
FS	**Fire Starting**	Internal Suspension 1-2 days [20] Parent Contact/Conference [CF] Confiscation [XX] Consult with BTA Chair [RE] Restitution [SF] Referral to Fire Starter Program	Out of School Suspension 1-2 days (offer AES) [20] Parent Contact/Conference [CF] Confiscation [TP] Behavior Threat Assessment Protocol [RE] Restitution [SF] Referral to Fire Starter Program	Out of School Suspension 3-5 days (offer AES) [20] Parent Contact/Conference [CF] Confiscation [TP] Behavior Threat Assessment Protocol [RE] Restitution [SF] Referral to Fire Starter Program	Out of School Suspension 6-9 days (offer AES) [20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [RE] Restitution [SF] Referral to Fire Starter Program [CF] Confiscation [PB] Alternative Probationary Notice [34] CPST Referral	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (offer AES)[20] Parent Contact/Conference [RD] Refer to Community [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required
SG	**Gambling**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference [SR] SESIR Reporting Required	Time out[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor,	One Detention[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School	Two Detentions or Saturday School[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor,	

Administrative Discipline Matrix for
Kindergarten-Grade 2

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident	5th Incident
			School Social Worker, Family Therapist) [SR] SESIR Reporting Required	Social Worker, Family Therapist) [SR] SESIR Reporting Required	School Social Worker, Family Therapist) [SR] SESIR Reporting Required	
G1	**Gang or Gang-like Activity**	Internal Suspension 1-2 days[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [XX] Consult with BTA Chair	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required [XX] Consult with BTA Chair	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required [XX] Consult with BTA Chair	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RE] Restitution [CL] Consult Law Enforcement [SR] SESIR Reporting Required [PB] Alternative Probationary Notice [34] CPST Referral [XX] Consult with BTA Chair	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (offer AES)[20] Parent Contact/Conference [RD] Refer to Community [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required
ZW	**Habitual Defiance of Authority**	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference	
HA	**Harassment**	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required [XX] Consult with BTA Chair [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 3-5 days (offer AES) [20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required	Out of School Suspension 6-9 days (offer AES) [20] Parent Contact/Conference [34] CPST Referral [RE] Restitution [PB] Alternative Probationary Notice [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES) [20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship	

Administrative Discipline Matrix for
Kindergarten-Grade 2

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident	5th Incident
42	**Homicide**	**[RB] Recommend Expulsion (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required				
ST	**Illegal Use of Technology**	Internal Suspension 1-2 days[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [PB] Alternative Probationary Notice [34] CPST Referral [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [PB] Alternative Probationary Notice [CN] Complete Immediate Notification Form for Regional Office and DSOC [RB] Recommend Behavior Intervention Program (MANDATORY) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (offer AES)[20] Parent Contact/Conference [RD] Refer to Community [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required
HT	**Inappropriate Touching**	Time out[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension less than a day[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [SC] School Behavior Contract [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [34] CPST Referral	

Administrative Discipline Matrix for
Kindergarten-Grade 2

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident	5th Incident
Z3	**Inappropriate Use of Technology**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Time out[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	One Detention[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	One Detention[20] Parent Contact/Conference [34] CPST Referral	
Z1	**Inciting a Disturbance**	Time out[20] Parent Contact/Conference	Internal Suspension less than a day[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	
K1	**Kidnapping**	Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RB] Recommend Behavior Intervention Program (MANDATORY) [SR] SESIR Reporting [RD] Refer to Community Required [HP] Issue HOPE Scholarship [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement				
T6	**Larceny Theft Grand greater than 750**	Out of School Suspension 1-2 days (offer AES) [20] Parent Contact/Conference [CF] Confiscation [RE] Restitution [CL] Consult Law Enforcement [SR] SESIR Reporting	Out of School Suspension 3-5 days (offer AES) [20] Parent Contact/Conference [CF] Confiscation [RE] Restitution [CL] Consult Law Enforcement [SR] SESIR Reporting Required [CN] Complete Immediate Notification Form	Out of School Suspension 6-9 days (offer AES) [20] Parent Contact/Conference [34] CPST Referral [CN] Complete Immediate Notification Form for Regional Office and DSOC	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES) [20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC	

Administrative Discipline Matrix for
Kindergarten-Grade 2

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident	5th Incident
		Required [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	[PB] Alternative Probationary Notice [CF] Confiscation [RE] Restitution [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[CF] Confiscation [RE] Restitution [CL] Consult Law Enforcement [SR] SESIR Reporting Required [RE] Restitution	
TH	**Larceny Theft Minor less than 100**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference [CF] Confiscation [RE] Restitution	Time out[20] Parent Contact/Conference [RE] Restitution [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	One Detention[20] Parent Contact/Conference [CF] Confiscation [RE] Restitution [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	One Detention[20] Parent Contact/Conference [CF] Confiscation [RE] Restitution School/Community Service Work	
ZG	**Leaving Campus without Permission**	One Detention[20] Parent Contact/Conference	Two Detentions or Saturday School[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Two Detentions or Saturday School[20] Parent Contact/Conference [34] CPST Referral	Two Detentions or Saturday School[20] Parent Contact/Conference [34] CPST Referral	
ZI	**Minor Altercation**	Time out[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension less than a day[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [SC] School Behavior Contract [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [X1] Loss of Extracurricular Activities (1-30 DAYS)	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [X1] Loss of Extracurricular Activities (1-30 DAYS) [34] CPST Referral	
MP	**Mistreatment of Peers**	Time out[20] Parent Contact/Conference	Internal Suspension less than a day[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [SC] School Behavior Contract [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [34] CPST Referral	

Administrative Discipline Matrix for
Kindergarten-Grade 2

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident	5th Incident
			[X1] Loss of Extracurricular Activities (1-30 DAYS)			
ZU	**Out of Assigned Area**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	Time out[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	One Detention[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Two Detentions or Saturday School[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	
Z4	**Over the Counter Medication**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference [CF] Confiscation	Verbal Warning/Written Reprimand[20] Parent Contact/Conference [CF] Confiscation	One Detention[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	One Detention[20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation	
OC	**Over the Counter Medication Sale**	Internal Suspension less than a day[20] Parent Contact/Conference [CF] Confiscation	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation	
SF	**Passing Producing Counterfeit Money**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension less than a day[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Internal Suspension 1-2 days[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CF] Confiscation [SC] School Behavior Contract [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	

Administrative Discipline Matrix for
Kindergarten-Grade 2

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident	5th Incident
T5	**Petty Theft 100 to 750**	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation [RE] Restitution [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [RE] Restitution [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [34] CPST Referral [RE] Restitution		
02	**Profanity**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	One Detention[20] Parent Contact/Conference	One Detention[20] Parent Contact/Conference	One Detention[20] Parent Contact/Conference	
ZX	**Profanity Directed Towards a Staff Member**	Time out[20] Parent Contact/Conference	One Detention[20] Parent Contact/Conference	Internal Suspension less than a day[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	
ZC	**Prohibited Distracting Items Possession Use**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference [CF] Confiscation	Time out[20] Parent Contact/Conference [CF] Confiscation	One Detention[20] Parent Contact/Conference [CF] Confiscation	One Detention[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	
R2	**Robbery**	Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CF] Confiscation [RE] Restitution [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required				

Administrative Discipline Matrix for
Kindergarten-Grade 2

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident	5th Incident
		[RB] Recommend Behavior Intervention Program (MANDATORY) [RD] Refer to Community [HP] Issue HOPE Scholarship				
SX	**Sexting**	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [SR] SESIR Reporting Required [CL] Consult Law Enforcement [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [XX] Consult with BTA Chair	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [SR] SESIR Reporting Required [CL] Consult Law Enforcement [XX] Consult with BTA Chair	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [XX] Consult with BTA Chair	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [34] CPST Referral [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [CL] Consult Law Enforcement [SR] SESIR Reporting Required [XX] Consult with BTA Chair	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation RD] Refer to Community [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required
S2	**Sexual Assault**	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [RD] Refer to Community Youth Support	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [TP] Behavior Threat Assessment Protocol [PB] Alternative Probationary Notice	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol	

Administrative Discipline Matrix for
Kindergarten-Grade 2

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident	5th Incident
S1	**Sexual Battery/ Rape**	**[RB] Recommend Expulsion (MANDATORY),** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship				
50	**Sexual Harassment**	Internal Suspension 1-2 days[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [XX] Consult with BTA Chair	Out of School Suspension 1-2 days (offer AES) [20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [XX] Consult with BTA Chair	Out of School Suspension 3-5 days (offer AES) [20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [PB] Alternative Probationary Notice [XX] Consult with BTA Chair [34] CPST Referral	Out of School Suspension 6-9 days (offer AES) [20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [34] CPST Referral [PB] Alternative Probationary Notice [SR] SESIR Reporting Required [XX] Consult with BTA Chair [HP] Issue HOPE Scholarship	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (offer AES)[20] Parent Contact/Conference [RD] Refer to Community [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship
56	**Sexual Misconduct**	Internal Suspension 1-2 days[20] Parent Contact/Conference [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 1-2 days (offer AES) [20] Parent Contact/Conference [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship	Out of School Suspension 3-5 days (offer AES) [20] Parent Contact/Conference [34] CPST Referral [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 6-9 days (offer AES) [20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RB] Recommend Behavior	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate

Administrative Discipline Matrix for
Kindergarten-Grade 2

	Incident	**1st Incident**	**2nd Incident**	**3rd Incident**	4th Incident	5th Incident
		[HP] Issue HOPE Scholarship [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	[CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	[CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [PB] Alternative Probationary Notice	Intervention Program (MANDATORY) [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [PB] Alternative Probationary Notice	Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [RD] Refer to Community [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship
PA	**Simple Batt**	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship	Out of School Suspension 1-2 days (offer AES) [20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [XX] Consult with BTA Chair	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship	Out of School Suspension 6-9 days (offer AES) [20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CF] Confiscation [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [PB] Alternative Probationary Notice [34] CPST Referral [XX] Consult with BTA Chair	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [RD] Refer to Community Youth Support [HP] Issue HOPE Scholarship
PE	**Simple Batt School Board Employee**	Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [RB] Recommend Behavior Intervention Program (MANDATORY) [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office				

Administrative Discipline Matrix for
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	Incident	**1st Incident**	**2nd Incident**	**3rd Incident**	4th Incident	5th Incident
		and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required				
ZM	**Tardiness Habitual**	[20] Parent Contact/Conference	[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	[20] Parent Contact/Conference [34] CPST Referral	[20] Parent Contact/Conference [34] CPST Referral	
TW	**Threat High**	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [PB] Alternative Probationary Notice [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [RD] Refer to Community Youth Support			
ZN	**Threat Low**	Time out[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement	Internal Suspension less than a day[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement	Internal Suspension 1-2 days[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement	

Administrative Discipline Matrix for
Kindergarten-Grade 2

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident	5th Incident
TT	**Threat Medium**	Internal Suspension 1-2 days[20] Parent Contact/Conference [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [HP] Issue HOPE Scholarship [TP] Behavior Threat Assessment Protocol [SR] SESIR Reporting Required	Internal Suspension 1-2 days[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [HP] Issue HOPE Scholarship [TP] Behavior Threat Assessment Protocol [SR] SESIR Reporting Required	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship	
B3	**Threat to Kill Mass Shooting**	**[RB] Recommend Expulsion (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [RD] Refer to Community Youth [TP] Behavior Threat Assessment Protocol [SR] SESIR Reporting Required				
TV	**Threat Very High**	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [RD] Refer to Community Youth [CN] Complete				

Administrative Discipline Matrix for
Kindergarten-Grade 2

	Incident	**1st Incident**	**2nd Incident**	**3rd Incident**	4th Incident	5th Incident
		Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship				
TU	**Tobacco**	One Detention[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Internal Suspension 1-2 days[20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
EC	**Tobacco Vape**	One Detention[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SR] SESIR Reporting Required	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [34] CPST Referral	

Administrative Discipline Matrix for
Kindergarten-Grade 2

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident	5th Incident
66	**Trespassing**	Time out[20] Parent Contact/Conference [SR] SESIR Reporting Required	Internal Suspension less than a day[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SR] SESIR Reporting Required	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SR] SESIR Reporting Required	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SR] SESIR Reporting Required	
ZV	**Truancy**	[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	[20] Parent Contact/Conference [39] Attendance Contract [34] CPST Referral	[20] Parent Contact/Conference [34] CPST Referral	
ZS	**Unserved Saturday School**					
V4	**Vandalism less than 1000**	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [RE] Restitution [CF] Confiscation [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [RE] Restitution	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [RE] Restitution [CL] Consult Law Enforcement		
WA	**Weapons A**	**[RB] Recommend Expulsion (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference				

Administrative Discipline Matrix for
Kindergarten-Grade 2

	Incident	**1st Incident**	**2nd Incident**	**3rd Incident**	4th Incident	5th Incident
		[CF] Confiscation [SR] SESIR Reporting Required [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [RD] Refer to Community Youth				
WB	**Weapons B**	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [TP] Behavior Threat Assessment Protocol	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [TP] Behavior Threat Assessment Protocol	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [PB] Alternative Probationary Notice [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement SESIR Reporting Required	

Administrative Discipline Matrix for Grades 3-5

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
23	**Aggravated Battery**	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement SESIR Reporting Required [HP] Issue HOPE Scholarship			
A1	**Alcohol Use, Possession, Purchase**	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
A3	**Alcohol Sale, Attempted Sale, Transmittal**	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required		
AA	**Alcohol Under the influence**	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required [CF] Confiscation	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [CL] Consult Law Enforcement [34] CPST Referral [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support	

Administrative Discipline Matrix for Grades 3-5

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
				[CL] Consult Law Enforcement [SR] SESIR Reporting Required	
13	**Arson**	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [RE] Restitution [SF] Referral to Fire Starter Program [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [SR] SESIR Reporting Required [TP] Behavior Threat Assessment Protocol			
ZN21	**Batt Low**	Time out[20] Parent Contact/Conference [XX] Consult with BTA Chair [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension less than a day[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [XX] Consult with BTA Chair	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [XX] Consult with BTA Chair	Internal Suspension 1-2 days[20] Parent Contact/Conference [34] CPST Referral [XX] Consult with BTA Chair
ZA	**Bullying**	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required			
36	**Burglary**	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [RE] Restitution [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [XX] Consult with BTA Chair [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SR] SESIR Reporting Required	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [34] CPST Referral [PB] Alternative Probationary Notice [RE] Restitution [CF] Confiscation	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
ZY	**Cell Phone Violation**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	One Detention[20] Parent Contact/Conference [CF] Confiscation	Two Detentions or Saturday School[20] Parent Contact/Conference [CF] Confiscation	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [CF] Confiscation

Administrative Discipline Matrix for Grades 3-5

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
ZB	**Cheating Major**	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [L2] Loss of Extracurricular Activities (2 DAY) [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC	Internal Suspension 3-5 days[20] Parent Contact/Conference [L3] Loss of Extracurricular Activities (3 DAY) [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [L4] Loss of Extracurricular Activities (4 DAY) [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CL] Consult Law Enforcement [L5] Loss of Extracurricular Activities (5 DAY) [CN] Complete Immediate Notification Form for Regional Office and DSOC [34] CPST Referral
ZQ	**Cheating Minor (Grades 3-12)**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	One Detention[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension less than a day[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [34] CPST Referral
ZL	**Class Cutting**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference [L2] Loss of Extracurricular Activities (2 DAY)	Time out[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [39] Attendance Contract [L3] Loss of Extracurricular Activities (3 DAY)	One Detention[20] Parent Contact/Conference [L4] Loss of Extracurricular Activities (4 DAY)	Two Detentions or Saturday School[20] Parent Contact/Conference [34] CPST Referral [L5] Loss of Extracurricular Activities (5 DAY)
V5	**Criminal Mischief greater $1,000**	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [RE] Restitution [CN] Complete Immediate Notification Form for Regional Office and DSOC [SR]SESIR Reporting Required [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RE] Restitution [CL] Consult Law Enforcement [SR]SESIR Reporting Required [PB] Alternative Probationary Notice	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RE] Restitution [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
ZP	**Detention Unserved**	Two Detentions or Saturday School[20] Parent Contact/Conference	Internal Suspension less than a day[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference
DC	**Discriminatory Actions Comments**	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CN] Complete Immediate Notification Form for Regional Office and DSOC [PE] IMPAC AES
01	**Disobedience Insubordination**	Internal Suspension less than a day[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference

Administrative Discipline Matrix for Grades 3-5

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
			(I.E. School Counselor, School Social Worker, Family Therapist)	[MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	[MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)
D0	**Disruption on Campus Major**	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [XX] Consult with BTA Chair [SR] SESIR Reporting Required	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required
XA	**Disruption on Campus Minor**	Internal Suspension less than a day[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SC] School Behavior Contract [XX] Consult with BTA Chair	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [X1] Loss of Extracurricular Activities (1-30 DAYS) [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [34] CPST Referral [X1] Loss of Extracurricular Activities (1-30 DAYS)
SB	**Disruptive Unruly Behavior**	One Detention[20] Parent Contact/Conference	Internal Suspension less than a day[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SC] School Behavior Contract	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)
UP	**Disruptive Unruly Play**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	Time out[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension less than a day[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)
ZJ	**Distribution Sale of Unauthorized Materials Non-Criminal**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	One Detention[20] Parent Contact/Conference	Two Detentions or Saturday School[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Three Detentions or Saturday School[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)
ZE	**Dress Code Violation**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	Two Detentions or Saturday School[20] Parent Contact/Conference [L3] Loss of Extracurricular Activities (3 DAY)	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [X1] Loss of Extracurricular Activities (1-30 DAYS)	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [X1] Loss of Extracurricular Activities (1-30 DAYS)
DP	**Drug Paraphernalia (use, possession, sale, purchase, transmittal)**	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference

Administrative Discipline Matrix for Grades 3-5

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [RD] Refer to Community Youth Support
D5	**Drug Use/Possession Leaf Marijuana (less than 20g)**	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
DB	**Drug Possession Mood Altering Substance**	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [SR] SESIR Reporting Required [CL] Consult Law Enforcement	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
D8	**Drug Purchase Leaf Marijuana (less than 20g)**	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
D9	**Drug Purchase Other Mood Altering Substance**	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth	

Administrative Discipline Matrix for Grades 3-5

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		[CN] Complete Immediate Notification Form for Regional Office and DSOC		Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
D1	**Drug Purchase Unauthorized Substance**	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [RD] Refer to Community Youth Support		
DS	**Drug Sale, Attempted Sale, transmittal of Leaf Marijuana (less than 20g)**	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
D7	**Drug Sale, Attempted Sale, Transmittal of Unauthorized Substance**	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
DA	**Drug Under the influence leaf marijuana or other mood altering substance**	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth	

Administrative Discipline Matrix for Grades 3-5

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
				Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
D6	**Drug Under the influence Unauthorized Sub**	Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
DF	**Drug Use/ Possession Unauthorized Substance**	Out of School Suspension 8 days (offer AES)[PS] Probationary Substance Contract [34] CPST Referral [20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required		
ED	**Electronic Devices**	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [CF] Confiscation [SR] SESIR Reporting Required [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 3-5 days (offer AES)[SR] SESIR Reporting Required [20] Parent Contact/Conference [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [34] CPST Referral [PB] Alternative Probationary Notice [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CF] Confiscation [CL] Consult Law Enforcement [SR] SESIR Reporting Required [XX] Consult with BTA Chair
SE	**Extortion**	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [RE] Restitution [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [TP] Behavior Threat Assessment Protocol [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [RE] Restitution [PB] Alternative Probationary Notice [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [RE] Restitution [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment	

Administrative Discipline Matrix for Grades 3-5

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		[SR] SESIR Reporting Required	[CL] Consult Law Enforcement [SR] SESIR Reporting Required	Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
SS	**False Accusation Against School Staff**	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required [34] CPST Referral [PB] Alternative Probationary Notice	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [RD] Refer to Community Youth Support [SR] SESIR Reporting Required	
F9	**False Fire Alarm 911 Call**	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [XX] Consult with BTA Chair [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required [XX] Consult with BTA Chair	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community [SR] SESIR Reporting Required [CL] Consult Law Enforcement
B4	**False Report Hoax**	**[RB] Recommend Expulsion (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required			
ZH	**Falsification Misrepresentation Lying Forgery of Signature**	One Detention[20] Parent Contact/Conference	Internal Suspension less than a day[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [34] CPST Referral
F1	**Fight Major Mutual**	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [PB] Alternative Probationary Notice [XX] Consult with BTA Chair [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [PB] Alternative Probationary Notice [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC

Administrative Discipline Matrix for Grades 3-5

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		[CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	[SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [RD] Refer to Community Youth Support [XX] Consult with BTA Chair	[XX] Consult with BTA Chair [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required	[RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship
F2	**Fight Medium**	Internal Suspension 1-2 days[20] Parent Contact/Conference [XX] Consult with BTA Chair [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [XX] Consult with BTA Chair [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [HP] Issue HOPE Scholarship [CN] Complete Immediate Notification Form for Regional Office and DSOC [SR] SESIR Reporting Required [CL] Consult Law Enforcement [34] CPST Referral	Out of School Suspension 6-9 days (offer AES) [20] Parent Contact/Conference [34] CPST Referral [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship
FS	**Fire Starting**	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [RE] Restitution [SF] Referral to Fire Starter Program [CF] Confiscation	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RE] Restitution [SF] Referral to Fire Starter Program [CL] Consult Law Enforcement [TP] Behavior Threat Assessment Protocol [PB] Alternative Probationary Notice	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [SF] Referral to Fire Starter Program [CL] Consult Law Enforcement [SR] SESIR Reporting Required [RD] Refer to Community Youth Support	
SG	**Gambling**	Time out[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	One Detention[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Two Detentions or Saturday School[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Internal Suspension less than a day[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required
G1	**Gang Activity**	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement	

Administrative Discipline Matrix for Grades 3-5

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		[XX] Consult with BTA Chair [SR] SESIR Reporting Required		[SR] SESIR Reporting Required [TP] Behavior Threat Assessment Protocol	
ZW	**Habitual Defiance of Authority 4 Disobedience Insubordination**	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral
HA	**Harassment**	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required [XX] Consult with BTA Chair [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required [RD] Refer to Community Youth Support [PB] Alternative Probationary Notice [34] CPST Referral	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship	
42	**Homicide**	**[RB] Recommend Expulsion (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required			
ST	**Illegal Use of Technology**	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [PB] Alternative Probationary Notice [34] CPST Referral	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
HT	**Inappropriate Touching**	Internal Suspension less than a day[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [SC] School Behavior Contract [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [34] CPST Referral [X1] Loss of Extracurricular Activities (1-30 DAYS)

Administrative Discipline Matrix for Grades 3-5

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
Z3	**Inappropriate Use of Technology**	Internal Suspension less than a day[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [34] CPST Referral
Z1	**Inciting a Disturbance**	Internal Suspension less than a day[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral
K1	**Kidnapping**	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [HP] Issue HOPE Scholarship [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement			
T6	**Larceny Theft Grand greater than 750**	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CF] Confiscation [RE] Restitution [CL] Consult Law Enforcement [SR] SESIR Reporting Required [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CF] Confiscation	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [RE] Restitution [CL] Consult Law Enforcement [SR] SESIR Reporting Required [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [34] CPST Referral	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [RE] Restitution [CN] Complete Immediate Notification Form for Regional Office and DSOC [[RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
TH	**Larceny Theft Minor less than 100**	Time out[20] Parent Contact/Conference [CF] Confiscation [RE] Restitution	One Detention[20] Parent Contact/Conference [RE] Restitution [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension less than a day[20] Parent Contact/Conference [CF] Confiscation [RE] Restitution [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation [RE] Restitution School/Community Service Work [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)
ZG	**Leaving Campus without Permission**	One Detention[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social	Two Detentions or Saturday School[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social	Internal Suspension less than a day[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [34] CPST Referral [L5] Loss of Extracurricular Activities (5 DAY)

Administrative Discipline Matrix for Grades 3-5

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		Worker, Family Therapist) [SC] School Behavior Contract	Worker, Family Therapist) [L3] Loss of Extracurricular Activities (3 DAY)	[L4] Loss of Extracurricular Activities (4 DAY)	
ZI	**Minor Altercation**	Internal Suspension less than a day[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [XX] Consult with BTA Chair	Internal Suspension 1-2 days[20] Parent Contact/Conference [XX] Consult with BTA Chair [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [SC] School Behavior Contract [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [34] CPST Referral [X1] Loss of Extracurricular Activities (1-30 DAYS)
MP	**Mistreatment of Peers**	Internal Suspension 1-2 days[20] Parent Contact/Conference	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [X1] Loss of Extracurricular Activities (1-30 DAYS)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [SC] School Behavior Contract [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral
ZU	**Out of Assigned Area**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	Time out[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SC] School Behavior Contract	One Detention[20] Parent Contact/Conference [L3] Loss of Extracurricular Activities (3 DAY) [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Two Detentions or Saturday School[20] Parent Contact/Conference [34] CPST Referral [L5] Loss of Extracurricular Activities (5 DAY)
Z4	**Over the Counter Medication**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference [CF] Confiscation	Verbal Warning/Written Reprimand[20] Parent Contact/Conference [CF] Confiscation	Internal Suspension less than a day[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation
OC	**Over the Counter Medication Sale**	Internal Suspension less than a day[20] Parent Contact/Conference [CF] Confiscation	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation
SF	**Passing Producing Counterfeit Money**	Internal Suspension less than a day[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [CF] Confiscation [SR] SESIR Reporting Required	Internal Suspension 1-2 days[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [CF] Confiscation [SR] SESIR Reporting Required	Internal Suspension 1-2 days[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SC] School Behavior Contract [CF] Confiscation [SR] SESIR Reporting Required	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation [34] CPST Referral [SR] SESIR Reporting Required
T5	**Petty Theft 100 to 750**	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral

Administrative Discipline Matrix for Grades 3-5

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		[RE] Restitution [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement	[RE] Restitution [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement	[CN] Complete Immediate Notification Form for Regional Office and DSOC [RE] Restitution [SC] School Behavior Contract [CL] Consult Law Enforcement [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	[CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement
02	**Profanity**	One Detention[20] Parent Contact/Conference	Internal Suspension less than a day[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)
ZX	**Profanity Directed Towards a Staff Member**	Internal Suspension less than a day[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral
ZC	**Prohibited Distracting Items Possession Use**	One Detention[20] Parent Contact/Conference	Two Detentions or Saturday School[20] Parent Contact/Conference	Internal Suspension less than a day[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)
R2	**Robbery**	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CF] Confiscation [RE] Restitution [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [RD] Refer to Community Youth Support [HP] Issue HOPE Scholarship			
SX	**Sexting**	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [SR] SESIR Reporting Required [CL] Consult Law Enforcement [MH] Referral to Mental Health Serv	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [SR] SESIR Reporting Required [CL] Consult Law Enforcement [MH] Referral to Mental Health Serv	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [34] CPST Referral [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CF] Confiscation [RD] Refer to Community Youth Support

Administrative Discipline Matrix for Grades 3-5

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		(I.E. School Counselor, School Social Worker, Family Therapist)	(I.E. School Counselor, School Social Worker, Family Therapist)		[SR] SESIR Reporting Required [XX] Consult with BTA Chair [CL] Consult Law Enforcement
S2	**Sexual Assault**	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [HP] Issue HOPE Scholarship [CL] Consult Law Enforcement [SR] SESIR Reporting Required [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol		
S1	**Sexual Battery/Rape**	**[RB] Recommend Expulsion (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [RD] Refer to Community Youth Support [HP] Issue HOPE Scholarship			
50	**Sexual Harassment**	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [XX] Consult with BTA Chair	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [PB] Alternative Probationary Notice [XX] Consult with BTA Chair [34] CPST Referral	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RB] Recommend Behavior Intervention Program (MANDATORY) [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required [XX] Consult with BTA Chair	
56	**Sexual Misconduct**	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CN] Complete Immediate Notification	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference	

Administrative Discipline Matrix for Grades 3-5

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		[HP] Issue HOPE Scholarship [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [PB] Alternative Probationary Notice	[CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship	
PA	**Simple Batt**	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [PB] Alternative Probationary Notice [34] CPST Referral	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required	
PE	**Simple Batt School Board Employee**	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [RD] Refer to Community Youth Support			
ZM	**Tardiness Habitual**	One Detention[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [39] Attendance Contract	Two Detentions or Saturday School[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [L3] Loss of Extracurricular Activities (3 DAY)	Three Detentions or Saturday School[20] Parent Contact/Conference [L4] Loss of Extracurricular Activities (4 DAY)	Three Detentions or Saturday School[20] Parent Contact/Conference [L5] Loss of Extracurricular Activities (5 DAY) [34] CPST Referral
TW	**Threat High**	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [PB] Alternative Probationary Notice [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol		

Administrative Discipline Matrix for Grades 3-5

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		[CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship	[CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [RD] Refer to Community Youth Support		
ZN	**Threat Low**	Internal Suspension less than a day[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement	Internal Suspension 1-2 days[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement
TT	**Threat Medium**	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [HP] Issue HOPE Scholarship [TP] Behavior Threat Assessment Protocol [SR] SESIR Reporting Required	Internal Suspension 1-2 days[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [HP] Issue HOPE Scholarship [TP] Behavior Threat Assessment Protocol [SR] SESIR Reporting Required	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship
B3	**Threat to Kill Mass Shooting**	**[RB] Recommend Expulsion (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol [SR] SESIR Reporting Required			
TV	**Threat Very High**	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment			

Administrative Discipline Matrix for Grades 3-5

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [RD] Refer to Community Youth Support			
TU	**Tobacco**	One Detention[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Internal Suspension 1-2 days[20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required
EC	**Tobacco Vape**	One Detention[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SR] SESIR Reporting Required	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [34] CPST Referral
66	**Trespassing**	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required
ZV	**Truancy**	One Detention[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [39] Attendance Contract	Two Detentions or Saturday School[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [39] Attendance Contract [L3] Loss of Extracurricular Activities (3 DAY)	Three Detentions or Saturday School[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [39] Attendance Contract [L4] Loss of Extracurricular Activities (4 DAY)	Three Detentions or Saturday School[20] Parent Contact/Conference [34] CPST Referral [L5] Loss of Extracurricular Activities (5 DAY)
V4	**Vandalism less than 1000**	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [RE] Restitution	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CF] Confiscation	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RE] Restitution	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement

Administrative Discipline Matrix for Grades 3-5

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		[CF] Confiscation [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC	[CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [RE] Restitution	[CL] Consult Law Enforcement [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	[RE] Restitution [CF] Confiscation
WA	**Weapons A**	**[RB] Recommend Expulsion (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [SR] SESIR Reporting Required [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [RD] Refer to Community Youth Support			
WB	**Weapons B**	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [TP] Behavior Threat Assessment Protocol [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [CF] Confiscation [CL] Consult Law Enforcement	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement SESIR Reporting Required	

Administrative Discipline Matrix for Grades 6-8

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
23	**Aggravated Battery**	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [RD] Refer to Community Youth Support			
A1	**Alcohol Use, Possession, Purchase**	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement [PE] IMPAC AES	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required	
A3	**Alcohol Sale, Attempted Sale, Transmittal**	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required			
AA	**Alcohol Under the influence**	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required [CF] Confiscation	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [CL] Consult Law Enforcement [34] CPST Referral [SR] SESIR Reporting Required [PE] IMPAC AES	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement	

Administrative Discipline Matrix for Grades 6-8

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
				[PE] IMPAC AES [SR] SESIR Reporting Required	
13	**Arson**	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [RE] Restitution [SF] Referral to Fire Starter Program [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [SR] SESIR Reporting Required [TP] Behavior Threat Assessment Protocol			
ZN	**Battery Low Level**	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SC] School Behavior Contract	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral
ZA	**Bullying**	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required [RD] Refer to Community Youth Support			
36	**Burglary**	Out of School Suspension 3-5 days (offer AES) [20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SR] SESIR Reporting Required	Out of School Suspension 6-9 days (offer AES) [20] Parent Contact/Conference [34] CPST Referral [RE] Restitution [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES) [20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
Bu	**BUS Level One**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	Bus Suspension 3-5 days[20] Parent Contact/Conference	Bus Expulsion for the Remainder of the Year[20] Parent Contact/Conference

Administrative Discipline Matrix for Grades 6-8

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
Bu	**BUS Level tTwo**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference [XX] Consult with BTA Chair	Bus Suspension 3-5 days[20] Parent Contact/Conference [XX] Consult with BTA Chair	Bus Expulsion for the Remainder of the Year[20] Parent Contact/Conference [XX] Consult with BTA Chair	
Bu	**BUS Level Three**	Bus Suspension 6-9 days[20] Parent Contact/Conference [XX] Consult with BTA Chair	Bus Suspension 10 days[20] Parent Contact/Conference [XX] Consult with BTA Chair	Bus Expulsion for the Remainder of the Year[20] Parent Contact/Conference [XX] Consult with BTA Chair	
ZY	**Cell Phone Violation**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	One Detention[20] Parent Contact/Conference [CF] Confiscation	Two Detentions or Saturday School[20] Parent Contact/Conference [CF] Confiscation [L4] Loss of Extracurricular Activities (4 DAY)	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [CF] Confiscation [X1] Loss of Extracurricular Activities (1-30 DAYS)
ZB	**Cheating Major**	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [34] CPST Referral
ZQ	**Cheating Minor (Grades 3-12)**	Internal Suspension 1-2 days[20] Parent Contact/Conference	Internal Suspension 3-5 days[20] Parent Contact/Conference [L3] Loss of Extracurricular Activities (3 DAY) [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 3-5 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [L4] Loss of Extracurricular Activities (4 DAY)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [L5] Loss of Extracurricular Activities (5 DAY)
ZL	**Class Cutting**	One Detention[20] Parent Contact/Conference	Two Detentions or Saturday School[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [39] Attendance Contract [L3] Loss of Extracurricular Activities (3 DAY)	Three Detentions or Saturday School[20] Parent Contact/Conference [L4] Loss of Extracurricular Activities (4 DAY) [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Three Detentions or Saturday School[20] Parent Contact/Conference [34] CPST Referral [L5] Loss of Extracurricular Activities (5 DAY)
V5	**Criminal Mischief greater $1,000**	Out of School Suspension 3-5 days (offer AES) [20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [RE] Restitution [SR] SESIR Reporting Required	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation [RE] Restitution [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES) [20] Parent Contact/Conference [RE] Restitution [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
ZP	**Detention Unserved**	Internal Suspension less than a day[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference

Administrative Discipline Matrix for Grades 6-8

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
DC	**Discriminatory Actions/Comments**	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [XX] Consult with BTA Chair	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [XX] Consult with BTA Chair	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [XX] Consult with BTA Chair [CL] Consult Law Enforcement [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	
01	**Disobedience Insubordination**	Internal Suspension 1-2 days[20] Parent Contact/Conference	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SC] School Behavior Contract	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral
D0	**Disruption on Campus Major**	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [PB] Alternative Probationary Notice [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [PE] IMPAC AES [XX] Consult with BTA Chair [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required [XX] Consult with BTA Chair		
XA	**Disruption on Campus Minor**	Internal Suspension 1-2 days[20] Parent Contact/Conference	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [X1] Loss of Extracurricular Activities (1-30 DAYS)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral
SB	**Disruptive Unruly Behavior**	Internal Suspension less than a day[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SC] School Behavior Contract	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral
UP	**Disruptive Unruly Play**	One Detention[20] Parent Contact/Conference	Internal Suspension less than a day[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E.	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E.

Administrative Discipline Matrix for Grades 6-8

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
				School Counselor, School Social Worker, Family Therapist)	School Counselor, School Social Worker, Family Therapist) [SC] School Behavior Contract
ZJ	**Distribution Sale of Unauthorized Materials Non-Criminal**	One Detention[20] Parent Contact/Conference [CF] Confiscation	Two Detentions or Saturday School[20] Parent Contact/Conference [CF] Confiscation	Three Detentions or Saturday School[20] Parent Contact/Conference [CF] Confiscation	Three Detentions or Saturday School[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)
ZE	**Dress Code Violation**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Two Detentions or Saturday School[20] Parent Contact/Conference [L3] Loss of Extracurricular Activities (3 DAY) [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [X1] Loss of Extracurricular Activities (1-30 DAYS)	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [X1] Loss of Extracurricular Activities (1-30 DAYS)
DP	**Drug Paraphernalia (use, possession, sale, purchase, transmittal)**	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required [RD] Refer to Community Youth Support
D5	**Drug Use/Possession Leaf Marijuana (less than 20g)**	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required	
DB	**Drug Possession Mood Altering Substance**	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [SR] SESIR Reporting Required [CL] Consult Law Enforcement	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [RD] Refer to Community Youth Support	

Administrative Discipline Matrix for Grades 6-8

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		[CN] Complete Immediate Notification Form for Regional Office and DSOC		[CL] Consult Law Enforcement [SR] SESIR Reporting Required	
D8	**Drug Purchase Leaf Marijuana (less than 20g)**	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
D9	**Drug Purchase Other Mood Altering Substance**	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
D1	**Drug Purchase Unauthorized Substance**	Out of School Suspension 8 days (offer AES) [20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [RD] Refer to Community Youth Support		
DS	**Drug Sale, Attempted Sale, transmittal of Leaf Marijuana (less than 20g)**	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [RD] Refer to Community Youth Support [SR] SESIR Reporting Required			

Administrative Discipline Matrix for Grades 6-8

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
D7	**Drug Sale, Attempted Sale, Transmittal of Unauthorized Substance**	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required			
DA	**Drug Under the influence leaf Marijuana (less than 20g) or other mood altering substance**	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
D6	**Drug Under the influence Unauthorized Substance**	Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
DF	**Drug Use/ Possession Unauthorized Substance**	Out of School Suspension 8 days (offer AES)[PS] Probationary Substance Contract [20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required		
ED	**Electronic Devices**	Out of School Suspension 3-5 days (offer AES)[20] Parent	Out of School Suspension 6-9 days (offer AES)[SR] SESIR Reporting	**[RB] Recommend Behavior Intervention Program (MANDATORY)**	

Administrative Discipline Matrix for Grades 6-8

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		Contact/Conference [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [CF] Confiscation [SR] SESIR Reporting Required [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Required [20] Parent Contact/Conference [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [CF] Confiscation [PB] Alternative Probationary Notice [34] CPST Referral	Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CF] Confiscation [CL] Consult Law Enforcement [SR] SESIR Reporting Required [RD] Refer to Community Youth Support [XX] Consult with BTA Chair	
SE	**Extortion**	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [TP] Behavior Threat Assessment Protocol [RE] Restitution [SR] SESIR Reporting Required	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [RE] Restitution [PB] Alternative Probationary Notice [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RE] Restitution [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
SS	**False Accusation Against School Staff**	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [34] CPST Referral [PB] Alternative Probationary Notice	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [RD] Refer to Community Youth Support [SR] SESIR Reporting Required	
F9	**False Fire Alarm/911 Call**	Out of School Suspension 9 days (offer AES)[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [PB] Alternative Probationary Notice [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [RD] Refer to Community [CL] Consult Law Enforcement [SR] SESIR Reporting Required		
B4	**False Report Hoax**	**[RB] Recommend Expulsion (MANDATORY)** Out of School			

Administrative Discipline Matrix for Grades 6-8

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required			
ZH	**Falsification Misrepresentation Lying Forgery of Signature**	Two Detentions or Saturday School[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)
F1	**Fight Major Mutual**	Out of School Suspension 9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [PB] Alternative Probationary Notice [XX] Consult with BTA Chair [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required [PE] IMPAC AES [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [RD] Refer to Community Youth Support		
F2	**Fight Medium** *Note that for the first offense, students who attend IMPAC will have their suspension reduced to 5 days. For the second offense, students who attend IMPAC will have their suspension reduced to 7 days.	Out of School Suspension 9 days (offer AES)[20] Parent Contact/Conference [XX] Consult with BTA Chair [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [PE] IMPAC AES [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement	Out of School Suspension 9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [PB] Alternative Probationary Notice [PE] IMPAC AES [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [XX] Consult with BTA Chair [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [PE] IMPAC AES [HP] Issue HOPE Scholarship [CN] Complete Immediate Notification Form for Regional Office and DSOC [SR] SESIR Reporting Required [CL] Consult Law Enforcement [XX] Consult with BTA Chair	
FS	**Fire Starting**	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [TP] Behavior Threat Assessment	Out of School Suspension 6-9 days (offer AES) [20] Parent Contact/Conference	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES) [20] Parent Contact/Conference	

Administrative Discipline Matrix for Grades 6-8

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		Protocol [RE] Restitution [SF] Referral to Fire Starter Program [CF] Confiscation	[CF] Confiscation [34] CPST Referral [PB] Alternative Probationary Notice [SR] SESIR Reporting Required [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [TP] Behavior Threat Assessment Protocol [SF] Referral to Fire Starter Program	[CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RE] Restitution [RD] Refer to Community Youth Support [SF] Referral to Fire Starter Program [CL] Consult Law Enforcement	
SG	**Gambling**	One Detention[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Two Detentions or Saturday School[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required [CF] Confiscation	Internal Suspension less than a day[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [CF] Confiscation [SR] SESIR Reporting Required	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation [34] CPST Referral [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required
G1	**Gang, or Gang-like, Activity**	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [RD] Refer to Community Youth Support [SR] SESIR Reporting Required	
ZW	**Habitual Defiance of Authority**	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral
HA	**Harassment**	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required [PB] Alternative Probationary Notice [34] CPST Referral	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [RD] Refer to Community Youth Support	
ZT	**Hazing**	**[RB] Recommend Behavior Intervention Program (MANDATORY)**			

Administrative Discipline Matrix for Grades 6-8

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [RD] Refer to Community Youth Support			
42	**Homicide**	**[RB] Recommend Expulsion (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required			
ST	**Illegal Use of Technology**	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [CF] Confiscation [RE] Restitution	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [RE] Restitution [CF] Confiscation [CL] Consult Law Enforcement [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [RE] Restitution [CL] Consult Law Enforcement [RD] Refer to Community Youth Support [SR] SESIR Reporting Required	
HT	**Inappropriate Touching**	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [SC] School Behavior Contract [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral
Z3	**Inappropriate Use of Technology**	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E.	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E.	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E.	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral

Administrative Discipline Matrix for Grades 6-8

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		School Counselor, School Social Worker, Family Therapist)	School Counselor, School Social Worker, Family Therapist)	School Counselor, School Social Worker, Family Therapist) [SC] School Behavior Contract	
Z1	**Inciting a Disturbance**	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SC] School Behavior Contract	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [XX] Consult with BTA Chair [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral
K1	**Kidnapping**	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [SR] SESIR Reporting Required Issue HOPE Scholarship[HP] Issue HOPE Scholarship [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement			
T6	**Larceny Theft Grand greater than $750**	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [CF] Confiscation [RE] Restitution [CF] Confiscation	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [RE] Restitution [CL] Consult Law Enforcement [SR] SESIR Reporting Required [CF] Confiscation [RE] Restitution [CF] Confiscation	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [RE] Restitution [CL] Consult Law Enforcement [RD] Refer to Community Youth Support [SR] SESIR Reporting Required	
TH	**Larceny Theft Minor less than $100**	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation [RE] Restitution	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [RE] Restitution [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [RE] Restitution [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [RE] Restitution School/Community Service Work
ZG	**Leaving Campus without Permission**	Two Detentions or Saturday School[20] Parent Contact/Conference	Internal Suspension less than a day[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference

Administrative Discipline Matrix for Grades 6-8

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		[MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SC] School Behavior Contract	[MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [L3] Loss of Extracurricular Activities (3 DAY)	[MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [L4] Loss of Extracurricular Activities (4 DAY)	[34] CPST Referral [L5] Loss of Extracurricular Activities (5 DAY)
ZI	**Minor Altercation**	Out of School Suspension 3 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [XX] Consult with BTA Chair	Out of School Suspension 5 days (offer AES)[20] Parent Contact/Conference [XX] Consult with BTA Chair [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 7 days (offer AES)[20] Parent Contact/Conference [SC] School Behavior Contract [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [XX] Consult with BTA Chair	Out of School Suspension 9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral
MP	**Mistreatment of Peers**	Internal Suspension 1-2 days[20] Parent Contact/Conference	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [X1] Loss of Extracurricular Activities (1-30 DAYS)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SC] School Behavior Contract	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [XX] Consult with BTA Chair [34] CPST Referral
ZU	**Out of Assigned Area**	One Detention[20] Parent Contact/Conference	Two Detentions or Saturday School[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [L3] Loss of Extracurricular Activities (3 DAY)	Internal Suspension less than a day[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [L4] Loss of Extracurricular Activities (4 DAY) [SC] School Behavior Contract	Internal Suspension 1-2 days[20] Parent Contact/Conference [34] CPST Referral [L5] Loss of Extracurricular Activities (5 DAY)
Z4	**Over the Counter Medication**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference [CF] Confiscation	Verbal Warning/Written Reprimand[20] Parent Contact/Conference [CF] Confiscation	Internal Suspension less than a day[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation
OC	**Over the Counter Medication Sale**	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation
SF	**Passing Producing Counterfeit Money**	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E.	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E.	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation [SR] SESIR Reporting Required

Administrative Discipline Matrix for Grades 6-8

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		[CL] Consult Law Enforcement [SR] SESIR Reporting Required	School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
T5	**Petty Theft $100 to $750**	Out of School Suspension 3 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [RE] Restitution [PE] IMPAC AES [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SC] School Behavior Contract [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [RE] Restitution [SC] School Behavior Contract [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [PE] IMPAC AES [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement	Out of School Suspension 9 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [34] CPST Referral [RE] Restitution [PE] IMPAC AES [SC] School Behavior Contract [CL] Consult Law Enforcement	Out of School Suspension 9 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [34] CPST Referral [RE] Restitution [PE] IMPAC AES [CL] Consult Law Enforcement
02	**Profanity**	Internal Suspension less than a day[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)
ZX	**Profanity Directed Towards a Staff Member**	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral
ZC	**Prohibited Distracting Items Possession Use**	One Detention[20] Parent Contact/Conference	Two Detentions or Saturday School[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)
R2	**Robbery**	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CF] Confiscation [RE] Restitution [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required			

Administrative Discipline Matrix for Grades 6-8

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		[RD] Refer to Community Youth Support [HP] Issue HOPE Scholarship			
SX	**Sexting**	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [XX] Consult with BTA Chair [SR] SESIR Reporting Required [CL] Consult Law Enforcement [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [SR] SESIR Reporting Required [CL] Consult Law Enforcement [PB] Alternative Probationary Notice [34] CPST Referral [XX] Consult with BTA Chair	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CF] Confiscation [CL] Consult Law Enforcement [SR] SESIR Reporting Required [RD] Refer to Community Youth Support [XX] Consult with BTA Chair	
S2	**Sexual Assault**	Out of School Suspension 6-9 days (offer AES) [20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [CL] Consult Law Enforcement [PB] Alternative Probationary Notice [34] CPST Referral [TP] Behavior Threat Assessment Protocol	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES) [20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [RD] Refer to Community Youth Support		
S1	**Sexual Battery/Rape**	**[RB] Recommend Expulsion (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [RD] Refer to Community Youth Support [HP] Issue HOPE Scholarship			
50	**Sexual Harassment**	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship	Out of School Suspension 6-9 days (offer AES) [20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [SR] SESIR Reporting Required [CL] Consult Law Enforcement	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES) [20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC	

Administrative Discipline Matrix for Grades 6-8

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		[CL] Consult Law Enforcement [XX] Consult with BTA Chair	[PB] Alternative Probationary Notice [34] CPST Referral [XX] Consult with BTA Chair [HP] Issue HOPE Scholarship	[RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship	
56	**Sexual Misconduct**	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [PB] Alternative Probationary Notice [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [RD] Refer to Community Youth Support [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [PB] Alternative Probationary Notice	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship	
PA	**Simple Battery**	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship		
PE	**Simple Battery School Board Employee**	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [RD] Refer to Community Youth Support			
ZM	**Tardiness Habitual**	One Detention[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker,	Two Detentions or Saturday School[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker,	Three Detentions or Saturday School[20] Parent Contact/Conference [L4] Loss of Extracurricular Activities (4 DAY)	Three Detentions or Saturday School[20] Parent Contact/Conference [L5] Loss of Extracurricular Activities (5

Administrative Discipline Matrix for Grades 6-8

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		Family Therapist) [39] Attendance Contract	Family Therapist) [L3] Loss of Extracurricular Activities (3 DAY)	[MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	DAY) [34] CPST Referral
TW	**Threat High**	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [PB] Alternative Probationary Notice [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [RD] Refer to Community Youth Support		
ZN	**Threat Low**	Internal Suspension 1-2 days[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [34] CPST Referral [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement
TT	**Threat Medium**	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [HP] Issue HOPE Scholarship [TP] Behavior Threat Assessment Protocol [SR] SESIR Reporting Required	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [HP] Issue HOPE Scholarship [TP] Behavior Threat Assessment Protocol [SR] SESIR Reporting Required	Out of School Suspension 3 days (offer AES)[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 3 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship
B3	**Threat to Kill Mass Shooting**	**[RB] Recommend Expulsion (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [RD] Refer to Community Youth Support			

Administrative Discipline Matrix for Grades 6-8

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		[TP] Behavior Threat Assessment Protocol [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship			
TV	**Threat Very High**	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [RD] Refer to Community Youth Support			
TU	**Tobacco**	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required
EC	**Tobacco Vape**	Out of School Suspension 2 days[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SR] SESIR Reporting Required	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [PS] Probationary Substance Contract [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [34] CPST Referral [SR] SESIR Reporting Required	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required
66	**Trespassing**	Out of School Suspension 9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [CL] Consult Law Enforcement	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [SR] SESIR Reporting Required [TP] Behavior Threat Assessment		

Administrative Discipline Matrix for Grades 6-8

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		[SR] SESIR Reporting Required [PE] IMPAC AES [XX] Consult with BTA Chair	Protocol [CL] Consult Law Enforcement [PE] IMPAC AES		
ZV	**Truancy**	One Detention[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [39] Attendance Contract	Two Detentions or Saturday School[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [L3] Loss of Extracurricular Activities (3 DAY)	Three Detentions or Saturday School[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [39] Attendance Contract [L4] Loss of Extracurricular Activities (4 DAY)	Three Detentions or Saturday School[20] Parent Contact/Conference [34] CPST Referral [L5] Loss of Extracurricular Activities (5 DAY)
ZS	**Unserved Saturday School**	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference
V4	**Vandalism less than 1000**	Out of School Suspension 3 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [RE] Restitution [CF] Confiscation [PE] IMPAC AES [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 6 days (offer AES)[PE] IMPAC AES [20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [RE] Restitution	Out of School Suspension 9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [RE] Restitution [CL] Consult Law Enforcement [PE] IMPAC AES	Out of School Suspension 9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [RE] Restitution [CL] Consult Law Enforcement [PE] IMPAC AES
WA	**Weapons A**	**[RB] Recommend Expulsion (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [SR] SESIR Reporting Required [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [RD] Refer to Community Youth Support			
WB	**Weapons B**	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [TP] Behavior Threat Assessment Protocol	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [CF] Confiscation [CL] Consult Law Enforcement	**[RB] Recommend Behavior Intervention Program (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment	

Administrative Discipline Matrix for Grades 6-8

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
				Protocol [CL] Consult Law Enforcement	

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
23	**Aggravated Battery**	[RB] Recommend Behavior Intervention Program (MANDATORY)Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [RD] Refer to Community Youth Support			
A1	**Alcohol Use, Possession, Purchase**	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY)Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required	
A3	**Alcohol Sale, Attempted Sale, Transmittal**	[RB] Recommend Behavior Intervention Program (MANDATORY)Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required			
AA	**Alcohol Under the influence**	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC	[RB] Recommend Behavior Intervention Program (MANDATORY)Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation	

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		(I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required [CF] Confiscation	[PS] Probationary Substance Contract [CL] Consult Law Enforcement [34] CPST Referral [SR] SESIR Reporting Required [PE] IMPAC AES	[CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required	
13	**Arson**	[RB] Recommend Behavior Intervention Program (MANDATORY)Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [RE] Restitution [SF] Referral to Fire Starter Program [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [SR] SESIR Reporting Required [TP] Behavior Threat Assessment Protocol			
ZN 21	**Battery Low**	Internal Suspension 1-2 days[20] Parent Contact/Conference [XX] Consult with BTA Chair [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SC] School Behavior Contract	
ZA	**Bullying**	[RB] Recommend Behavior Intervention Program (MANDATORY)Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required [RD] Refer to Community Youth Support			
36	**Burglary**	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [RE] Restitution [CN] Complete Immediate Notification Form for Regional Office and DSOC	[RB] Recommend Behavior Intervention Program (MANDATORY)Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [RE] Restitution [CN] Complete Immediate Notification		

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		[PB] Alternative Probationary Notice [CL] Consult Law Enforcement [SR] [SR] SESIR Reporting Required	Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required		
Bu	**Bus Level One**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	Bus Suspension 3-5 days[20] Parent Contact/Conference	Bus Expulsion for the Remainder of the Year[20] Parent Contact/Conference
Bu	**Bus Level two**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference [XX] Consult with BTA Chair	Bus Suspension 3-5 days[20] Parent Contact/Conference [XX] Consult with BTA Chair	Bus Expulsion for the Remainder of the Year[20] Parent Contact/Conference [XX] Consult with BTA Chair	
Bu	**Bus Level Three**	Bus Suspension 6-9 days[20] Parent Contact/Conference [XX] Consult with BTA Chair	Bus Suspension 10 days[20] Parent Contact/Conference [XX] Consult with BTA Chair	Bus Expulsion for the Remainder of the Year[20] Parent Contact/Conference [XX] Consult with BTA Chair	
ZY	**Cell Phone Violation**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	One Detention[20] Parent Contact/Conference [CF] Confiscation	Internal Suspension 1-3 days [20] Parent Contact/Conference [CF] Confiscation [X1] Loss of Extracurricular Activities (1-30 DAYS)	Out of School Suspension 1-2 days [20] Parent Contact/Conference [CF] Confiscation
ZB	**Cheating Major**	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [L2] Loss of Extracurricular Activities (2 DAY) [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [L3] Loss of Extracurricular Activities (3 DAY) [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [L4] Loss of Extracurricular Activities (4 DAY) [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [34] CPST Referral	
ZQ	**Cheating Minor (Grades 3-12)**	Internal Suspension 1-2 days[20] Parent Contact/Conference	Internal Suspension 3-5 days[20] Parent Contact/Conference	Internal Suspension 3-5 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CL] Consult Law Enforcement [L5] Loss of Extracurricular Activities (5 DAY) [CN] Complete Immediate Notification Form for Regional Office and DSOC [34] CPST Referral
ZL	**Class Cutting**	One Detention[20] Parent Contact/Conference [L2] Loss of Extracurricular Activities (2 DAY)	Two Detentions or Saturday School[20] Parent Contact/Conference [L3] Loss of Extracurricular Activities (3 DAY)	Three Detentions or Saturday School[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [39] Attendance Contract [L4] Loss of Extracurricular Activities (4 DAY)	
V5	**Criminal Mischief greater $1,000**	Out of School Suspension 6-9 days (offer AES)[20] Parent	[RB] Recommend Behavior Intervention Program		

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		Contact/Conference [34] CPST Referral [CF] Confiscation [RE] Restitution [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [SR] SESIR Reporting Required	(MANDATORY)Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RE] Restitution [CF] Confiscation [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required		
ZP	**Detention Unserved**	Internal Suspension less than a day[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference	
DC	**Discriminatory Actions Comments**	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [XX] Consult with BTA Chair	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [XX] Consult with BTA Chair	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [34] CPST Referral [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [XX] Consult with BTA Chair	
01	**Disobedience Insubordination**	Internal Suspension 1-2 days[20] Parent Contact/Conference	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [X1] Loss of Extracurricular Activities (1-30 DAYS)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	
D0	**Disruption on Campus Major**	Out of School Suspension 9 days (offer AES)[20] Parent Contact/Conference [PE] IMPAC AES [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [34] CPST Referral [PB] Alternative Probationary Notice [XX] Consult with BTA Chair [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY)Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [PE] IMPAC AES [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [TP] Behavior Threat Assessment Protocol [RD] Refer to Community Youth Support [SR] SESIR Reporting Required		
XA	**Disruption on Campus Minor**	Internal Suspension 1-2 days[20] Parent Contact/Conference [XX] Consult with BTA Chair [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [XX] Consult with BTA Chair	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [XX] Consult with BTA Chair [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social	

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
			[X1] Loss of Extracurricular Activities (1-30 DAYS)	Worker, Family Therapist) [SC] School Behavior Contract	
SB	**Disruptive Unruly Behavior**	Internal Suspension less than a day[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [SC] School Behavior Contract [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [XX] Consult with BTA Chair [34] CPST Referral
UP	**Disruptive Unruly Play**	One Detention[20] Parent Contact/Conference	Internal Suspension less than a day[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral
ZJ	**Distribution Sale of Unauthorized Materials Non-Criminal**	One Detention[20] Parent Contact/Conference [CF] Confiscation	Two Detentions or Saturday School[20] Parent Contact/Conference [CF] Confiscation	Three Detentions or Saturday School[20] Parent Contact/Conference [CF] Confiscation	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)
ZE	**Dress Code Violation**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	Two Detentions or Saturday School[20] Parent Contact/Conference [L3] Loss of Extracurricular Activities (3 DAY)	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [X1] Loss of Extracurricular Activities (1-30 DAYS)	Three Detentions or Saturday School[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)
DP	**Drug Paraphernalia (use, possession, sale, purchase, transmittal)**	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY)Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required [RD] Refer to Community Youth Support
D5	**Drug Use/Possession Leaf Marijuana (less than 20g)**	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY)Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required	

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
DB	**Drug Possession Mood Altering Substance**	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [SR] SESIR Reporting Required [CL] Consult Law Enforcement	[RB] Recommend Behavior Intervention Program (MANDATORY)Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
D8	**Drug Purchase Leaf Marijuana (less than 20g)**	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY)Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
D9	**Drug Purchase Other Mood Altering Substance**	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY)Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
D1	**Drug Purchase Unauthorized Substance**	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required		

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
			[RD] Refer to Community Youth Support		
DS	**Drug Sale, Attempted Sale, transmittal of Leaf Marijuana (less than 20g)**	[RB] Recommend Behavior Intervention Program (MANDATORY)Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [RD] Refer to Community Youth Support [SR] SESIR Reporting Required			
D7	**Drug Sale, Attempted Sale, Transmittal of Unauthorized Substance**	[RB] Recommend Behavior Intervention Program (MANDATORY)Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required			
DA	**Drug Under the influence leaf Marijuana (less than 20g) or other mood altering substance**	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY)Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
D6	**Drug Under the influence Unauthorized Substance**	Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC	

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
				[RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
DF	**Drug Use/ Possession Unauthorized Substance**	Out of School Suspension 8 days (offer AES) [PS] Probationary Substance Contract [20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY)Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required		
ED	**Electronic Devices**	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [34] CPST Referral [PB] Alternative Probationary Notice [CF] Confiscation [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY)Out of School Suspension 10 days (Offer AES)[SR] SESIR Reporting Required [20] Parent Contact/Conference [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [CF] Confiscation		
SE	**Extortion**	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [RE] Restitution [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [34] CPST Referral [PB] Alternative Probationary Notice [CF] Confiscation [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[SR] SESIR Reporting Required [20] Parent Contact/Conference [RE] Restitution [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [CF] Confiscation		
SS	**False Accusation Against School Staff**	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [34] CPST Referral [PB] Alternative Probationary Notice [CF] Confiscation [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[SR] SESIR Reporting Required [20] Parent Contact/Conference [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [CN] Complete Immediate Notification		

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
			Form for Regional Office and DSOC [CF] Confiscation		
F9	**False Fire Alarm/ 911 Call**	Out of School Suspension 9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [PB] Alternative Probationary Notice [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required		
B4	**False Report Hoax**	[RBER] Recommend Expulsion (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required			
ZH	**Falsification Misrepresentation Lying Forgery of Signature**	Two Detentions or Saturday School[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	
F1	**Fight Major Mutual**	Out of School Suspension 9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [PB] Alternative Probationary Notice [XX] Consult with BTA Chair [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required [PE] IMPAC AES [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [RD] Refer to Community Youth Support		

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
F2	**Fight Medium** *Note that for the first offense, students who attend IMPAC will have their suspension reduced to 5 days. For the second offense, students who attend IMPAC will have their suspension reduced to 7 days.	Out of School Suspension 9 days (offer AES)[20] Parent Contact/Conference [XX] Consult with BTA Chair [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [PE] IMPAC AES [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [PB] Alternative Probationary Notice [PE] IMPAC AES [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [XX] Consult with BTA Chair [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [PE] IMPAC AES [RD] Refer to Community Youth Support [HP] Issue HOPE Scholarship [CN] Complete Immediate Notification Form for Regional Office and DSOC [SR] SESIR Reporting Required [CL] Consult Law Enforcement	
FS	**Fire Starting**	Out of School Suspension 6-9 days (offer AES))[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [RE] Restitution [SF] Referral to Fire Starter Program [CF] Confiscation [PB] Alternative Probationary Notice	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RE] Restitution [RD] Refer to Community Youth Support [SF] Referral to Fire Starter Program [CL] Consult Law Enforcement		
SG	**Gambling**	Two Detentions or Saturday School[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CF] Confiscation [SR] SESIR Reporting Required	Internal Suspension 1 day[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Internal Suspension 1-3 days [20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
G1	**Gang, or Gang-like, Activity**	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [PB] Alternative Probationary Notice [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [RE] Restitution [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol		

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
			[CL] Consult Law Enforcement [RE] Restitution [SR] SESIR Reporting Required		
ZW	**Habitual Defiance of Authority**	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral
HA	**Harassment**	Out of School Suspension 6-9 days (offer AES) [20] Parent Contact/Conference [34] CPST Referral [PB] Alternative Probationary Notice [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required [RD] Refer to Community Youth Support		
ZT	**Hazing**	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support			
42	**Homicide**	[RBER] Recommend Expulsion (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required			
ST	**Illegal Use of Technology**	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent		

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		[PB] Alternative Probationary Notice [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required		
HT	**Inappropriate Touching**	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [SC] School Behavior Contract [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral	
Z3	**Inappropriate Use of Technology**	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SC] School Behavior Contract	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral
Z1	**Inciting a Disturbance**	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [XX] Consult with BTA Chair	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [XX] Consult with BTA Chair	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [XX] Consult with BTA Chair	
K1	**Kidnapping**	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [SR] SESIR Reporting Required [RD] Refer to Community Youth Support [HP] Issue HOPE Scholarship [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement			
T6	**Larceny Theft Grand greater than $750**	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [CF] Confiscation [RE] Restitution	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RE] Restitution [CL] Consult Law Enforcement		

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		[CL] Consult Law Enforcement [SR] SESIR Reporting Required	[RD] Refer to Community Youth Support [SR] SESIR Reporting Required		
TH	**Larceny Theft Minor less than $100**	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [RE] Restitution [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [RE] Restitution [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [RE] Restitution School/Community Service Work	
ZG	**Leaving Campus without Permission**	Two Detentions or Saturday School[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [L2] Loss of Extracurricular Activities (2 DAY)	Internal Suspension less than a day[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [L3] Loss of Extracurricular Activities (3 DAY)	Internal Suspension 1-3 days[20] Parent Contact/Conference [34] CPST Referral [X1] Loss of Extracurricular Activities (1-30 DAYS)	
ZI	**Minor Altercation**	Out of School Suspension 3 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 5 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [XX] Consult with BTA Chair	Out of School Suspension 7 days (offer AES)[20] Parent Contact/Conference [SC] School Behavior Contract [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral
MP	**Mistreatment of Peers**	Internal Suspension 1-2 days[20] Parent Contact/Conference	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [SC] School Behavior Contract[MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral	
ZU	**Out of Assigned Area**	Internal Suspension less than a day[20] Parent Contact/Conference [L3] Loss of Extracurricular Activities (3 DAY) [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SC] School Behavior Contract	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SC] School Behavior Contract	Internal Suspension 1-3 days[20] Parent Contact/Conference [34] CPST Referral [X1] Loss of Extracurricular Activities (1-30 DAYS)	
Z4	**Over the Counter Medication**	Verbal Warning/Written Reprimand[20] Parent Contact/Conference [CF] Confiscation	Verbal Warning/Written Reprimand[20] Parent Contact/Conference [CF] Confiscation	Internal Suspension 1-2 days[20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation	
OC	**Over the Counter Medication Sale**	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation	

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
SF	**Passing Producing Counterfeit Money**	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SR] SESIR Reporting Required	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
T5	**Petty Theft $100 to $750**	Out of School Suspension 3 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [RE] Restitution [PE] IMPAC AES [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SC] School Behavior Contract [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [RE] Restitution [SC] School Behavior Contract [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [PE] IMPAC AES [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement	Out of School Suspension 9 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [34] CPST Referral [RE] Restitution [PE] IMPAC AES [SC] School Behavior Contract	
02	**Profanity**	Internal Suspension less than a day[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)
ZX	**Profanity Directed Towards a Staff Member**	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral	
ZC	**Prohibited Distracting Items Possession Use**	One Detention[20] Parent Contact/Conference [CF] Confiscation	Two Detentions or Saturday School[20] Parent Contact/Conference [CF] Confiscation	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CF] Confiscation
R2	**Robbery**	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CF] Confiscation [RE] Restitution [TP] Behavior Threat Assessment			

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [RD] Refer to Community Youth Support [HP] Issue HOPE Scholarship			
SX	**Sexting**	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [XX] Consult with BTA Chair [SR] SESIR Reporting Required [CL] Consult Law Enforcement	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [SR] SESIR Reporting Required [CL] Consult Law Enforcement		
S2	**Sexual Assault**	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [RD] Refer to Community Youth Support			
S1	**Sexual Battery/ Rape**	**[RB] Recommend Expulsion (MANDATORY)** Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [RD] Refer to Community Youth Support [HP] Issue HOPE Scholarship			
50	**Sexual Harassment**	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days		

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		[CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [TP] Behavior Threat Assessment Protocol [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship	(offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship		
56	**Sexual Misconduct**	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [PB] Alternative Probationary Notice [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [CN] Complete Immediate Notification Form for Regional Office and DSOC	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [RD] Refer to Community Youth Support [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship		
PA	**Simple Battery**	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [XX] Consult with BTA Chair [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [XX] Consult with BTA Chair [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship		
PE	**Simple Battery School Board Employee**	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement			

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		[SR] SESIR Reporting Required [RD] Refer to Community Youth Support			
ZM	**Tardiness Habitual**	Two Detentions or Saturday School[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [L3] Loss of Extracurricular Activities (3 DAY)	Three Detentions or Saturday School[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [39] Attendance Contract [L4] Loss of Extracurricular Activities (4 DAY)	Three Detentions or Saturday School[20] Parent Contact/Conference [L5] Loss of Extracurricular Activities (5 DAY) [34] CPST Referral	
TW	**Threat High**	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [PB] Alternative Probationary Notice [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [RD] Refer to Community Youth Support		
ZN	**Threat Low**	Internal Suspension 1-2 days[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement	Out of School Suspension 3 days (offer AES)[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	
TT	**Threat Medium**	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [HP] Issue HOPE Scholarship [TP] Behavior Threat Assessment Protocol [SR] SESIR Reporting Required	Out of School Suspension 3 days (offer AES)[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
B3	**Threat to Kill Mass Shooting**	[RBER] Recommend Expulsion (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol [SR] SESIR Reporting Required			
TV	**Threat Very High**	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship			
TU	**Tobacco**	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required
EC	**Tobacco Vape**	Out of School Suspension 2 days[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SR] SESIR Reporting Required	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [PS] Probationary Substance Contract [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required
66	**Trespassing**	Out of School Suspension 9 days (offer AES)[20] Parent Contact/Conference	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days		

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		[PB] Alternative Probationary Notice [PE] IMPAC AES [34] CPST Referral [CN] Complete Immediate Notification Form for Regional Office and DSOC [XX] Consult with BTA Chair [SR] SESIR Reporting Required [CL] Consult Law Enforcement	(Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required		
ZV	**Truancy**	Two Detentions or Saturday School[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [39] Attendance Contract [L3] Loss of Extracurricular Activities (3 DAY)	Three Detentions or Saturday School[20] Parent Contact/Conference [34] CPST Referral [L4] Loss of Extracurricular Activities (4 DAY)	Three Detentions or Saturday School[20] Parent Contact/Conference [34] CPST Referral [L5] Loss of Extracurricular Activities (5 DAY)	
ZS	**Unserved Saturday School**	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference
V4	**Vandalism less than $1,000**	Out of School Suspension 3 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [RE] Restitution [CF] Confiscation [PE] IMPAC AES [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 6 days (offer AES)[PE] IMPAC AES [20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [RE] Restitution	Out of School Suspension 9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [RE] Restitution [CL] Consult Law Enforcement [PE] IMPAC AES	
WA	**Weapons A**	[RBER] Recommend Expulsion (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [SR] SESIR Reporting Required [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [RD] Refer to Community Youth Support			

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
WB	**Weapons B**	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [CF] Confiscation [CL] Consult Law Enforcement	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement		